

**College Council Meeting Minutes**  
**October 19, 2018**  
[College Council Website](#)

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**College Council Members Present:** Sonya Christian, Zav Dadabhoy, Mike Giacomini, Liz Rozell, Michael Harvath, Jessica Wojtysiak, Kendall Moya, Jason Stratton, Bernadette Martinez, Sue Vaughn, Jennifer Achan, Kendall Moya, Kimberly Bligh, Chris Glaser, Mustafa Barraj, Ashley Harp, Krista Moreland, Billie Jo Rice

**Guests/Substitutes:** Abraham Castillo, Matt Garrett, Erica Menchaca, Janet Thomas, Mary Webb,

**Phone/Zoom:** Steve Waller, Andrea Thorson  
Craig Hayward

**Next meeting:** November 2, 2018 (Delano)

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### **Welcome and Overview of Agenda**

#### **Approval of Minutes**

Council members reviewed the minutes, Rice motioned to approve and Wojtysiak seconded. Minutes were approved with revision to the attendance.

- [September 21, 2018](#)

#### **President's Report**

- Veterans Resource Center will be named Vernon Valenzuela VRC – Board approved at September meeting. The [Proposal to Name BC Veterans Resource Center](#) is posted to the website.
- BC Southwest location is critical matter as we expand services to the southwest and continue serving that area of our community.
  - Area 3 is represented by KCCD Trustees Meek and Beebe
  - Approval of facility co-located with CSUB

#### **Accreditation**

Stratton summarized his report: "BC did great!"

- Stratton noted added that the Commission will finalize and provide their report to us in January 2019.
- Rozell commented on the accreditation cycle was amazing, and recommended an annual reflection and evidence collection.
- Wojtysiak commented how striking the team chair's comments
- Program Review, AIQ and College Council were recognized during the exit report, as well as Outreach and Rural Initiatives

Wojtysiak reviewed the [AIQ Written Report](#) and reminded the Council to complete Accreditation Survey.

#### **Institutional Set Standards (ISS)**

Jessica Wojtysiak (Faculty Co-Chair) and Craig Hayward (Administrative Co-Chair, via phone) reported on AIQ's recommendations to change the Institution-Set Standards Document. They made the following recommendations:

- 1) Increase the Following Institutional Set Standards and Goals
  - a) Increase Course Completion ISS to 69% and Course Completion Goal to 72%;
  - b) Online Success ISS to 57%;
  - c) CTE Success to 76% and CTE Goal to 80%;

- d) Increase Associate's completion to 1108;
  - e) Increase Certificate completion to 316
- 2) Additional Proposed Changes
- a) Add Bachelor's degree ISS with standard set to the size of the first graduating class and goal set to the size of the largest cohort;
  - b) Delete two-year completion of transfer-level English and math since this they are aligned with neither our GP momentum points nor the student-centered funding formula
  - c) Shift from Scorecard to OIE data source for completion of transfer-level English & Math for quicker updates and inclusion of PSYC B5 in transfer math

### **College Mission**

Wojtysiak reviewed accreditation Standard I.A

Rice reviewed the mission statement pointing out the following components:

- The Mission drives the work of the college
- The Mission describes the diversity of students
- The Mission describes the breadth of our offerings
- The Mission clearly states the institutional learning outcomes.

Rozell noted that after reviewing Mission statements of other colleges, having the institutional learning outcomes in the mission is unique.

The team recommends the College Mission statement remain unchanged.

### **Meta-major Pathways Report**

Waller directed the Council to the [STEM presentation](#) posted to the website, and highlighted the following:

- Activities/events that draw students to the STEM programs
- Percentage of STEM student who have attempted 15 units has increased from 7.6%(fall 2015) to 18.8% (fall 2018)
- Percentage of STEM students who have attempted 30 units has increase from 14.5% (fall 2015) to 16.6% (fall 2017)
- Percentage of STEM student who have passed English and math has increased from 8.4% (fall 2015) to 13.6% (fall 2017); English only percentages are significantly higher with fall 2017 at 31.7%. Placement efforts, counseling, course sequencing and non-pass rates are factors impacting the math completion in the first year.

