

Kern Community College District
 District Consultation Council
 Unapproved Summary
 May 27, 2014

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	The meeting was called to order at 1:09 p.m. Sandra Serrano served as the meeting facilitator; Tina Johnson served as timekeeper, and no assigned gatekeeper.			
2. Approval of Summary	Minutes from the April 22 nd meeting were reviewed.	Approved.		X
3. Chancellor's Report	A. <i>2014-15 Consultation Calendar</i>	Approved.		
4. Constituency Issues	A. <i>Standardized Model for evaluating each of the District Support service Unit's processes and effectiveness</i>	<p>Chancellor Serrano welcomes Steve Holmes to the District Consultation Council meeting.</p> <p>Tom Burke shared the estimated impacts of the tentative 2014-15 district-wide budget. A question was raised about the current legislative process for the budget is. Chancellor Serrano asked CFO, Tom Burke to explain what the district office does in preparation for the budget up to the June board meeting, and what happens after that till the September board meeting. Mr. Burke shared that the May revised budget from the Governor's office comes late with final month numbers in the summer. Those numbers go out to the colleges and they become part of the adopted budget depending on when we receive the final numbers. Those numbers go out to the colleges then become part of the adopted budget depending on when we receive the final numbers. What are they looking for with student equity funding? Programs will have to be in place to utilize funds, per Tom Burke. Achieving the dream is being used for underrepresented students which these monies target. CalPERS will also have an increase already worked into our budget. Colleges should be planning ahead for their programs.</p> <p>Under allocation changes , budget variances and chargebacks, see handout.</p> <p>Academic Senate President Stephen Holmes presented a resolution for the six positions at the district office. He thanked Chancellor Serrano for her quick response to the resolution that the academic Senate, and they have prepared another resolution in response to the Chancellor's email. The Senate wants the district to get on the same cycle of planning for positions when the colleges plan for their positions.</p> <p>Chancellor Serrano evaluation of positions needed by the district office is done by each Vice Chancellor and given to the Chancellor for review prior to the board retreat. The colleges wanted to know where the conversation goes when positions requested are not filled and how they will be filled in the future.</p>		

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	<p data-bbox="289 1478 505 1503"><i>B. Evaluation of BAM</i></p> <p data-bbox="289 1545 678 1570"><i>C. Board Policy or 4A&C-Enrollment Fee</i></p>	<p data-bbox="849 107 1393 296">Chancellor Serrano, responded to the Vice President of Bakersfield Colleges' Academic Affairs, Nan Gomez Heitzeberg's question on annual review for budget expenses, and stated the timeframe that is being discussed. CFO, Tom Burke stated that our process was evaluated two years ago</p> <p data-bbox="849 333 1393 390">Vice Chancellor Ali stated all of his department position vacancies are due to the recession.</p> <p data-bbox="849 428 1393 520">Cerro Coso Community College is heading a review process for Human Resources. 90% of what the district does is mandatory per Vice Chancellor Sean James.</p> <p data-bbox="849 558 1393 615">Chancellor Serrano asked the Council if we can look at the model that Cerro Coso is using as a program review.</p> <p data-bbox="849 653 1393 1136">Steven Holmes questioned the choice of position that President Board chose for the HR review due to an assessment of timelines that are set. President Board explained that Cerro Coso identified the gaps at the college level and how to develop creative ways to implement a more efficient way of processing and tracking processes district wide. Cerro Coso can share the model with other colleges, once this process has been completed. Jill shared that there is a lack of responsibility on the part of the constituency representatives to address the transparency. Steven Holmes and Rosa Carlson share their campus procedures as well. A written justification would be nice per Joe Wiens. There was a question about release time. Academic senate President Steven Holmes gave the Council a handout from Los Rios Community College on unit review.</p> <p data-bbox="849 1203 1393 1260">ACTION: Add the budget for the release time in the district budget.</p> <p data-bbox="849 1297 1393 1323">ACTION: post Los Rios document from Steven Holmes</p> <p data-bbox="849 1474 1393 1499">ACTION: Add to the September agenda.</p> <p data-bbox="849 1566 1393 1682">Sue Vaughn shared that the enrollment fee lets students slide on \$138 fee for students under \$100student account balance. Currently this issue is with the Vice Presidents.</p> <p data-bbox="849 1728 1393 1843">ACTION: Chancellor stated that we will put this item on the future agenda for an upcoming meeting Consultation Council meeting. This item is currently on the June 21 agenda for the VPs meeting.</p>		

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5. Educational Services	A. <i>Board Policy 4D1F- Graduation Requirement-Revision</i> B. 2015-16 Academic Calendars C. 2015-16 Academic Calendars	Associate Vice Chancellor John Means shared the revisions since the last Council meeting. ACTION: Place this item on the next board agenda for first reading. Academic calendars-November 26 not moved to the 20th that was shaded ; missing a Saturday on the 2016-17 academic calendar. Action: Sean James will check with John means on the correct number of days and make corrections.	X	
6. Operations	A. <i>No Report</i>			
7. Human Resources	A. <i>No Report</i>			
8. Business Services	A. <i>2014-15 Proposed Tentative DO Budget and variance-revised</i>	See hand out ACTION: Add 2014-15 Proposed Tentative budget to next Board meeting.		
9. Next Meeting	The next Consultation Council meeting is scheduled for September 23, 2014.			
10. Adjournment	Meeting adjourned at 2:55 p.m.			

PRESENT:

Abe Ali, Vice Chancellor, HR, District Office
 Jill Board, President, Cerro Coso Community College
 Tom Burke, CFO, District Office
 Rosa Carlson, President, Porterville College (video)
 Matthew Crow, CCA President, Cerro Coso Community College (video)
 Tina Johnson, CSEA President, Bakersfield College
 Steven Holmes, Academic Senate President, Bakersfield College
 Sue Vaughn, Management Association, Bakersfield College
 Sandra Serrano, Chancellor, District Office
 Buzz Piersol, Senate President, Porterville College **Joel Wiens for Buzz**
 Laura Vasquez, Academic Senate President, Cerro Coso Community College
 Michael Barrett, CSEA Representative, Cerro Coso Community College

Danielle Hillard, Executive Assistant, Chancellor's Office (scribe)

ABSENT:

SGA Representative, Cerro Coso Community College
 SGA Representative, Porterville College
 SGA Representative, Bakersfield College
 Sonya Christian, President, Bakersfield College
 Tiffany Haynes, CSEA Representative, Porterville College (video)
 John Means, Associate Vice Chancellor, Educational Services

GUEST:

Nick Strobel, Bakersfield College

O: Open C: Closed