

College Council
Meeting Minutes

April 17, 2015

<https://committees.kccd.edu/meeting/1476#overlay-context=bc/committee/collegecouncil>

Members Present: Sonya Christian, Kate Pluta, Janet Fulks, Nick Strobel, Janet Thomas, Jennifer Johnson, Edie Nelson, Ann Tatum, Alice Desilagua, Kathy Rosellini, Steven Holmes, Gustavo Enriquez, Sue Vaughn, Jason Stratton,

Guests: Pam Boyles, Gustavo Enriquez, Bule Rea, Jimmy Garcia, Pat Smith, Kathy Freeman, Richard McCrow, Richard Marquez, Bryan Hirayama, Todd Coston

Next meeting: May 1, 2015

WELCOME & OVERVIEW of the AGENDA

APPROVAL OF MINUTES

A motion was made by Strobel and seconded by Pluta to approve the minutes of March 20, 2015. The minutes were approved as presented.

PRESIDENT'S REPORT

<https://committees.kccd.edu/sites/committees.kccd.edu/files/President%27s%20Report%20to%20College%20Council%20April%2017%202015.pdf>

Enrollment update: Compared to the same date this time last year registration for fall is up 25% in headcount and FTE and summer is up 21

IEPI Regional Meeting – March 24

- Christian thanked those who helped coordinate the event and described the initiative.
- For those community colleges who have difficulties in certain areas of Institutional Effectiveness, this initiative provides assistance prior to accreditation visit. There is funding and is legislatively mandated. Colleges apply for assistance and outline the areas in which they would like assistance.
- IEPI Steering Committee evaluates these requests and assembles team of experts to work with the college. This is not an external report but rather an opportunity for outside perspective.

Achieving the Dream

- Ron Head and John Nixon are very impressed with the success BC has had embedding the ATD concepts into the work of the college.
- We could improve in the area of evaluation. Suggestion to create more time for a systematic approach to evaluating.
- Fulks is working with Darla Cooper will assist BC with this work in the coming year. Take on this work in the future with data coaches.
- BC has submitted an application to be part of a study with Pearson on the how advising impacts academic performance in the classroom.

Inmate Education

- Prison tour on March 27 with Patricia Smith, Rich McCrow, Kathy Freeman
- Work group met April 16 for the first time and are in the process of identifying the issues such as curriculum and safety
- Christian will update College Council as this work progresses

Faculty Bootcamps

Think about these dates and ability to attend:

May 18, 2015: all day – data. Lead: Fulks and data coaches ; how to plan ahead and measure outcomes and share information openly; interactive session	May 19, 2015: all day – Learning Outcomes & Assessment. Lead: Neville & Bresso
May 20, 2015: Morning – Program Review. Lead: Pluta and Mourtzanos; Afternoon – Equity. Lead: Johnson, Hirayama, Coffee	May 21, 2015: Morning – TBD; afternoon – TBD

FLEX GUIDELINES

https://committees.kccd.edu/sites/committees.kccd.edu/files/FLEX%20Information%20and%20Guidelines%20revision%202015_0.pdf

The revision to these guidelines is posted. College Council was asked to review and provide feedback at the next meeting.

ADMINISTRATIVE STRUCTURE

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Admin%20Structure%20April%2017%202015%20Proposal.pptx>

The workgroup updated the document and Christian lead discussion noting the following:

- Associate Dean positions will move to Dean positions
- Christian noted the positive impact to 50%
- Institutional researcher would ideally be a person housed on campus
- Development of a professional development department – a shift in Todd Coston’s responsibilities but approval of a classified support staff position is on hold pending further evaluation of the 50% impact

A motion to approve the administrative structure as presented was made by Vaughn and seconded by Dadabhoy. Discussion followed with the following highlights:

- A suggestion was made to provide a slide that shows what departments report to which deans: it was noted that the workgroup has begun this work but has not yet finalized this portion of the proposal. Reminder that right of assignment lies with management and that College Council is voting on the number of positions administrative structure
- The workgroup committed to meet in the next week to draft a document that delineates the areas of responsibilities of each Dean
- Interim Associate Dean contracts will be extended through December while the positions are posted and filled permanently. This approach will help as we transition.
- Christian clarified priorities for hiring involve areas related to STEM, BAS and Student Success

Pluta called for the question—the motion carried unanimously.

CONSULTATION COUNCIL

Holmes provided a status update on each of the Board Policies under revision which can be read here:

https://committees.kccd.edu/sites/committees.kccd.edu/files/Board%20Policy%20and%20Procedure%20Update_0.pdf

Johnson reported that CSEA is negotiating an MOU for BC and PC to move to the 4/10 work schedule summer 2015.

