BRENDA LEON

(661) 809-1884 | brendaleon17@gmail.com | Bakersfield, CA 93311

PROFESSIONAL SUMMARY

Motivated and experienced professional with proven knowledge of case work, community outreach, mentorship, and coordinating event. Expertise in coaching and advocacy underscores my commitment to positive change and development.

EXPERIENCE

Elevo Learning | Bakersfield, CA Youth Mentor, Athletic Coach 02/2024 - Present

- Facilitate physical education classes integrated with social-emotional learning (SEL) programs for Bakersfield USD kindergarten through 8th grade student's cohort ranging from 20-40 individuals.
- Lead and engage in group activities designed to promote social skills, self-awareness, and communication to benefit everyday challenges academically, professionally, and socially.
- Collaborate closely with school staff to ensure a supportive and enriching learning environment.

National Alliance on Mental Illness Bakersfield College | Bakersfield, CA **NAMI Social Media Manager** 09/2023 - Present

- Educate the community on resources available for mental health services.
- Provide a safe environment for all Bakersfield College students and community with mental illnesses.

TechnipFMC | Bakersfield, CA **Distribution Coordinator** 06/2018 - 11/2021

- Manage all aspects of distribution, logistics, and inventory.
- Adhere to all health, safety, and environment policies and procedures.

Quality Assurance Laboratory Technician

12/2011 - 07/2017

- The Wonderful Company | Lost Hills, CA Maintain inventory and hold disposition with depth attention to product chemistry and microbiology status.
 - Create and review SOP request for QA and Food Safety department.

EDUCATION

Bachelor of Arts (B.A.) in Psychology and Liberal Arts California State University-Bakersfield | Bakersfield, CA Expected graduation May 2026

Associate in Arts (A.A.) in Psychology and Liberal Arts Bakersfield College | Bakersfield, CA May 2024

Associate in Science (A.S.) in Medical and Clinical Administration San Joaquin Valley College | Bakersfield, CA September 2013

SKILLS

- Communication
- Case Management and Administration
- · Coaching and Mentoring

- Interpersonal and Mental Health Skills
- Youth Advocacy
- Bilingual-Spanish