

2018 Revision

NAME OF COMMITTEE	<i>Safety Advisory Committee</i>
COMMITTEE CHARGE	<i>The Safety Advisory Committee promotes the campus safety, security, and emergency preparedness to endeavor to create a safe and secure learning and working environment for the campus community. The committee reviews and makes recommendations on campus safety and security issues brought forth by students, staff, and faculty. The committee provides recommendations for safety policies and programs; and assists with the emergency procedures program.</i>
SCOPE OF AUTHORITY	<i>Hold regular meetings once a month. Maintain written records of all meetings, including meeting agendas and minutes, Post minutes and agendas on the Safety Committee website. Establish a system to obtain and review safety-related suggestions, reports of hazards or other information directly from all persons involved in the operations workplace that would help in creating a safe work environment. Make recommendations regarding correction of the hazards. Review and maintain the college red bag emergency response training and maintenance of the active list of emergency responders.</i>
REPORTS TO	<i>The Academic Senate, Vice President of Finance & Administration and the College President</i>
COMMUNICATES WITH	The College Community
MEMBERSHIP	<p><i>Chair: Director of Public Safety</i></p> <p><i>Members:</i></p> <ol style="list-style-type: none"> <i>1. Human Resources Manager</i> <i>2. Director of Student Life</i> <i>3. Director of Maintenance & Operations</i> <i>4. Workers Compensation/Safety Coordinator</i> <i>5. Fire Technology Program Coordinator</i> <i>6. Community Relations Event Manager</i> <i>7. Food Services Manager</i> <i>8. Child Development Manager</i> <i>9. College Nurse</i> <i>10. Faculty Representatives (minimum of 3)</i> <i>11. Classified Representatives (2)</i> <i>12. Student Representatives (2)</i>

*Last revision 2010
Approved by Academic Senate, 11/14/18
Reviewed by College Council, 11/16/18*