IE FRAMEWORK

<https://committees.kccd.edu/sites/committees.kccd.edu/files/IE%20Framework%20of%20Indicators%20and%20Digest%20For%20Consultation%20Council%20Feb.19.pdf>

Fulks provided background on the projects and gave the following highlights related to the work at BC.

- IE Division at CCCCCO – broad involvement and representation
- This is an accountability tool to report to the legislature
- Targets are aspirational goal – no clear consequences for meeting this aspirational goal
- Accreditation goals should be the minimum target
- College needs to identify varying levels that meet Accreditation standards, SSSP requirement, as well as
- Deadline for each target is June – BC is ahead of the game

Fulks further reported on the status of CCCApply:

- The project is moving forward; results are exceedingly positive in how we can serve our students
- Focus and fine tuning on student success, customization is the way to go – doesn't take away from district to support the colleges individuality
- Communication with students needs to be specific and meaningful
 - Commonalities across district could be included; Customized at college level
 - Standard from district seems reasonable and then allow colleges to customize to the community they serve; preserve the opportunity to individualize communication to Bakersfield College students

ACCREDITATION MIDTERM REPORT – STANDARD IV

Pluta explained the approach was to problem solve throughout the process of gathering data for the mid-term report.

Jennifer Johnson provided a written report regarding Accreditation Standard IVA which can be read here:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Standard%20IVA%20brief%20report%20for%20College%20Council.pdf>

Andrea Thorson reflected on the collection of evidence related to Accreditation Standard IVB:

- There is no holistic system to collect data which prevents effective gathering of evidence
- Thorson suggested to have a secondary collection area to preserve documentation
- It was then suggested that an Accreditation website be developed with categories so documentation could be posted as it is presented
- Meeting first week of May – Jason amber and Shannon, Kate, Jennifer and Sonya—
Sonya what were going to do???

KCCD STRATEGIC PLAN

Small BC working group developed targets/common measures:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Strategic%20Plan%202015-2019%20with%20BC%20Comments%203-26-15.pdf>

BC Targets have been developed to be included in the KCCD Strategic Plan:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/Strategic%20Plan%202015-2019%20with%20BC%20Targets%204-17-15.pdf>

- BC Strategic Directions and college-wide work is being aligned with the KCCD Strategic Plan
- Want to ensure targets are meaningful to the student success work
- Use perception surveys to develop targets for 5.3
- Comments and feedback should go to Holmes, Dadabhoy, or Gomez- Heitzeberg
- Workgroup will meet again to finalize the targets.

STATE OF PROFESSIONAL DEVELOPMENT

Todd Coston reported on the current professional development activities and provided an outline of future goals and direction of professional development at BC:

<https://committees.kccd.edu/sites/committees.kccd.edu/files/State%20of%20Professional%20Development-April%2017%20Report%20to%20College%20Council.pdf>

Coston also gave highlights about the Professional Development Plan the PDC is working on.

- Dena Rhoades and Coston visited COS for a group discussion with other colleges on how they are working their professional development plan.
- Ideas included using spring break for a dedicated PD day/activities for classified employees; use of software to track professional development activities and tailor offering to meet professional development goals of employees;
- College Council was enthusiastic about purchasing software and putting a position in place to focus on this

ACADEMIC SENATE PLENARY

<https://committees.kccd.edu/sites/committees.kccd.edu/files/ASCCC%20Plenary%20Report%20on%20Equity.pdf>

Andrea Thorson distributed handouts and highlighted sessions she attended.

Equity

- Equity Plans are currently leaving out LGBTQI
- Lack of communication and feeling safe is negatively impacting this student population
- Suggestions include:
 - Incorporating this group in our Equity Plan
 - Encouraging non-discriminatory statements about LGBT students in the school codes, handbooks and classrooms.
 - Providing Safe Zone Training
 - Remembering that campus experience for LGBT students can be affected by what the faculty, staff, and administrators have to say on the matter as well as how they communicate and deal with various forms of bullying and derogatory language
- College Council will forward Andrea's report on this matter to EODAC for consideration

Senate Resolutions

- Programs that specifically address violence against women
- Counseling and DSPS: minimum qualification have been modified
- Provide specific pathways for high school students transitioning to college; dual enrollment
- Goal of 75% of courses being taught by full-time faculty

Christian thanked Thorson for providing the report to College Council and encouraged the Academic Senate to continue providing reports to College Council on the Senate's statewide discussions