

College Council Meeting Minutes

March 3, 2017

[College Council Website](#)

College Council Members Present:	Sonya Christian, Nan Gomez-Heitzeberg, , Zav Dadabhoj, Don Chrusciel, Nicky Damania, Kimberly Bligh, Krista Moreland, Chris Glaser, Isabel Stierle, Kate Pluta, Jason Stratton, Shannon Mendrin, Bernadette Martinez, Faith Bradham
Guests:	Liz Rozell, Nick Strobel, Greg Cluff, Stephanie Vega, Todd Coston By Phone: sue Vaughn, Jennifer Johnson, Mark Staller
Next meeting:	March 17, 2017

Welcome and Overview of Agenda

Christian welcomed the substitutes sitting in for many Council members and emphasized the importance of substitutes attending when Council members cannot attend a meeting.

Approval of minutes

[January 20](#) minutes: A motion was made by Damania and seconded by Martinez to accept the minutes as presented. The motion carried without objection.

[February 3](#) minutes: A motion was made by Dadabhoj and seconded by Moreland to accept the minutes as presented. The motion carried without objection

President's report:

The President's written report can be found on the College Council website at:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20report%20to%20College%20Council%20March%203%202017.pdf>

Christian asked Council members to make note and attend two events:

- The April 13th KCCD Board of Trustees Meeting
- The April 28th College Promise Announcement

Christian highlighted new legislation that was being developed to:

- Expand the number of baccalaureate offerings and
- Expand Teacher credentialing programs to California community colleges.

As part of BC's accreditation self-evaluation process, Christian highlighted four accreditation standards that the college might need to do some focused work on.

I.B.6: The institution disaggregates and analyzes learning outcomes and achievement for subpopulations of students. When the institution identifies performance gaps, it implements strategies, which may include allocation or reallocation of human, fiscal and other resources, to mitigate those gaps and evaluates the efficacy of those strategies.

II.A.9: The institution awards course credit, degrees and certificates based on student attainment of learning outcomes. Units of credit awarded are consistent with institutional policies that reflect generally accepted norms or equivalencies in higher education. If the institution offers courses based on clock hours, it follows Federal standards for clock-to-credit-hour conversions. (ER 10)

III.A.5: The institution assures the effectiveness of its human resources by evaluating all personnel systematically and at stated intervals. The institution establishes written criteria for evaluating all

personnel, including performance of assigned duties and participation in 2 institutional responsibilities and other activities appropriate to their expertise. Evaluation processes seek to assess effectiveness of personnel and encourage improvement. Actions taken following evaluations are formal, timely, and documented.

III.A.6: The evaluation of faculty, academic administrators, and other personnel directly responsible for student learning includes, as a component of that evaluation, consideration of how these employees use the results of the assessment of learning outcomes to improve teaching and learning.

SB769

Nick Strobel shared Key Facts of this emerging legislation that would allow community colleges to expand the number of baccalaureate offerings. The [full Senate Bill language](#) is posted on the College Council website as well. Matt Garrett and Nick Strobel are engaged in Research to support this legislation. It was noted that BC is well positioned to compete for a second baccalaureate offering.

- Interested departments should start their development work and indicate their interest to participate.
- GE for upper division: capacity may not be there at CC; perhaps online ed initiative to provide this coursework—BC should plan on positioning ourselves to compete for this opportunity
- BC is making a positive impact to our community by providing qualified, local workforce

District Consultation Council

<https://committees.kccd.edu/committee/district-consultation-council>

Materials for the February 28 meeting were posted for College Council to review. It was noted that many of the Board policy revision would go to the Board of Trustees for a first reading in March, with approval in April.

Vaughn will take the lead to notify the committees and groups assigned to review policy revisions as they come forward.

Annual review of Administrative Structure

Team members reminded Council members that faculty and classified position requests are submitted and reviewed through the FCDC process. Management structure is reviewed through a College Council process. The taskforce represented by Todd Coston at the meeting reviewed the preliminary proposals.

Instruction: Request two additional deans

- Support new programs, initiatives and increase in number of faculty and staff
- Focus on equity of workload

Student Affairs:

- Director, Veterans Resource Center (GU001 and Equity)
- Director of International Student Programs (GU001 / Enterprise)
- Assistant Director of Student Life (Categorical / Student Fees)
- Director of Career Center (SSSP / Equity / Promise grant)
- Program Manager for Assessment, Testing and Placement (Equity)
- Director of Promise Program (Promise Grant)
- Program Manager of Promise Program (Promise Grant)
- Assistant Director EOPS (Equity)
- Director of Cohorts and Pathways (SSSP / Equity / Promise grant)

Finance & Admin Services:

- Title IX Investigator Program Mgr.
- Public Safety Asst. Director
- M&O Operations Manager
- Director, Food Services & Culinary Arts
- Assistant Manager – Food Services

The task force will present a final proposal to College Council on March 17, 2017

Accreditation Update

Liz Rozell and Jason Stratton, co-chairs of the Self Evaluation process, have met with leads of every standard. All teams are making progress. Rozell emphasized the importance of involvement from all areas. Other notes:

- John Means is district point of contact
- Board policies affecting IV. C and IV. D will be revised fall 2017
- Need additional data coaches identified
- Need additional faculty involvement

The list of team leads and members can be seen here:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Self%20Evaluation%20Team%202018%20ver16%20-%20Liz.pdf>

College Promise

Materials for this item can be found at, [What is the Bakersfield Transfer Promise?](#)

Council Members were reminded to mark their calendars for the College Promise Announcement on April 28