

BAC Meeting Minutes

Date 4/2/25

Call to Order: Meeting called to order by Andrea Thorson

Roll Call:

- **In attendance:** Andrea Thorson, Fabiola Butcher, Melissa Ysais, Queen King, Julian Navarrette, Ruthie Welborn, Sara Wallace, Rita Jones

Old Business:

1. Approval of minutes from 3/5/25: After some edits for clarity, all members agreed to approve minutes.

New Business:

1. Update on resolution:
 - a. College Counsel is expected to approve the resolution at the next meeting.
2. Distance Education Task Force:
 - a. Task force was started before we got the report that said we were not doing well on online classes. New standards and requirements will be implemented by the end of the semester so that faculty can start making changes for fall so we can improve accreditation scores.
 - b. Link to BAC is some instructors are only posting links to publisher websites with quizzes, assignments, etc. These are not accessible or within standards for the expected rigor of classes.
3. Ongoing Issues:
 - a. None noted
4. Bookstore Updates:
 - a. Question about bookstore hours for spring break. Bookstore is open regular hours during spring break. Asked if there could be a closure either full day or half day on Monday and Thursday to facilitate regalia sales at Delano and BC Southwest. No issues noted with closing those days since the bookstore is historically closed during

spring break. Bookstore will be open that week since grad fair/regalia sales will be happening that week.

- b. Bookstore will be open Tuesday and Wednesday on main campus for the regular hours during spring break. Monday will be at BCSW from 9-2 and on Thursday at Delano campus from 9-2.
 - c. Extra staffing has been added to meet extended hours.
 - d. VP King is waiting to hear back from Gear Shop on the foot traffic analysis.
 - e. Financial Aid representative asked Bookstore Manager if they wanted them there to support students with textbook vouchers. They will coordinate on when would be the best time to do that.
5. Adding a button on faculty page for submitting book orders:
- a. Adding the button is up to the district office IT. They usually want to get requests of this kind from someone higher up. VP King will follow up with the district on this request.
 - b. Faculty members request that the book ordering button, when added, should be on the faculty services page.
 - c. In discussion of where this should be located, Faculty Handbook section regarding book ordering was reviewed and it was determined that no changes are needed at this time.

Meeting Closed. Meeting on 4/16/25 will not be held due to spring break. Next meeting scheduled 4/30/25.