

College Council April 19, 2013 Minutes
Approved at May 3, 2013 College Council

Present: Edie Nelson, Rachel Vickrey (alternate for Ann Tatum), Nick Strobel, Primavera Arvizu, Zav Dadabhoy, Sue Vaughn (also covering for Alice Desilagua), Meg Stidham, Jennifer Marden, Cindy Collier, Jennifer Johnson, Janet Thomas, Phil Whitney (guest for Accred Recomm #6), Sean James, Todd Coston (guest for Accred Recomm #7), Leah Carter (guest for Accred Recomm #3), Bonnie Suderman (guest for Accred Recomm #4), Nan Gomez-Heitzeberg, Sonya Christian

Student Services Reorganization

Vice President of Student Services Dadabhoy shared the proposed organization chart for the Student Services area. The re-organization is in line with the recommendations from the College Brain Trust and also with student success initiatives from the state. (?) At the confidential management level there will be four new director/dean positions (***bold-italics***) plus three already present positions as outlined below.

- Admissions (Director): Admission, registration, records 10 FT
- Financial Aid (Director): Financial Aid (14 FT), EOPS (4 FT incl 1 full-time faculty), CARE/CalWorks (2 FT). CARE/CalWorks has an assistant director. Funding for EOPS/CARE/CalWorks mostly from categorical funds.
- ***Student Life*** (Director): Student conduct, SGA, Veterans, AAMP, activities (1 FT)
- ***Health & Wellness*** (Director): Will emphasize the educational aspects of wellness. Continue working with the nurse practitioner from Clinica Sierra Vista (3 FT). Director position at least will be paid from Student Health Fee.
- ***DSPS*** (Director): Funding for services and director + employee salaries from categorical funding (6 FT). Approx. 1300 students are registered with DSPS and there are other (~100?) students who are not registered with DSPS who use its services. DSPS needs to be housed under one roof rather than scattered all over campus. Learning disability test will continue to be done in the same way it is now.
- Athletics/Health-PE (Director): 13 FT incl faculty chair for Health-PE.
- ***Student Development and Success*** (Dean): Assessment (3 FT), Career/Job Placement (2 FT), Workability (2 FT), International Students, Transfer Center, Orientation, Academic Advising, At Risk Students (early alert, probation, special populations, remediation). Several org charts ago had a dean of the counseling center. In the counseling department are 5 counselors incl a faculty chair, 4 educational advisors, and 3 classified staff who will be handling the international student, transfer center, orientation, academic advising, and @ risk student functions.

Enrollment Growth

We are looking to generate about 963 additional FTES over the next couple of years due to less severe cuts to funding than we planned in the event that Prop 30 did not pass. With the passage of Prop 30 and no “January surprise” from the Governor’s office, we will have funding for an additional 316.54 FTES in summer + an additional 323.23 each year from expected growth money from the state plus extra FTES from the Cerro Coso realignment. Summer session will see additional sections (approx. 50) in English, ACDV, sciences and mathematics. Summer session scheduling has to take into account library staffing. We need to recruit more adjuncts,

esp. science instructors. We are targeting high school students including the “Registration Rocks” event on April 27th from 9 am to 2 PM. Registration Rocks will use L148 and Finlinson for placement/assessment and incoming students will go to the counseling center and the Computer Commons will be used for admission and registration during Registration Rocks. Registration Rocks posters have been sent to all of the high schools (see <http://www.bakersfieldcollege.edu/RegistrationPoster.jpg>). Another bridge with the high schools was re-established at the annual principals breakfast that this year included head counselors from the high schools. The high school people shared with us the barriers our admission processes present to incoming students and we shared with them the high quality of education BC offers with the hope that counselors won’t give the impression of BC as a “last resort” for their students. Recent graduate Jose Gurrola gave a great talk on how well BC prepared him for the rigors of upper division at CSU/UC. The annual “Bridging Conference” with BC and CSU English faculty this year also included English faculty from the Kern High School District. We are also looking to increase dual enrollment where high school students can get college credit for certain courses they take at the high school.

Core Values, Strategic Directions and Achieving the Dream topics were not covered due to lack of time.

Focus on the Accreditation Recommendation Response Report

The last hour of College Council was brief reports from leaders of the eight Accreditation College Recommendations responses. Drafts of our responses including outlines, evidence documents, and working drafts are in the accreditation SharePoint (<https://spt.kccd.edu/bc-accreditation/SitePages/Home.aspx>) and will be posted to the public accreditation site at <http://accreditation.bakersfieldcollege.edu> once the reports are finalized and properly formatted. Reports from the eight response areas are due April 22nd which is why there was the crunch of surveys at the beginning of April. Briefly the Accreditation College Recommendation cover:

1. Develop and implement evaluation processes to assess effectiveness of the full range of planning processes
2. Establish student learning outcomes for instructional/academic programs (programs defined as anything leading to a degree or a certificate of achievement)
3. Include comments on how effectively adjunct faculty members produce student learning outcomes.
4. Evaluate effectiveness of professional development programs
5. Human Resources should complete a program review
6. Develop a long-range capital projects planning process that supports and is aligned with institutional improvement goals of the College.
7. Develop an assessment methodology to evaluate how well technology resources support institutional goals
8. The College President should establish effective communication communities served the College

Next Meeting: May 3, 2013 including a work session on professional development

Minutes respectfully submitted by Nick Strobel