**Department of Finance**

| **Monday, July 19, 2021** | **5:00 – 6:00 p.m.** | **BCSGA Boardroom, Campus Center** |
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| Meeting Zoomlink: https://cccconfer.zoom.us/meeting/register/tJcudO6grDwjE9EV60Vgcn5Yy7j5huLsnEex |



# CALL MEETING TO ORDER

* Meeting called to order at 5:07 PM on July 19, 2021.

# ASCERTAINMENT OF QUORUM

A majority quorum must be established to hold a bona fide meeting

1. Roll Call
* Director of Finance Sanchez- Present
* Senator Jordan Amy- Present
* Senator Simran Singh- Not Present
* Advisor Ayala- Present

*A majority quorum was established therefore a Bona Fide meeting took place.*

1. **PUBLIC COMMENT**

*This segment of the meeting is reserved for persons desiring to address the Body on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*

* Nothing to report
1. **REPORTS OF THE ASSOCIATION**

*The chair shall recognize any officer of the association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than three minutes, save the advisor, who has infinite time.*

* 1. Chair, *Director Sanchez*
* Nothing to report
	1. BCSGA Advisor, Mr. Ayala (∞ mins)
* Reminder to follow KCCD guidelines when processing fundings.

1. **CONSENT AGENDA**

*All items listed under the Consent Calendar are considered to be non-controversial by the Body and will be enacted by one motion without discussion unless a member of the Body calls an item(s) for a separate vote. Items called into question from the Body will be considered after the conclusion of new business.*

* 1. ACTION ITEM: Allocation for the expenditure of $40.17 from TA100-student life for Nicole Alvarez for June 23rd, 2021, COVID Clinic (Addendum B)
	2. ACTION ITEM: Allocation for the expenditure of $48.20 from TA100-student life for Nicole Alvarez for July 10th, 2021, COVID Clinic (Addendum C)
* All items under the consent agenda were approved, a motion was passed.
1. **NEW BUSINESS**

*Items listed have not already been discussed once and thus are considered for approval by the Body.*

* 1. Review of COBRA 408 Department of Finance
* Director Sanchez goes over the responsibilities of the department of finance.
	1. Review of COBRA 500 Finance Code
* Discussion regarding purpose and guidelines of Finance Code.
	1. ACTION ITEM: S.B.: Appropriations Bill for the BCSGA Annual Budget (FY22)
1. **ANNOUNCEMENTS**

*The Chair shall recognize in turn BCSGA Officers requesting the floor for a period not to exceed one minute.*

Leonardo Ayala

* Reminder about postponing of Senate Meeting
* First OSL/SGA retreat
1. **ADJOURNMENT**

The meeting was adjourned at 5:31 PM on July 19, 2021.