

College Council Minutes
October 21, 2011

Present: Greg Chamberlain, Nick Strobel, Candice Sifuentes, Janet Thomas, Edie Nelson, Brent Damron, Kate Pluta, LaMont Schiers, Sue Vaughn, Moya Arthur (Borneman alt.), Ann Tatum, Alice Desilagua, Debbie Spohn (recorder)

1.	<p>Welcome - Agenda Review - Minutes Review Add to the agenda the following: 9a - Shake Out; 9b - formal approval of the charge and purpose of College Council. Construction will be moved up to #2.</p> <p>Several corrections were noted to the Oct 7 minutes. The revised minutes will be posted in Public Folders.</p> <p>Kristen Rabe announced that the winner of the Dell workbook for “Geek Week” was Pam Boyles.</p>
8.	<p>Construction LaMont reported that SAM is underway. The building has been emptied to the old tennis court parking lot. A number of items were declared surplus. The project will go to bid next month. A projected completion date is June, 2014. Classes should resume in the building in the fall of 2014.</p> <p>The GET bus terminal is on schedule, and has a completion date of January 2012, hopefully prior to the opening of the spring semester, 2012.</p> <p>Roof repairs for Levinson and the Library are being determined. An outside contractor has been invited to survey the roofs in question to determine the scope of the project. This vendor offers a 30 year certification on the roofing product.</p> <p>The ramp project has been put on hold.</p>
3.	<p>Accreditation Nan reported that BC submitted a substantive change proposal to the ACCJC to bring us into compliance with the regulations for on-line classes. This should be on the next Commission agenda for approval; all three KCCD colleges submitted changes.</p> <p>↳ Action item: Kate will load the report on the accreditation Sharepoint portal for access.</p>
4.	<p>Integrated College-wide Planning Kate shared that one of the questions that came up during the discussion is what this would look like if we have it at BC. Kate shared a document from ACCJC that outlined a rubric for evaluating instructional effectiveness.</p>

	<p>A comment was offered at SEC regarding the chart on decision making in the Decision Making Document. The current chart doesn't show a clear pathway to the Academic Senate. The chart may not accurately reflect decisions made at the committee level. Planning should be depicted as circular - planning, implementation, and evaluation; the chart doesn't accurately reflect this process. Members of the DMD task force replied that the chart was intended to depict the process for a specific type of decision; not every decision needs to go through every group. Nick suggested that the word "college-wide" be added to the title to indicate the type of decisions depicted. The chart is designed to show the flow of information so that all units can make informed decisions. Moya commented that the chart also doesn't include the District, or attempt to show that the District's decision impact and sometimes supersede College decisions. Nan added that the district has now developed its own decision-making document that should be considered. BC also has representation on numerous district-level committees and consultative bodies.</p> <p>Nan stated that the Council might consider a graphic that shows how the AFR affects the budget, and decisions that are made on staffing and equipment. That couples with the decision-making document form a more complete picture.</p>
<p>5.</p>	<p>Committee Reports Prior to the last meeting, not everyone had an opportunity to look at all the committee reports.</p> <p>↳ Action item: this item will appear on the next agenda to facilitate a broader discussion of the grid showing which committees are working on each of the goals.</p>
<p>6.</p>	<p>Goals So that the accreditation evidence can adequately reflect official adoption, the goals need to be voted on. On October 12, the goals were shown to have tentative adoption by College Council.</p> <p>Primavera reported that Dean Stephen Eaton has agreed to participate in the Goals Subcommittee; the members are continuing to recruit additional faculty members.</p>
<p>7.</p>	<p>Student Success Greg encouraged everyone to look at the state-wide student success task force document and provide input. Now is the time for all questions and concerns to be put forward. Nick added that the link is on the College Council website. Pam suggested that council members include the link in their remarks to constituents.</p> <p>↳ Action item: All Council members are to prepare to brainstorm at</p>

	<p><i>the next meeting what is being done around campus in terms of student success initiatives.</i></p> <p>It was suggested that the Council members include a request for input in their remarks to constituents, asking for examples of student success strategies currently being employed or considered. The list can be distributed college-wide so that all the governance committees can have them. Each chair should be asked to forward the list that was turned in with the APR.</p>
2.	<p>Budget Update</p> <p>Greg shared a sheet titled “2009-2010 2010-2011 Full-time Faculty Obligation, which shows the Faculty Obligation Number (FON). Two full years and one column of current year projections are shown on the table. For the last several years , the FON has been frozen. Based on workload reduction, the 2012 advancement budget shows KCCD at 372.8. If this remains, KCCD will only need to hire 5 additional faculty positions. Because of the possibility of search failure, the district will not advertise, and therefore depend on, the exact number needed. FCDC distributed the criteria for faculty searches from the Chancellor. The criteria deals with availability of adjuncts. The end result may be fewer classes for adjunct and less overload for full-time faculty. These projections are not based on FTES generated; they are based on FTES funded by the state.</p>
9.	<p>New Items</p> <p>a. Shake Out - This is a state-wide drill. The Incident Command Station was activated. A representative from the state was here, and provided feedback on the operation. We are planning to participate again next fall.</p> <p>↳ Action item: Amber will be asked to send out an e-mail asking for feedback on the Shake Out.</p> <p>For next year’s participation, the Fire Drill schedule will be included in the planning so that the disruptions are minimized. Janet noted that there are several areas that cannot hear the alarms when activated.</p> <p>b. Committee Charge - The minutes will reflect that there were no objections to approval of the Committee Charge as revised.</p> <p>c. Events on Campus - BC had an event sponsored by the Kern County Water Agency. Many local legislators were on campus for the event that was held in the gym. Because it was not a BC event, no campus-wide notification was circulated. There are events on campus continually that are outside organizations using these facilities; therefore no communication is circulated regarding attendance.</p> <p>Greg asked for feedback on feelings regarding what should and should not be</p>

	<p>advertised. Brent added that those instructors that are impacted by events usually get a notice from Tarina on what to expect. It's good to let everyone know when visitors are expected on campus. Might consider a bc-all with a disclaimer. The downside is that this adds to the proliferation of e-mails already circulating. It was suggested that an e-mail be sent with a message that states that there are often events on campus that are sponsored by off-campus organizations, and include the link to the calendar.</p>
	<p>Next Scheduled Meeting Nov 4, 2011</p>