

## BP 4B8 Independent Study

### Section Four—Students/Instructional Services Governance Processes Relative to the District Board Policy Manual and Collegial Consultation With Academic Senates

#### Employ the Process of Mutual Agreement

**Policies:** None

**Procedures:** None

**Appendices:** None

#### Rely Primarily Upon the Advice and Judgment

- Policies:**
- (1) **4A2**, Student Responsibilities (*includes Policies 4A2A through 4A2G*)
  - (2) **4A3**, Matriculation (*includes Policies 4A3A through 4A3G*)
  - (3) **4A4**, Prerequisites, Corequisites, and Advisories on Recommended Preparation (*includes Policies 4A4A through 4A4E*)
  - (4) **4A6**, Admission to Impacted Programs (*includes Policies 4A6A through 4A6K*)
  - (5) **4A9**, Instructional and Other Materials (*includes Policies 4A9A through 4A9D*)
  - (6) **4B1**, Educational Programs (*includes Policies 4B1A through 4B1D1*)
  - (7) **4B5**, Program Review
  - (8) **4B7**, Articulation (*includes Policies 4B7A through 4B7C*)

Rely Primarily Upon the Advice and Judgment (continued)

- (9) **4B10A**, (re: guest/visitors) *(includes Policies 4B10A1 through 4B10A7)*
- (10) **4B10B** (re: guest/visitors)
- (11) **4B11**, Controversial Issues in Curriculum *(includes Policies 4B11A through 4B11C)*
- (12) **4C**, Academic Regulations *(includes Policies 4C1 through 4C7)*
- (13) **4D**, Minimum Graduation Requirements *(includes Policies 4D1 through 4D1G)*

**Procedures:** None

**Appendices:** None

**Proposed Addition to**  
**Kern Community College District Board Policy Manual**  
**Section Four – Students Instructional**

Governance Process: Information Only

Reason for Revision: To Establish District Policy

**4B8 Independent Study**

*(Approved 11/10/11)*

4B8A The purpose of Independent Study is to fulfill a student's immediate need due to circumstances beyond their control as determined by the College Vice Presidents, Academic Affairs, to meet a specific requirement for their degree, certificate, major, or for transfer.

4B8B Independent Study will be conducted by qualified faculty in accordance with the course outline of record, to permit students to cover course material independently, but under the supervision and direction of the assigned faculty.

4B8C Academic standards applicable to Independent Study shall be the same as those applied to other credit and non-credit courses.

4B8D Students enrolled in Independent Study will be evaluated, and their progress recorded in the same manner as students enrolled in other courses.

4B8E Faculty conducting Independent Study shall, as a minimum, make themselves available to students in the same manner as for students in other courses, including use of scheduled office hours.

~~4B8F Instructors of Independent Study shall: (Brown indicates, "moved to Procedure")~~

- ~~1. Meet the same standards used for qualifying, as other instructors for a teaching assignment.~~
- ~~2. Provide orientation, guidance, and other information relevant to the Independent Study course to the students enrolled.~~

~~3. Provide each Independent Study student with the instructor's consultation schedule. This schedule is to be included in the written record of student progress required by Title 5, Section 55234.~~

~~4B8G The method of instruction for Independent Study shall be outlined and reviewed with the student by the supervising faculty assigned, with the student being held accountable on a regular basis for the material that has been assigned.~~

4B8HE Attendance for Independent Study must be reported as outlined in the State Student Accounting Manual.