Budget Committee Meeting Minutes

Date: October 26, 2026
Time: 4:03 p.m. – 4:34 p.m.
Location: Virtual (Microsoft Teams)
Chair: Dr. Queen King
Co-Chair: Dr. Kailani Henry
Co-Chair: Victor Crosthwaite

Members Present

Dr. Queen King; Victor Crosthwaite (Co-Chair); Cecilia Gabaldon (Classified); Nick Strobel (Physical Science); Jessica Wojtysiak; Rebecka Zepeda (Academic Senate); Alex Lewis (Social Science); Kyungjin Menjivar (Business Education); Maribel Montelongo (World Languages); Lynn Kennedy (Athletics) Stacy Pfluger; Kimberly Nickell (Education); Jason Warren (Student), Frankie Dirden (Student)

Members Absent

Beatrice Licon; Dr. Jimenez; Dr. Kailani Henry; Angela Williams; Dr. Ginger LeBlanc; Jesslyn Choate

Call to Order

Dr. Queen King called the meeting to order at 4:03 p.m.

Approval of Agenda

Motion/First Kimberly Nickell/Approved. Second Rebecka Zepeda/Approved.

Approval of Minutes

The minutes of August 24, 2026, and September 28, 2026, meeting were presented for review.

Motion/First Nick Stroebel/Approved. Second Jessica Wojtysiak/Approved.

Vote: Motion carried unanimously.

- ## Decision Criteria Document
  - Agenda item tabled until next meeting due to presenter absence.
- ## Budget Forum Presentation Discussion
  - Committee discussed content for the upcoming Budget Forum including budget overview, one-time funding, adopted budget, SCFF, reserves, 50% Law, projects, transparency efforts, and budget calendar. Members encouraged broader committee participation at the Budget Forum.

- **50% Law Update**
    - District is now in compliance with the 50% Law. Future updates will include improved coding practices, Cognos report revisions, and expanded campus training.

- **Faculty Obligation Number (FON) Update**
    - District FON obligation was 561. Bakersfield College completed all 53 required recruitments and met compliance requirements.
    - KCDD's (district's) Advance FON for Fall 2027 is 579.8 per the Chancellor's Office website. FON allocations have not been communicated to the colleges.

- **Fiscal Year 2028 Budget Development Process**
    - Budget templates were distributed, and training sessions were conducted. Training sessions were held on October 14th and 15th. Open sessions for one-on-one assistance were held on October 19th and 20th. Budget templates are due October 29th. Vice Presidents will be provided their divisional templates mid-November for review, which will be due in January 2027. At that time the budget office will consolidated budget templates for VP of Finance and Administrative Services initial review.

District-Wide Budget Committee Report

Dr. King provided a summary of discussion items (e.g., FY26-28 adopted budget, meeting schedule, district office budget transparency goal, district office budget/new positions, AUR process) from the district-wide budget committee.

Adjournment

Meeting adjourned at 4:34 p.m.

Minutes prepared by Cecilia Gabaldon