

BAC Meeting Minutes

10/2/2024

Call to Order: Meeting called to order by Andrea Thorson

Roll Call:

- **In attendance:** Andrea Thorson, Michael McNellis, Fabiola Butcher, Sara Wallace, Ashlea Wagner Ward, and Rita Jones

Old Business:

1. **Approval of Previous Minutes:** Meeting on 9/18 was not held due to quorum not being met.
2. **Committee Charge Update**
 - a. Change of font for accessibility
 - b. Change of Financial Aid Director to add “(or designee)”
 - c. Remove Student Services Representative
 - d. Remove Accessibility Task Force or Accessibility Committee preferred member recommendation
 - e. Edits to spacing and order to preferred faculty for clarity and readability. Removed parenthetical “faculty preferred” after types of faculty recommended to reduce repetition and increase clarity
 - f. Add to Tasks and Goals section: “Informing [groups] of Textbook Cost Designation regulations and processes
 - g. Add “or designee” to Director or Dean of Dual Enrollment

New Business:

1. **Committee Members:**
 - a. **Introduction of new members:** Director of Dual Enrollment, Ashley Wagner Ward and Classified Staff Representative, Rita Jones.
 - b. **Action Item:** Faculty Co-Chair will attend Senate and ask about vacancies on committees not being filled and how that might impact ability to meet quorum.
2. **Textbook Designation**
 - a. Discussion about asking eCampus whether they can integrate the ability to select and track the textbook cost designation.

3. **Rising Scholars Book Concerns**

4. **Other Book Issues**

- a. Dual Enrollment students are not getting books on time.
- b. Teachers can't require students to print an eBook.
- c. **Action Item:** Book orders for Spring 2025 are due 10/4/24. Faculty Co-Chair will send out a reminder to faculty.

Meeting Closed. Next meeting scheduled 10/16/24