Thorson directed the Council to the [Arts, Communication and Humanities presentation](#) posted to the website, and highlighted the following:

- This pathways houses the Golden Four – Oral communication, English and math transfer, and critical thinking (offered in Communication, Philosophy and English depts)
- Percentage of ACH students in the pathways is approximately 4000; 400 of which are first year students
- Percentage of ACH students attempting 15+units has increase 6.1% (fall 2015) 13.4% (fall 2018)
- Percentage of ACH student attempting 30+ unites has increased 8.2% (fall 2015) to 15.6% (fall 2017)
- Percentage of ACH students completing English and math has increased:

**Education Proposal, First Read**

Bligh reviewed the proposal and highlighted the following:

- Academic Development department is at the heart of the Education program
- Education department would include moving Tech Math, and Elementary Teacher ADT
- This is a great opportunity for students as we expand offerings for teacher credentialing and certificates.
- Faculty across departments are reaching out to Academic Development and asking for an Educational Program

Review of this department proposal is running parallel with the Senate review. Council members should immediately engage in this proposal and be prepared to take action on this proposal on November 2.

**Facilities: BCSW**

Giacomini directed the Council to the presentation material posted to the website and highlighted the advantages to the facility co-located with CSUB.

- Increasing Transfer Rates (*Funding Model*)
- Decreasing Time to Completion (*Funding Model*)
- Enhanced Student Success and Performance (*Funding Model*)
- Enhanced Campus Experience for BC Students (*Student Success*)
- Collaborative Operations (reducing single-institution costs)

Giacomini also reviewed the timeline implications:

|                          | Fall 2018                 | Spring 2019               | Summer 2019                   | Fall 2019                      | Spring 2020  | Summer 2020        | Fall 2020    | Spring 2021  | Summer 2021  | Fall 2021    | Spring 2022  |
|--------------------------|---------------------------|---------------------------|-------------------------------|--------------------------------|--------------|--------------------|--------------|--------------|--------------|--------------|--------------|
| Current Lease            | Educating                 | Educating                 | Educating                     | Educating                      |              |                    |              |              |              |              |              |
| Proposed Lease @ CSUB    | Educating<br>BOT Approval | Educating<br>Construction | Educating<br>Construction     | Educating<br>Construction      | Educating    | Educating          | Educating    | Educating    | Educating    | Educating    | Educating    |
| Current Lease            | Educating                 | Educating                 | Educating                     | Educating                      | Lost FTES    | Lost FTES          | Lost FTES    | Ramping Up   | Ramping Up   | Still Behind | Still Behind |
| Proposed Bolthouse Lease | Educating<br>Negotiate    | Educating<br>BOT Approval | Educating<br>Planning         | Educating<br>Planning          | Construction | Construction       | Construction | Educating    | Educating    | Educating    | Educating    |
| Current Lease            | Educating                 | Educating                 | Educating                     | Educating                      | Lost FTES    | Lost FTES          | Lost FTES    | Lost FTES    | Lost FTES    | Lost FTES    | Ramping Up   |
| Purchase/Build           | Educating<br>Planning     | Educating<br>Planning     | Educating<br>Working Drawings | Educating<br>Complete Drawings | DSA Review   | DSA Final Approval | Bid & Award  | Construction | Construction | Construction | Educating    |

**Committee Charge Revisions**

Christian directed the Council to the posted committee charge revisions, and asked the Council to review and send feedback to the committee chairs. College Council should be prepared to take action on the proposed revision on November 2.

**Consultation Council**

Holmes provided a [written report](#) from the September 25, 2018 meeting. Vaughn reminded the Council that feedback on the proposed Board Policy revisions should be submitted prior to the meeting on October 23, 2018.