



OFFICE OF INSTITUTIONAL EFFECTIVENESS

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Office of Institutional Effectiveness

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Institutional Effectiveness (IE) supports Bakersfield College's [Mission, Vision, and Values](#) through its commitment to providing quality, accessible, and relevant data and information to our students, staff, the communities we serve, and the public. Our work helps to facilitate data-driven decision making and planning processes. One of our goals is to leverage this to help improve student learning and institutional effectiveness.

IE conducts research and provides reports and data related to most core institutional functions and goals.

- [Institutional planning and accountability](#)
- [Accreditation](#)
- College Initiatives (like [Student Success & Equity](#), Strong Workforce, etc.)
- Student learning outcomes and assessment ([Assessment Committee](#))
- [Program review](#) and [administrative unit review](#)
- Matriculation and enrollment strategies ([Enrollment Management Committee](#))
- Grants and institution funding ([BC Finance & Administrative Services](#), [KernCCD Business Services](#))

[QUESTIONS? ASK RENEGADEBOT](#)

DATA & RESEARCH REQUESTS

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To request specific data and/or research from Institutional Effectiveness for *internal* use, please complete our [Data Request form](#).

Institutional Effectiveness strives to provide you with a response to your request within 5 business days. In general, research requests are processed within 4-6 weeks. Timelines may also vary based on a variety of factors, like workloads, other requests, etc.

Bakersfield College Research Request

Bakersfield College Institutional Effectiveness reviews research requests. Our office will review your request within 5 business days and provide you with information on next steps. Please plan at least 4-6 weeks for the completion of your project. (Time frames may vary depending on department workloads and other requests.)

Please complete your request below.

* Required

Contact Information

Please enter your contact information.

1. First Name *

Enter your answer

2. Last Name *

Enter your answer

3. Email *

Please enter an email

4. Phone *

Enter your answer

5. Role at Bakersfield College *

☐ Administration

☐ Faculty

☐ Classified

When should you submit a data or research request to the Office of Institutional Effectiveness?

- Projects aimed at assessing and improving the effectiveness of as campus programs, services, and special events.
- Previously requested data with updated parameters or modified criteria.
- Survey or Focus Group
- Requires approval from your executive leadership.
- Personally Identifiable Information (PII)-
 - Requires FERPA training for first-time users.
 - Please review the OIE research request form for detailed instructions.

When is it *not* necessary to submit a data or research request to the Office of Institutional Effectiveness?

- Data is available from BC/KCCCD dashboards, Renegade Scorecard, Starfish, or publicly available sources
- Research activities involving BC students and employees **outside** the day-to-day operations or program improvement->
 - Human subject research-BC students/employees-> Institutional Review Board (IRB)
 - Employee dissertation/thesis
 - Faculty research
 - Grant-funded research
 - Federally-funded research
 - Research approved by an IRB from another institution/agency

Surveys, Focus Groups, or Interviews

- OIE coordinates the schedule of campus-wide or program-specific surveys or focus groups
- Provides technical assistance for survey development and administration
- Maintains the campus survey calendar to:
 - Reduce survey fatigue and confusion.
 - Prevent overlapping or competing survey efforts.
- Requires presidential approval for surveys distributed to all students, all faculty, or all staff.
 - Scholarship Survey
 - Basic Needs Survey