

## BC at CSUB Planning Committee

September 13, 2019

### Student Services & Activities Team

Leads: Zav Dadabhoy (BC), Lesley Bonds (BC), Jim Drnek (CSUB)

Additional Members: Jennifer Achan (BC), Abraham Castillo (BC), Kim Flachmann (CSUB), Janet Millar (CSUB), Vikash Lakhani (CSUB), Brynn Schock (BC)

Objectives for 2019-20:

- Identify the areas where there are opportunities for student engagement on the CSUB campus in order to give BC students a sense of belonging at CSUB through shared experiences and access to CSUB events and activities
- Identify a matrix of services that exist on each campus: where is there overlap or gaps in service? Identify which will be shared or remain individually delivered
- Explore needs related to expenses:
  - Consider an optional fee structure for BCSW students to participate in services
  - Consider a charge-back fee structure for emergency services (i.e. emergency health services or first responder issues)
- For shared services, identify differences in offerings (for example, health services at CSUB are much more extensive than those at BC)
- Establish a process to determine the “primary campus” for students who take courses on both campuses as related to financial aid (consortium agreement)
- Develop a supplemental FAQ document to capture the services shared across campuses
- Research best practices at campuses with shared services (for example, Antelope Valley Campus).

### Workload & Union Team

Leads: Emmanuel Mourtzanos (BC), Jessica Wojtysiak (BC) David Schecter (CSUB)

Members: Jennifer Johnson (BC), Charles Kim (BC), David Gove (CSUB)

- Meet with union representatives at both institutions to hear concerns regarding union/contract issues
- Review faculty contracts at both institutions to identify potential issues
- Make recommendations for remediation to the BC-CSUB collaborative groups to preemptively address potential concerns, as well as clarify misperceived concerns
- Communicate to both sets of faculty regarding our findings and recommendations for remediation
- Ongoing Goal: Meeting with unions in response to faculty concerns that arise throughout the course of the BC Southwest transition, and propose a recommendation to the BC-CSUB Planning Group.

### Enrollment & Admissions Team

Leads: Michelle Pena (BC), Marisa Marquez (BC), Dwayne Cantrell (CSUB)

Additional Members: Ben Perlado (CSUB), Leo Ocampo (BC), Natasha Harris (CSUB)

Objectives for 2019-20:

To streamline the transfer admissions process, BC & CSUB enrollment services will work together to:

- Create shared prospective student database (EMP Software) – BC will provide names, CSUB will monitor/contact as necessary
- Create supplemental application at BC with release of info permission to provide student info to CSUB
- Share access to transcripts for transfers and reverse transfers
- Establish MOU of data sharing
- Quicken ADT verification turnaround rates, allow more time to make contact/resolve degree issues
- Offer more CSU application workshops/more comprehensive transfer services.

### Library Services Team

Leads: Kirk Russell (BC), Curt Asher (CSUB)

Objectives for 2019-20:

- Communicate out library service options to BCSW students; BC students can pay a 25\$ fee to check out up to 5 books from the CSUB library
- Coordinate with IT for technology needs to support research
- Establish study space at the BCSW campus. BC students and CSUB students are welcome to use the space.

### IT and Tech Support Team

Leads: Todd Coston (BC), Faust Gorham (CSUB)

Objectives for 2019-20:

- Autonomous and coordinated support: CSUB will have primary responsibility to support their campus, and BC will support the BCSW. CSUB will not be expected to provide end user support at BCSW.
- Eduroam collaboration: The team is exploring Eduroam, which is a service for WiFi that will allow students to move back and forth between BC and CSUB or any other CSU network.

### Parking & Security Team

Leads: Mike Giacomini (BC), Marty Williamson (CSUB)

Additional Members: Fernando Lara (BC), Paula Bray (CSUB)

Objectives for 2019-20:

- Clarify issues to develop MOU to coordinate security needs and assignments, including emergency response protocol
- Support CSUB shuttle with service to the BCSW campus
- Plan for BCSW parking needs, including permit requirements and faculty allocation

### Honors Program Team

Leads: Jason Stratton (BC), Jackie Kegley (CSUB)

Additional Members: Helen Acosta (BC)

Objectives for 2019-20:

- Establish procedures for BC students to enter into CSUB Honor Program
- Design Pilot of Cohort Program, likely using Finish in 4
- Explore curricular and other support options, including
  - interdisciplinary faculty coordination,
  - learning communities,
  - research of Presidential Scholars Program and other BC honors program-like designations