

# BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

## DEPARTMENT OF FINANCE

Monday, January 23<sup>rd</sup>, 2017

3:30 – 4:30 p.m.

Executive Boardroom

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### 1. CALL MEETING TO ORDER

The meeting was called to order by the chair, Director Zavala, at 3:39 p.m.

### 2. ROLL CALL\*

*A majority quorum must be established to hold a bonafide meeting*

The following members were present: Director Zavala, Senator Cooper, and Senator Montero-Garcia.

The following members were absent: None.

The following members were excused: None.

3/3 members were present, quorum has been established, and a bonafide meeting can be held.

### 3. AMENDMENTS TO THE AGENDA

*The Body will consider any amendments to the agenda.*

Seeing no amendment to the agenda, the agenda has been adopted as is.

### 4. CORRECTIONS TO THE MINUTES

*The Body will discuss and correct minutes from previous meetings.*

- a. *None to be considered at this immediate moment.*

### 5. PUBLIC COMMENT\*

*This segment of the meeting is reserved for persons desiring to address the Body on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda.*

*The Body may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*

*None.*

### 6. INDIVIDUAL REPORTS

*The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.*

- a. *Chair, Director Zavala*

We will be continuing our discussion from last semester on the Student Fee Handbook and its contents. Our main focus will be on the Student Transportation fee and how it can be implemented for our students. We will also be continuing our KVC appeals, but only appeals requesting no more than three appeals.

- b. *BCSGA Advisor, Dr. Damania*

No report.

### 7. CONSENT AGENDA

*All items listed under the Consent Calendar are considered to be non-controversial by the Body and will be enacted by one motion without discussion unless a member of the Body calls an item(s) for a separate vote. Items called into question from the Body will be considered after the conclusion of new business.*

- a. ACTION ITEM: Approval of BCSGA/KVC Appeal Karissa Gonzalez  
Approved.
- b. ACTION ITEM: Approval of BCSGA/KVC Appeal Joyche Cline  
Declined.
- c. ACTION ITEM: Approval of BCSGA/KVC Appeal Brandon Bennett  
Approved.
- d. ACTION ITEM: Approval of BCSGA/KVC Appeal Jessica Arias  
Declined.
- e. ACTION ITEM: Approval of BCSGA/KVC Appeal Brenda Garcia  
Declined.
- f. ACTION ITEM: Approval of BCSGA/KVC Appeal Kellsea Bartlett

#### Notes:

*Unless otherwise marked by an asterisk, all agenzied items are action items upon which the Body may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BCSGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.*

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*Agendas are posted 72 hours before the meetings commences in accordance with the Ralph M. Brown Act.  
Agendas are posted at the BCSGA bulletin board located in the Bakersfield College Campus Center and  
online at [www.bakersfieldcollege.edu/bcsga](http://www.bakersfieldcollege.edu/bcsga)*

*If you would like a copy of any of the agenda items listed, please contact Office of Student Life at 661-395-4614 or [studentlife@bakersfieldcollege.edu](mailto:studentlife@bakersfieldcollege.edu).*



Declined.

- g. Approval and Allocation of Funds: Outdoor Benches for the Delano Campus Center Lobby from TB150 account not to exceed in the amount of \$5,200.  
Approved.
- h. Approval and Allocation of Funds: Four, Five Shelf, Black Steel Shelving Units from TB150 account not to exceed in the amount of \$400  
Approved.
- i. Approval and Allocation of Funds: Hamilton Beach 40540 Brew Station 40-Cup Coffee Urn from TB-150 account not to exceed in the amount of \$70  
Approved.

## 8. UNFINISHED BUSINESS

*Items listed have already been discussed once and thus are considered for approval by the Body*

- a. Review of the: "Student Fee Handbook"

### Discussion:

*Director Zavala:* We will be discussing a number of fees within the hand book, we will begin with the Student Center Fee. This allows the district to charge a fee in construct, enlarge, refurbish or remodel a student center on campus. The fee itself can be required by all students attending campus, can charge no more than \$1.00 per credit hour per student – for a maximum of \$10.00 –, and can be pushed if more than 20% of the students enrolled during last election vote yes in favor of the fee. This fee is technically already active, however it is up to the governing board if they wish to proceed. Next, we will discuss the Mandatory Student Activity Fee, which cannot be charged to students due to it being prohibited for students to be charged for events on campus, but will we be discussing it as requested from Dr. Damania. There is no mandatory authority is necessary to charge the fee, as it is technically perishable, however it must be made aware to students so that they may be allowed to decline or accept the fee. This gives the student the option and thus makes the fee legal, despite the controversy around it, it is the student's responsibility to pay or not pay the fee. The closest fee we currently have that relates to this is the KVC sticker, and whether students check or uncheck the box to purchase it. Next on our list of topics to discuss is the appeal process itself. There were talks of installing a telephone oriented appeal process so that students could call and do their appeal process that way, however it was found to be too complex and burdensome. Even our current process for the appeal forms has been noted to be a burden to both students and ourselves, but is the only form of refunding we have. And our final topic of discussion, the Mandatory Student Identification Card Fee, which is another prohibited fee that cannot be charged to students. This includes charging fees to students who lose their ID card, as the district cannot charge replacement fees on ID cards that were originally never charged.

## 9. PUBLIC COMMENT

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**None.**

## 10. ADJOURNMENT

Seeing no further business, the meeting was adjourned at 4:19 p.m.