|  |
| --- |
| BC ASSESSMENT COMMITTEE MEETING- MINUTES ***UNAPPROVED***September 23th, 2016 1030-1200 in Lev 40 ***STARTED 1030- ADJOURNED 1205*** |
|  | Attendance: Di Hoffman, Michelle Hart, Eleonara Hicks, Zannie (Alexandra) Dallara, Gayle Richardson, Helen Acosta, Pam Davis, Justin Flint, Melinda (Mindy) Wilmot, Faith Bradham, Nigie Shi, Ronnie Knabe, Brian Sivesind, Peter LeGrant, Ximena Da Silva Tavares, Marisa Marquez, David Neville, Edie Nelson |  |
| 1 | Call to Order & Welcome! - *Di* |  |
| 2 | Today’s Note Taker? - *Di* |  |
| 3 | Review and approval of 9/9/16 minutes (posted) – *Motion to approve – Justin Flint, 2nd – Ronnie Knabe* |  |
| 4 | Old Business:* Adding column to website *– Looked at examples, talked about difficulty for inputting, versus ease of finding information. Agreed to add tabs to current worksheets (Looked at Library course for example). Mindy & Faith able to do this (☺)*

*Concern about missing courses, etc. – EACH committee member to look at catalog for their discipline and ensure that each active course has a slot for mapping and assessment on committee website. –* ***f/u at 10/7 meeting**** Proposed changes to charge (attached) – *lengthy productive discussion regarding changes to charge.*

*Di to put together changes discussed, talk with Kate and Brian (EODAC) regarding Assessment committee versus EODAC role in disaggregating data on subpopulations (Strategic direction 1.9) –* ***f/u at 10/7 meeting**** eLumen
	+ SLO Flowsheet *- Edie Nelson completed this! And sent to Kate and Liz for further review*
	+ Assessment workflow examples – *defer*

***f/u 10/7 meeting with Kate**** Program Assessment – our assessment data *– defer – Awaiting information from Program review*
* Strategic Directions – changes *– defer*
 |  |
| 5 | Workshop* SLO development worksheet *– Di passed out ACCJC handout on definitions and sample SLO worksheet for faculty – lots of resources used, need to put referenced in there, too long currently, hope to put in our Assessment handbook eventually*

*Committee members to look at, come with* ***feedback to 10/7 mtg**** Pair up to review course SLO’s for approval *– defer*

*Welding – Justin to review; Biology – Zannie to review* |  |
| 6 | Future Items* Develop BC Assessment Handbook *- defer*
* Flex workshops on SLO’s development, Assessment - *defer*
* ? Flex workshops on highlighting best practice - *defer*
* NEW ITEM – SLO CONFERENCE ON 2/3/16

*Email Kate & Di if interested in attending, members who have gone, stated very helpful and learned a lot, Assessment committee has some funds to cover attendance -* [*http://asccc.org/events/2017-02-03-163000-2017-02-03-230000/student-learning-outcomes-slo-symposium*](http://asccc.org/events/2017-02-03-163000-2017-02-03-230000/student-learning-outcomes-slo-symposium) |  |
| 7 | Action Items for next meeting;* Assessment information from Program Assessment – what to do with it
 |  |
|  | Next Meeting: October 7th, 2016 from 1030-1200 in Lev 40 *Snacks – Michelle Hart & Lily Pimentel* |  |