

**Accreditation and Institutional Quality (AIQ) Committee Report for
November 30, 2016 Academic Senate Meeting and December 2, 2016 College Council Meeting**

AIQ will have its last Fall semester meeting next Tuesday, December 6. The primary item on the AIQ agenda is planning for our institutional Self-Evaluation process for Accreditation.

The Co-Chairs of AIQ (Kate Pluta and Mark Staller) met with President Sonya Christian on Monday to determine how to proceed for this accreditation cycle. President Christian has clearly communicated full administrative support for the BC accreditation process. She has approved two faculty positions related to accreditation, and she asked Vice-President Nan-Gomez Heitzeberg to send out a call related to these two positions. The following call was sent to FCDC members on November 29:

Faculty Colleagues:

BC is gearing up to start its Self Evaluation work and two faculty are needed to lead and focus accreditation efforts. One faculty lead for the Self-Evaluation Report and one faculty lead for the assessment of student learning outcomes tied to Accreditation Standards and Eligibility Requirements.

1. Faculty co-chair for Self-Evaluation

- *The Self-Evaluation co-chair is responsible for working with a team to prepare the Accreditation Self-Evaluation Report for the ACCJC site visit, which will take place in the fall of 2018.*
- *The position has up to .4 reassigned time per semester for three semesters (Spring 2017, Fall 2017, Spring 2018).*

2. Faculty to co-lead assessment of student learning outcomes in the context of the Accreditation Standards and Eligibility Requirements.

- *The position has .2 reassigned time per semester for three semesters (Spring 2017, Fall 2017, Spring 2018).*

The deadline for applying is Monday, December 5th by 2 PM!

If interested, please submit your name and a brief statement of interest not to exceed 100 words to Nan Gomez-Heitzeberg and Tracy Hall by Monday, December 5, at 2:00 p.m.

BC needs your help!

A draft job description for the first position, faculty co-chair for Self-Evaluation, will be shared at Academic Senate and College Council this week for feedback and formal approval.

The second faculty position is a new position that demonstrates BC's administrative support and concern for the accreditation process and signals the important part that BC's assessment work will have in this process. The faculty member chosen for this position will be working closely with Dianthe Hoffman, the faculty co-chair of the Assessment Committee.

In addition, President Christian has agreed in principle with stipends for Standards Work Group lead faculty. The 14 following Standards Work Groups need faculty leads and faculty members:

- I.A: Mission
- I.B: Academic Quality and Institutional Effectiveness
- I.C: Institutional Integrity
- II.A: Instructional Programs
- II.B: Library and Learning Support Services
- II.C: Student Support Services
- III.A: Human Resources
- III.B: Physical Resources
- III.C: Technology Resources
- III.D: Financial Resources
- IV.A: Decision-Making Roles and Processes
- IV.B: Chief Executive Officer
- IV.C: Governing Board
- IV.D: Multi-College Districts or Systems

Each Faculty Lead for these 14 Self-Evaluation Standards Work Groups will be working with an Administrative Lead to guide their work groups in completing the research and data collection for their Standard area in the Spring 2017 semester, and then will help guide the writing of their portion of the Self-Study in Fall 2017.

Faculty members willing to serve as a member of one of these 14 Accreditation Standards Work Groups, or interested in being appointed as lead faculty for one of these work groups, should submit their names to Kate Pluta and Mark Staller (AIQ Committee Co-Chairs) or Tarina Perry (Academic Senate secretary). Next Tuesday, the AIQ Committee will begin fleshing out the membership of each Standards Work Group, and we need robust faculty participation for an effective accreditation process.