

The purpose of this engagement agreement is to define “Good Standing” as referenced in the Student Organizations Conditions and Procedures.

Proposal: Engagement Agreement

To ensure that student organizations within the Interclub Council (ICC) maintain active participation and accountability, the following procedures and conditions will be implemented for grant and additional privilege eligibility:

1. Attendance at Interclub Council Meetings

- Requirement: Each student organization is allowed a maximum of three unexcused absences from Interclub Council meetings per academic year. Being late to an ICC meeting will be considered an unexcused absence.

- Condition: Student Organization that exceed three unexcused absences will be disqualified from applying for any SOF grants for that academic year.

- Procedure: Absences must be communicated in advance to the ICC chairperson or the designated officer with a valid reason to be considered excused.

- Student organizations will receive a warning via email after two unexcused absences. Upon the third unexcused absence, the club will be notified of their disqualification from grant eligibility.

2. Event Participation

- Requirement: Each student organization must participate in at least one campus-wide event per

semester.

- Event Definition: Events include but are not limited to seminars, workshops, conferences, or any other officially recognized academic or extracurricular activity.
- Condition: Failure to participate in at least one event per semester will result in the club being ineligible for Student Organization Funding grants.
- Procedure: The department of Student Organizations will track attendance through the Interclub Council Meetings. Student organizations are responsible for providing documentation of their participation in events, such as photos, attendance records, or a report to be submitted to.
- Verification: Proof of participation (e.g., attendance records, certificates) must be submitted to the grant committee when applying for Student Organization Funding Grants.

3. Non-Compliance

- Consequences: Failure to meet any of the conditions will result in loss of grant eligibility.
- Notification: Recipients will be notified of non-compliance and given an opportunity to provide explanations or additional documentation.

3.2 Appeal Process

- Submission: Appeals must be submitted in writing to the grant committee within two (2) weeks of receiving a non-compliance notice.
- Review: The committee will review the appeal and make a final decision, which will be communicated to the recipient in writing.

4. Advisory Meetings

- Requirement: Student organizations officers and their advisor must attend one-on-one meetings with each of the following individuals at least once per academic year. These meetings are mandatory to qualify for grants if the organization has not met good standing qualifications:

- Advisor Nicole Alvarez

- Director of Student Organizations

- Manager of Student Organization Funding Grants

- Condition: These meetings are mandatory for the student organization to be considered in good standing and eligible for grant applications.

- Procedure: Student Organizations must schedule these meetings through the Director of Student Organization or the respective advisor's scheduling systems. Meetings must be scheduled and confirmed in advance. Failure to attend a scheduled meeting without prior notification and a valid reason may impact grant eligibility.

- Student organizations are encouraged to discuss their plans, challenges, and any support needed during these meetings.

5. Good Standing

- Definition: Student Organizations will be considered in "good standing" if it meets the above attendance, participation, and meeting requirements.

- Condition: Only student organizations in good standing will be eligible to apply for Student

Organization Funding grants.

- Consequences: Failure to meet any of the conditions may result in loss of grant eligibility.

By adhering to these procedures and conditions, student organizations will maintain active engagement within the Interclub council community and ensure continued support through grant opportunities.