

BAKERSFIELD COLLEGE

ANNUAL ADMIN STRUCTURE REVIEW

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TIMELINE REVIEW

Phase 1: November 29-December 1

Task Force completes initial work

Phase 2: December 1-January 19

Engage in college-wide discussion and identify areas of need

Phase 3: January 19-February 2

Continue campus engagement and finalize details of proposal

January 29: Provide initial draft of proposed structure for College Council review (electronically)

February 2: Review final proposal with College Council

PUBLIC SAFETY

TWO PROPOSED POSITIONS

Lieutenant

This position would primarily be assisting the Chief with various tasks to help balance the workload. (i.e. budget prep, Clery Act compliance, Title IX Investigations, Active Shooter training, etc.)

Sergeant

This position would provide the afternoon and evening supervision on all BC sites and provide help with the day-to-day responsibilities. (i.e. Supervise Officers and Cadets on swing shift, conduct site security assessments, respond to emergency calls, etc.)

MAINTENANCE & OPERATIONS

ONE PROPOSED POSITION

Energy Manager

This position would primarily be responsible for assessing and managing our energy use on campus. Their expertise in chilled water, HVAC, Energy Management Systems, and Central Plants would help us to reduce our energy consumption and power use at all of our sites.

**Note: The expectation is this position would pay for itself with the money saved each year on energy.*

INSTRUCTION

ONE PROPOSED POSITION

Dual Enrollment Program Manager (rural)

The size of the dual enrollment program and the complexity has increased over the last two years. It is currently over 200 sections and is diversified across multiple high school districts. This growth can be accounted with the addition of another program manager.

NEXT STEPS

- **Task Force will continue to solicit feedback.**
- **Task Force will work to finalize proposal for January 29th submission to college council.**
- **Budget impact will be included with the final proposal including impact on the 50% law.**