



# Bakersfield College

2016 BC Student Government Association Elections

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- All candidates must attend one of the designated Candidate Meeting
- Failure to attend may result in the automatic removal from Elections
- The purpose of the meetings are to instruct each candidates on the rules and regulations of the campaign process and answer any and all questions that may arise

# **Candidate Meetings Agenda**

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## **Elected**

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- President\*
- Vice President\*
- Director of Student Organizations\*
- Senators (12 positions)

## **Appointed by the President/ Confirmed by Senate**

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- Director of Finance\*
- SOF Manager
- Director of Student Activities\*
- Activities Manager
- Director of Legislative Affairs\*
- Legislative Manager
- Parliamentarian\*
- Justices (4)
- Public Relations Manager

*\*paid positions*

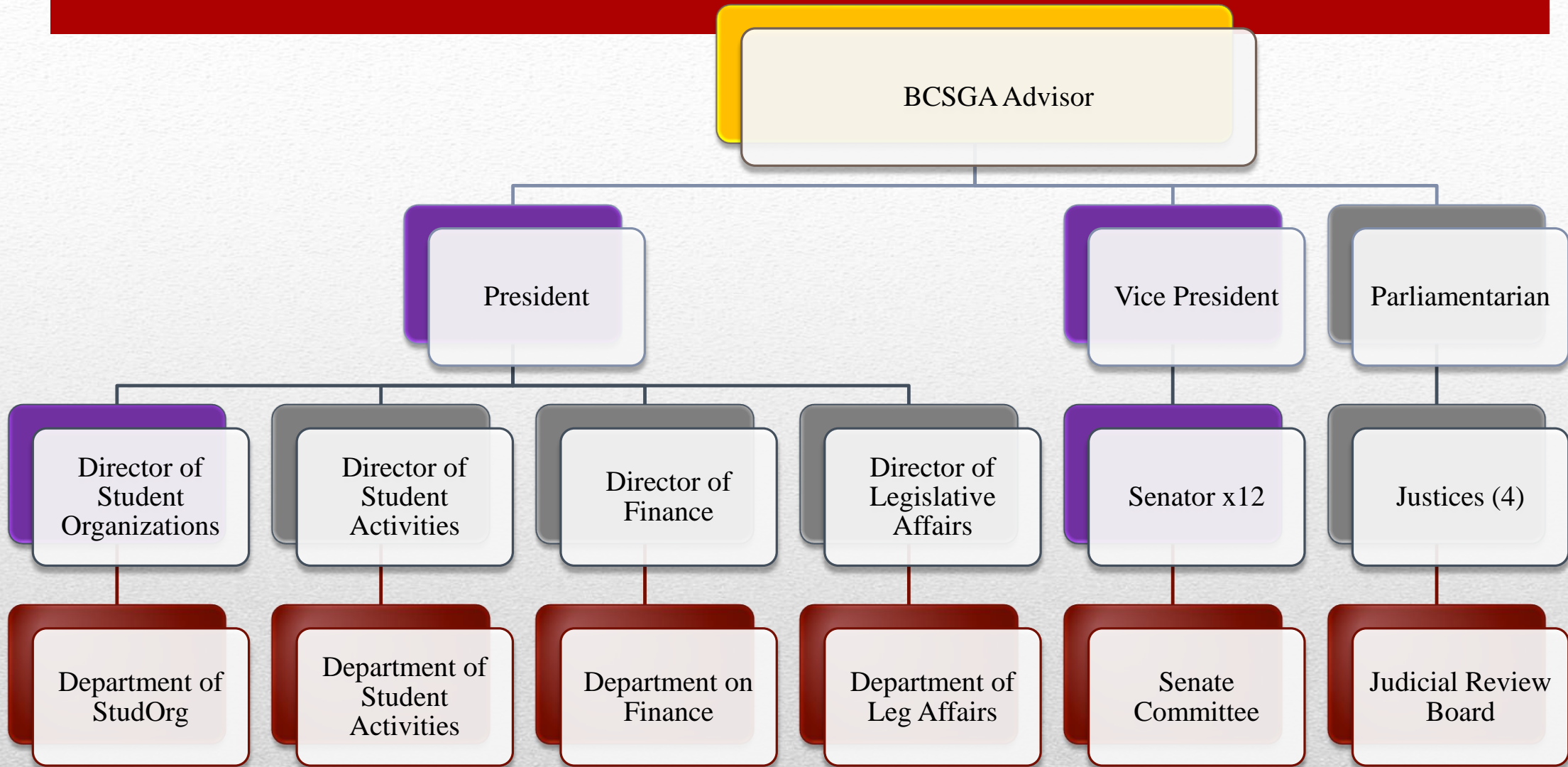
# **Positions within the Association**

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- We are all here to better our College
- Respect every candidate, their property and ideas
- You are accountable for all your and your campaign helpers' actions and must act accordingly.
- Even though you might be competing for the same position, remember you all have the same goal of bettering our beloved BC

