

College Council Minutes
October 1, 2010



Present: Greg Chamberlain, Nan Gomez-Heitzeberg, Primavera Arvizu, Janet Thomas, Kathy Rosellini, Anna Agenjo, Corny Rodriguez, Jennifer Marden, Bonnie Suderman, LaMont Schiers, Candice Sifuentes, Nick Strobel, Laura Borneman, Tom Greenwood, Lisa English, Jennifer Johnson

Guests: Diana Kelly, Bill Moseley

1.	<p>Welcome - Agenda Review The following items will be added to the agenda:</p> <ul style="list-style-type: none"> a) SB 1440 b) Centennial Celebration c) Commission on the Future
2.	<p>Review Previous Minutes</p> <ul style="list-style-type: none"> a. 9/3/10 ** -- Corrections will be noted in the final copy posted in the Public Folder. b. 9/17/10** -- Several changes were noted. There was a review of the action items. <p>↳ Action item: Greg will send out a communication regarding the charge of the council, and its current membership.</p>
3.	<p>Program Review - Computer Studies*</p> <p>Bill Moseley represented the Computer Studies department; Bill was introduced by Diana Kelly, who represented IEC. Diana reported that IEC is currently reviewing what happens to the appraisals after they are delivered to the programs. IEC wants to assure follow-through of the recommendations for improvement. The planning and budgeting processes are not yet linked as they should be. IEC plans to divide up the responsibilities between committee members to improve their response time to questions.</p> <p>Computer Studies is part of the Business Management Information Technology Department. Because of the unusually high number of specific services, one of their primary concerns is staffing; there are currently 6 full time computer studies instructors. Because of the rapid changes within the industry, syllabi must be updated on an on-going basis; this presents a challenge in staffing. The department has been reduced from 10 full time faculty to 6, equaling a 40% reduction.</p>

	<p>The continuous need to upgrade software and hardware presents on-going budgetary challenges. New grant funding has become available. The department is also working on some new collaborative programs, e.g. we are working with CSUB to pursue some STEM grant funding. There are some opportunities for improvement in the areas of using assessment to guide program improvement.</p>
<p>4.</p>	<p>Accreditation The Accreditation Report to the Board was shared with the council. This report will be prepared quarterly to update the campus, and help establish accreditation as part of the culture of BC rather than a calendar event. The steering committee shared information on accomplishments noted from the previous site visit by ACCJC.</p> <p>The next step by the steering committee will be to identify recommendations on how best to accomplish the writing of the Self Study.</p>
<p>5.</p>	<p>DMTF Nick added page numbers to the draft that was circulated. A section was cut off one of the charts, and will be restored. It was requested that a statement clarifying the process legislature goes through, including referral to the governor’s office.</p> <p>Changes were suggested to the Curriculum Committee to show that they can go directly to the Board of Trustees. However, the forms have recently been revised, changing the wording from approval of the Vice President to “reviewed by”.</p> <p>It was suggested that the narrative include a complete list of the committees rather than try to expand the size of the boxes on the process chart, noting on the chart that the lists are not exhaustive.</p> <ul style="list-style-type: none"> ↪ Action item: Send any additional changes to Nick. ↪ Action item: All council members should share this document with their representative groups. ↪ Action item: Final approval of the document will be on the next agenda. ↪ Action item: An open forum to discuss the document will be scheduled with members of the Decision-Making Task Force.
<p>6.</p>	<p>Construction Progress continues on the solar field. Mid-October is the projected completion date.</p>

	<p>The TES tank is not operational, and litigation is pending. A solution with another vendor is pending.</p>
<p>7.</p>	<p>Goals* The Accreditation Steering committee will draft language to amend Goal #7. There was general consensus that items #1-6 were acceptable as written.</p> <p>↳ Action item: This will be on the 10/15 agenda with the proposed language for #7, anticipating adoption.</p>
<p>8.</p>	<p>Budget The Budget Task Force met and developed the charge of the proposed Budget Committee, which was posted in the Public Folder.</p> <p>The rationale for asking CSEA to provide a representative that currently serve on College Council was to reinforce the link between College Council and the budgeting process.</p> <p>The relationship to the district was discussed. A modification to one of the bullet points in the committee was suggested as “provide representation to the District Budget Allocation Model Committee review process.” There is no current language in the board policy manual that needs to be revised to reflect the functions of this committee.</p> <p>↳ Action item: The revised Budget Committee Charge will be posted for distribution.</p>
<p>9.</p>	<p>Enrollment Management Nan shared some statistics regarding the retention rates at all locations. It appears that students are staying in classes at a higher rate.</p> <p>↳ Action item: Nan will provide a comparison chart showing multiple years.</p>
<p>10.</p>	<p>New Items a. SB 1440 - SB 1440 has been approved by the legislature. However, not enough is known about salient points of the legislation to warrant changing degrees or developing transfer patterns because they may change once guidelines have been determined. The State Academic Senate is working on a proposal for guidelines. This legislation is projected to be in place for fall of 2011.</p> <p>↳ Action item: Greg will send out the e-mail from the Chancellor, discussing the relevant points.</p>

	<p>↪ Action item: Amber will be asked to develop a list of talking points that can be posted on the web page.</p> <p>b. Centennial Celebration - A steering group is being formed. Individuals are being identified that would be interested in serving on a steering committee.</p> <p>↪ Action item: All council members should e-mail their representative groups, identifying interested individuals.</p> <p>↪ Action item: Please send an e-mail to the president's office with names of any individuals interested in serving on a planning committee for this celebration.</p> <p>↪ Action item: Any ideas for the celebration may be e-mailed to the President's office. E.g., one such idea is the identification of a new logo for the college.</p> <p>c. Vision 2020 - In the interest of time, this will appear on the next agenda.</p>
	<p>Next Scheduled Meeting Oct 15, 2010</p>