Bakersfield College Assessment Committee Minutes

9/19/2025

Members:

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| --- | --- | --- |
| **Position** | **Name** | **Attendance** |
| Co-Chair | Ricardo Garza | Present |
| Adjunct Representative | Susan Vicuna | Absent |
| Agriculture | Greg Cluff | Present |
| Allied Health | Vacant |  |
| Applied Science | Justin Flint | Absent |
| Art | Joseph Tipay | Present |
| Behavioral Sciences | Vacant |  |
| Biological Sciences | Cassandra Green | Absent |
| Business Education | Juan Manzano | Absent |
| Communication | Vacant |  |
| Counseling | Vacant |  |
| CSEA | Edie Nelson | Present |
| Culinary/Nutr/Hosp | Paul Burzlaff | Present |
| Education | Teresa McAllister | Present |
| Engineering Systems | Maryam Farahani | Present |
| English | Vacant |  |
| Industrial Technology | Vacant |  |
| Kinesiology/Health/Ath. | Vacant |  |
| Library/Academic Tech. | Laura Luiz | Present |
| Mathematics | Vacant |  |
| Nursing | Debra Kennedy | Absent |
| Performing Arts | Cody Ganger | Absent |
| Philosophy | Vacant |  |
| Physical Sciences | Anna Plett | Present |
| Public Safety | Jana Richardson | Present |
| Social Sciences | Jennifer Grohol | Present |
| World Language | Jerome Lagaya | Present |
| Student Government | Vacant |  |
| Member-at-Large | David Neville | Present |
| Member-at-Large | Monica Garcia | Present |
| Member-at-Large | Vacant |  |
| Institutional Effectiveness | Sooyeon Kim | Absent |
| Administrator | Steve Waller | Absent |
| Administrator | Sandi Owens | Present |

Guests: Interpreter -Natalie

Meeting Dates/Times

* Every 1st and 3rd Friday via Zoom @ 10:30am – 12:00pm
* Link to Meeting Room <https://kccd-edu.zoom.us/j/89074888362>

Call to order-Quorum met-10:35

Good, welfare and concerns- None

Review and approval of the minutes (5 minutes)

9/5/2025

M/C/S: Jana Richardson/Edie Nelson- motioned to review and approve-motion carried.

Reports (10 minutes)

* 1. Faculty Co-Chair- Some of the teams will be revised. AIQ is dealing with information from the Accreditation site visit.
  2. Administrative Co-chair-None

Agenda Item 1- Program Assessment Training- The program checklist was reviewed. Most teams have at least one program to review. The checklist is similar to the course review checklist.

Agenda Item 2- Goals & Charge Revisions: First Read- Ricardo reviewed the document. Please review and at the next meeting we will discuss and vote.

Agenda Item 3- SLO spotlight: Discussion and signups-There is a sign-up sheet in the SharePoint. Are there volunteers? Ricardo will leave it open for now and will share 10/17. Jenny mentioned it was a little anxiety inducing but interesting. Maryim volunteered to do a Spotlight on #4.

Agenda Item 4- ILO Annual Report: Discussion and Consideration-Greg suggested #4 to stay in order

M/C/S: Jana Richardson/Maryam Farahani motioned to approve-motion carried.

Agenda Item 5- Course Review Team Assignments- Ricardo shared the list/teams. Greg needed one course moved. It will be posted later today in SharePoint.

Adjournment- 11:15 am -Jana Richardson/Khalfani Mackey motioned to adjourn.