

Accreditation Task Force Report for College Council meeting of 09/15/2017.

Prepared by Jason Stratton

Last meeting, the Accreditation Leads presented three documents: the revamped [Accreditation Org Chart](#), the current [BC Engagement Plan](#) for the ISER report, and the chart of [Accreditation Team members](#).

Since that meeting, the Accreditation task force has met at least 4 times and proceeded to modify plans, as well as take action, in the following ways:

Engagement Plan: Emailed Communications

Since the last meeting, the Accreditation ISER team met to develop a strategic approach to the email element.

- The discussion ranged from the original 2 emails per semester up to 1 email per sub-section of each standard [for a total of 14] and then back down to about 1 per month.
- The 1 per month max idea was to avoid email 'burn-out' by the campus.

The Engagement Communications Team [Alisha, Talita, and all others- thank you!] composed the first campus-wide email regarding accreditation, to begin the informative stage of the engagement plan.

- This was distributed by Prof. Stratton shortly thereafter.

Planning has commenced on the time, structure and target for the next message.

Engagement Plan: Committee presentations.

Revisions to the PowerPoint presentations were made [and a plan developed for ongoing modifications], and the first presentation to a committee [Assessment] went well.

- We learned many things from this presentation, not the least of which was to always come prepared, as the rooms we are in may not have the technology we expect or require.
- Adaptations were made 'on the fly', and the presentation went well, due to the aplomb of our team members in the face of the unexpected.

A plan was made to utilize a moderately customized PowerPoint presentation for each committee.

- Said document will have a standard of 13 'static' questions/prompts and 5 'fluid' ones.
- The 'fluid' ones are modified/replaced to suit the areas of emphasis of the committee receiving the presentation.

We have 5 more committees scheduled at this time, with more to come.

Engagement Plan: Campus Wide Forums.

Over the past few weeks, the Accreditation Task Force has met multiple times, with the support and insight of President Christian when scheduling permitted.

The engagement plan submitted to you last time has been modified also, to reflect the organic development of our vision for how to achieve the most appropriate type of engagement for both our process needs and for our constituents' needs to be involved.

- Last spring, our plan was for 4 meetings in the fall and 4 in the spring, of which 1 would be in Delano.
- In the last document, we had modified that to 2 in the fall and 2 in the spring, with separate 1 in Delano.
- As we have been planning, we have returned to the idea of 4 in the fall and 4 in the spring, to allow each standard to be the focus, and to allow us to convert the Forums into focus groups.
- This was developed to assist the sub-sections [sub-standards sounds wrong.] in addressing the areas upon which they could most use group input.

A second decision was taken, to schedule each forum in a manner that allows specific committees to 'host' the forum during their normal committee time.

- This allows those in said committees to attend.
- It also allows the committees to take a sense of agency in the development of the ISER report standard that is most closely aligned with the purview of said committee.

This first forum has been scheduled for Sept. 26th in the Levan Center, and is brought to you by your friendly neighborhood AIQ Committee members.

- The format decided on is one of having standard team leads [or their designees] spend 20 minutes to hit the main areas of concern they are experiencing in their standard [briefly- less than 5 minutes] and to then spend the remainder of their 20 minutes soliciting insights from the audience.
 - A meeting has been scheduled for the 21st to develop this with said standard leads.

Dates and committee associations are being worked out for the next few meetings:

- Standard II: tentatively set for 10/12 with Curriculum Committee as host [but my notes may not reflect the most recent revision].
- Standard III: tentatively set for 11/6 with Budget Committee as host, but I believe that is off.
- Standard IV: TBD.
- Realistically, the days/times of the following forums is being fine-tuned.

The Delano Forum should be happening in Mid-Late October, but we will be working with Abel to establish day/room/time and host aspect.

Broadcasting of Forums

- We are working to develop a form of streaming of said Forum to Delano to allow those who wish to, to participate in the process without having to drive to do so.
- Our plan is to do this for each of the 4 Forums on the Panorama Campus, so that Delano is able to be involved at each step, in addition to going up to Delano for a face-to-face presentation in October.

We are deliberating on the most efficacious approach to expanding this Engagement Outreach into the Rural Initiatives locations as well.

- We are in the early stages of planning something at least the equivalent of our committee meeting presentations to sites such as Arvin and others.

Web Presence:

We have initiated the process to begin two developments related to the website.

- First is to insure that the webpages are both accurate and current.
- Second is to modify the website to ensure Accreditation related information is easily accessible to anyone accessing the webpage.

Norming Meetings:

We have begun norming meetings with the Standard Co-leads for the relevant standards, to begin the process of updating and fine-tuning the method followed by each group.

In addition, we have begun helping these groups gain the dedicated support they need, with the assistance of Accreditation task force team members and President Christian.

Interviews:

Due to the nature of the meetings, the norming sessions and interviews have been overlapping, in a manner that indicates continual engagement and progress toward the desired ends, in a timely manner.

Thank you,

Dean Liz Rozell
Prof. Jason Stratton.