# **Civic Engagement and Responsibility**

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# BCSGA Organizational Chart

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- All members of the Association, at the time of their election or appointment and throughout their Current Term, must maintain:
  - A cumulative BC GPA of at least 2.00
  - A minimum credit load of 6 units per fall and spring instructional semesters
  - Good Standing with BC

## **Eligibility to Hold Office**

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- Candidates must:
  - Meet the requirements of eligibility to hold office as stated in the BCSGA Constitution.
  - Have completed at least 12 BC units, excluding first-semester freshmen.
    - First-year students shall have a cumm. high school GPA of 3.0
  - Not be on any disciplinary, academic, or social probations
  - Attend BCSGA Senate meetings every Wednesdays at 6 p.m.
- Incumbent Candidates must have completed and passed 12 units during the course of the past academic year that they held office
- Candidates may only file for one office

# **Eligibility for Candidacy**

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The powers and duties of the Director of Student Organizations:

1. Shall be the Director for the Department on Student Organizations;
2. Shall be the Chair of the Inter-Club Council;
3. Shall sit on the Executive Board;
4. Must hold at least four office hours per week; and
5. Shall perform all other duties as outlined in the Codes.

# **The Office of the Director of Student Organizations**

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## The powers and duties of the BCSGA Vice President:

1. Shall chair meetings of the Senate;
2. Shall be responsible for preparing and posting agendas for meetings of the Senate;
3. Shall have the authority to call a meeting of any Association Body;
4. Shall represent the Senate in accordance with the majority will of the Senate;
5. Shall cast a vote in the case of a tie;
6. To act as a liaison between the Senate and the Executive Branch;
7. May serve as an ex-officio member of all Senate committees;
8. Must hold at least four office hours per week; and
9. Shall perform all other duties as outlined in the Codes.

# The Office of the Vice President

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## The powers and duties of the President:

1. Shall be the Chief Executive Officer for the Association;
2. Shall act as the Chair of the Executive Cabinet;
3. Shall appoint student members to all College and District committees;
4. Shall have the power to appoint all Executive Officers;
5. Shall have the authority to veto Senate legislation;
6. Shall submit a proposed annual budget to the Senate;
7. May serve as an ex-officio member of all BCSGA Departments;
8. Shall have the authority to make agreements;
9. Must hold at least four office hours per week; and
10. Shall perform all other duties as outlined in the Codes.

# The Office of the President

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## The powers and duties of a Senator: (12 Positions)

1. Shall be the voice of the general student population;
2. To act as a liaison between the constituents and the Association;
3. Shall determine the effective use of Association funds and the overall budget;
4. Shall have the right to propose legislation to the Senate;
5. Shall be voting members of those BCSGA committees;
6. Shall be an active member of the Shared Participatory Governance committees to which they are appointed;
7. Shall be a voting member of the Senate;
8. Must hold at least 2 office hours per week; and
9. Shall perform all other duties as outlined in the Codes.

# **The Office of the Senators (16)**

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- Senator Debates
  - Monday, March 30, 2016
  - 11:30 a.m. | Fireside Room
  - Attendance: All Senator-at-large Candidates
  
- Executive Office Debates
  - Wednesday, April 6, 2016
  - 11:30 a.m. | Fireside Room
  - Attendance: Executive Candidates for Director of Clubs & Organizations, Vice President, and President

# **BCSGA Elections' Debates**

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- BCSGA Elections Filling Form
  - Friday, March 11, 2016 11:59 a.m.
  - [www.bakersfieldcollege.edu/bcsga](http://www.bakersfieldcollege.edu/bcsga)
- General Election (Opens)
  - Monday, April 11, 2016
  - 8:00 a.m. | Online via InsideBC
- General Election (Closes)
  - Thursday, April 14, 2016
  - 4:00 p.m. | Online via InsideBC
- Withdrawal from BCSGA Elections
  - Before Noon on Wednesday, March 28, 2015
  - Submit letter to [studentlife@bakersfieldcollege.edu](mailto:studentlife@bakersfieldcollege.edu)
- Elections Budget Forms Due
  - Monday, April 11, 2016
  - 5:00 p.m. | OSL Front Desk
- Removal of Campaign Materials
  - Friday, April 15, 2016
  - 12:00 p.m. | Campus

# Elections Timeline

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- **YOU ARE UNABLE TO:**
  - Use any BCSGA or BC resources for campaigning
  - Campaign within 20 feet of the physical polling location
  - Destroy, deface, cover, move, or remove posters, signs, flyers of BCSGA groups, BCSGA sponsored groups, and/or other candidates
  - Use email lists or posting boards to campaign with spam:
    - The author does not have a pre-existing relationship with the recipient(s).
    - The author does not have permission from the leadership of the organization.
    - The author is not a member of the organization.
  - Claim endorsement without consent.

