

## ***Senate Proposal for Change: Program Review Committee (PRC) Membership***

Issue: With the adoption of the Title 5 definition of a program (degree and certificate granting), the Program Review Committee now has over 100 instructional programs submitting Annual Updates or Comprehensive Program Reviews each year in addition to those submitted by Student Affairs and Administrative Support Services.

Rationale: An increase in Program Review Committee membership will ensure all departments have the opportunity to participate in this important process and reduce committee members' workload.

Background/Institutional History: Current faculty membership is representative: one each for CTE, GE, Basic Skills, Library, Student Affairs, FCDC, Assessment Committee, and At Large. Due to the impact of the work on every department or unit on campus and the workload, PRC would like to follow the established model of the Curriculum and ISIT committees, with representatives from each department to better represent all the instructional departments on campus.

### Opposing Views:

If the college did not follow the Title 5 definition of a program, there wouldn't be so many program reviews to deal with. Everyone's workload would be reduced.

Response: The workload would indeed be less, but the college would not be adhering to Title 5 or responding to the recommendation of the Accrediting Commission for Community and Junior Colleges (ACCJC).

Solution: Increase the faculty membership of the Program Review Committee to include representation from every academic department beginning immediately. Below are the recommended changes to the composition.

The Program Review Committee (PRC) will have one faculty co-chair and one administrative co-chair.

~~Committee composition will include 8 full-time faculty appointed by the Academic Senate, with representation in the following areas:~~

- ~~\_\_\_\_\_ 1 Career and Technical Education (CTE)~~
- ~~\_\_\_\_\_ 1 General Education (GE)~~
- ~~\_\_\_\_\_ 1 Basic Skills~~
- ~~\_\_\_\_\_ 1 Student Services~~
- ~~\_\_\_\_\_ 1 Library~~
- ~~\_\_\_\_\_ 1 Faculty Chair and Directors Council (FCDC)~~
- ~~\_\_\_\_\_ 1 Assessment Committee Liaison~~
- ~~\_\_\_\_\_ 1 at large~~

Committee composition will include faculty appointed by the Academic Senate with representation from each of the instructional departments as well as liaison from the Curriculum and Assessment Committees, and a representative from the Faculty Chairs/Directors Council (FCDC).

Up to 4 classified staff appointed by CSEA. CSEA recommends the following representation:

- 1 Student ~~Services~~ Affairs
- 1 Instructional
- 1 Administrative
- 1 CSEA president or designee

Up to 4 administrators appointed by the College President. The committee recommends the following representation:

- 1 Student ~~Services~~ Affairs
- 1 Instructional
- 1 Facilities
- 1 ~~Information Technology~~ At Large

Institutional Research Representative (ex-officio)

1 student representative appointed by the Student Government Association (SGA).

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August 25, 2014