




Bakersfield College
Assessment Committee Minutes
February 2, 2023, Zoom



Members:

Position	Name	Attendance	Position	Name	Attendance
Co-Chair	Mindy Wilmot	Present	Kinesiology/Health/Ath.	Alexis Pitcher	Present
Co-Chair	Rebecka Zepeda	Present	Industrial Technology		
Adjunct	Tyler Richmond	Absent	Library/Academic Tech.	Faith Bradham	Present
Agriculture	Greg Cluff	Present	Mathematics	Ricardo Garza	Present
Allied Health			Nursing	Debra Kennedy	Present
Applied Science	Justin Flint	Present	Performing Arts	Cody Ganger	Present
Art	Darrin Ekern	Present	Philosophy		
Behavioral Sciences	Lucas Choate	Present	Physical Sciences	Anna Plett	Present
Biological Sciences	Cassandra Green	Present	Public Safety	Jana Richardson	Absent
BMIT	Juan Manzano	Absent	Social Sciences	Jennifer Grohol	Present
Communication	Wesley Hernandez	Present	Classified	Edie Nelson	Present
Counseling	Jeffery Stambook	Present	Student Government	J. Guzman/M. Wyatt	Absent
Education	Teresa McAllister	Present	Member-at-Large	Jordan Rude	Present
Engineering Systems	Maryam Farahani	Present	Member-at-Large	David Rohac	Present
English	Daniel Gomes	Present	Member-at-Large	David Neville	Absent
EMLS			Member-at-Large	Gabriel Searcy	Present
FACE	Marah Meek	Present	Institutional Effectiveness	Sooyeon Kim	Present
Foreign Language/ASL	Qiu Jimenez	Present	Administrator	Steve Waller	Absent

I. Call to order-Quorum met-10:32

Thanks for a great first meeting back last Friday. Unfortunately, with switching hosts at the beginning we did not get a recording, but here are the major points we discussed:

- We tabled the approval of the minutes since I was not present at the beginning of the meeting, but we should be able to approve those and Feb 2 minutes at our next meeting if we meet quorum.
- We did not have an SLO Spotlight, but I will be doing the SLO Spotlight for our Mar 1 meeting. At that meeting I will be assigning the remaining dates to committee members who have not presented yet. If you would like to volunteer for any of the dates below or if you will be unavailable any of those dates, please let me know.
 - 3/1, 3/15, 4/5, 4/15, & 5/3
 - Remember, the SLO Spotlight is a place for you to spend 10-15 minutes presenting to your Assessment colleagues on how you have followed the PARR (plan, assess, reflect, refine) process to assess an SLO for your course. These are not only a great way for us to see how our colleagues are assessing their courses but are also a great spot for you to get feedback on a new or revised assessment you might be trying.
- We planned out our assessment of ILO 1 this semester.
 - A  [timeline of ILO 1 assessment can be found here.](#)
 - We finalized the  [call for artifacts](#) that I sent to you all on Monday to send out to your departments. I am already getting artifact submissions, so I know you all have been sending that out. If you haven't sent out that call to the people in your area, please do so as soon as you can. We are asking faculty to send us these by **February 26, 2024.**
 - Finally, we created the  [rubric](#) we will use internally to assess whether the artifacts qualify as assessing ILO 3. This rubric is also linked in the call for artifacts so that faculty can see how we will evaluate the artifacts they send in.

- We also went over  [updating assessment plans](#) to answer various questions from Assessment members about the process.
 - I know we've discussed assessment plans pretty loosely and informally so hopefully the instructions above help a little if you are a new member or forgot what exactly should be updated.
 - I'm asking you all to please aim to get your department(s)' **assessment plans updated by March 1**. If you think your department will not be able to meet this deadline or if you have trouble getting traction with your department, please get in touch with me!
 - You can find the  [list of assessment plans each of you are responsible for here](#).
 - **Please make sure that your department(s)' assessment plans are updated through 2024-25**. You may have to add a column to the sheet for 24-25, FYI.
- We very quickly talked about some trouble faculty were having with finding assessments and entering data. If you are struggling with this, please reach out to me and I will help you out. Otherwise, I plan to do a complete retraining/refresh of eLumen data entry before the end of the semester.
- There are no SLO evaluations due in eLumen this week! Instead, please concentrate on getting the word out about ILO 1 artifacts and on updating your department(s)' assessment plans. 😊

Please let me know if any of those documents with the links are not viewable. I am trying to switch over to using SharePoint, so that we can keep all of our working documents in one place, but I need to get you all access. For now, I changed the link settings to allow anyone from KCCD to view those files, so you may just need to log in with your school email first.

See y'all at our next meeting on March 1!

II.