# Campaigning Rules

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- **YOU ARE UNABLE TO:**

- Post campaign literature of any candidate on restricted bulletin boards or any structured or natural feature of the campus such as, but not limited to, doors, windows, buildings, surfaces of walkways or roads, fountains, posts, waste receptacles, fences, or trees.
- Attach or lean sandwich boards, picket signs, stake, or other displays against campus vertical features including but not limited to buildings, doors, fountains, posts and fences, waste receptacles, and trees.
- Interfere with any official Commission sandwich boards, banners, or official events.
- Campaign material is defined as material initiated by a candidate, with the intent to contact voters publicly, that explicitly speaks, pleads, or argues in favor of the election or defeat of a candidate.
- Do any negative campaigning.

# **Campaigning Rules**

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- It shall be the responsibility of the candidate to provide two (2) copies of all campaign material to the Elections Commission and a receipt for the purchases of said materials within 48 hours.
- Spending Limits:
  - \$200.00 for Executive Candidates
  - \$150 for Legislative Candidates
- Budget forms

# Candidate Budget

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- BCSGA Senate/Executive Meeting: Certification of Elections Read into Senate Minutes
  - Wednesday, April 20, 2016 | 6:00 p.m. | BCSGA Board Room, CC4
- The Rules and Foundations Training Workshop
  - Friday, April 22, 2016 | Noon to 5 p.m. | BCSGA Board Room, CC4
- Executive Officer Training #1
  - Wednesday, April 27, 2016 | 4:00 p.m. | BCSGA Board Room, CC4
- BCSGA Senate/Executive Meeting | 6:00 p.m. | BCSGA Board Room, CC4
  - Wednesday, April 27, 2016 | Wednesday, May 4, 2016
- BCSGA Student Recognition Awards
  - Friday, April 29, 2016 | 9 a.m. to Noon | Fireside room, CC
- Technology and Resources Workshop
  - Thursday, May 5, 2016 | 5 to 7 p.m. | Computer Lab, SS151
- Transition Meeting and Ceremonies
  - Friday, May 6, 2016 | 9:00 a.m. | Fireside Room, CC
- Executive Officer Training #2
  - Wednesday, May 11, 2016 | 4 to 6 p.m. | BCSGA Board Room, CC4

# Training Sessions: Before Taking Office

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## SUMMER SENATE SCHEDULE

Telecommunications will be available  
6 to 8 p.m. | BCSGA Board Room, CC5.

- Wednesday, May 25, 2016
  - Wednesday, June 8, 2016
  - Wednesday, June 22, 2016
  - Wednesday, July 6, 2016
  - Wednesday, July 20, 2016
  - Wednesday, August 3, 2016
  - Wednesday, August 17, 2016
- KCCD SGA Leadership Summit
    - Friday, August 19 to Saturday, August 20
    - All Day | Porterville College
  - BCSGA Senate Meeting
    - Wednesday, August 24, 2016
    - 6:00 p.m. | BCSGA Board Room, CC4
  - BCSGA Executive Meeting
    - Wednesday, August 31, 2016
    - 6:00 p.m. | BCSGA Board Room, CC4

# Summer Obligations

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- Complete the form to submit a BCSGA Elections Charge. Please explain how the alleged violation(s) occurred, giving dates and times when relevant, all supporting evidences or a detailed list of such evidences, statements as to the constitutional, statutory, and/or regulatory provisions allegedly violated, and explain why a preliminary injunction is needed, if one is requested.

You will be notified if your case is accepted, and will be notified in writing if your case is not. E-mail the BCSGA Elections Chair ([studentlife@bakersfieldcollege.edu](mailto:studentlife@bakersfieldcollege.edu)) should you require assistance.

## **Submitting a Charge**

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- Be innovative
- Talk to your fellow students on campus
- Read the BCSGA Constitution and Codes
- Read Robert's Rules of Order
- Read the Brown Act
- Attend current senate meetings
- Talk to current BCSGA Officers
- Turn in receipts the same day
- Fine tune your platform before the profile deadline

## **Campaign “Do’s”**

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- No malicious assault toward other candidates
- No ethical breaches of the campaigning process
- No interfering with the mission of the BCSGA
- No threatening the safety of the campus or any individuals
- No violating internal processes of legal protocols

## **Campaign “Do Not’s”**

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No campaigning is allowed until notice is received by the Director of Student Life to ensure that the candidate is eligible to run for office and has attended the mandatory candidate's meeting. This includes verbal campaigning, list serves, posters, signs, flyers, websites, etc. In addition, this means candidates cannot may not speak formally at any group, class, or organization meeting before this date. No campaign material including social media threads may be distributed prior to this time. Campaigning prior to notification may result in possible removal from the elections.

Monday, March 14, 2016 | 8:00 p.m. | Campus-wide

# **CAMPAIGNING COMMENCEMENT**

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**What perspective will you bring to  
the Home of the Renegades?**

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