

BC COVID-19 Updates
Admin Council
9/13/21

COVID 19 Team Updates

- ❖ Kudos
- ❖ Communication
 - Hotline 395-4773 (Monday-Thursday 9am to 3pm)
 - [KCCD Campus Pass app website](#)
- ❖ [KCCD Vaccine Requirement](#)
 - Start a series by 9/7 and be fully vaccinated by 11/1
 - Exemptions found on the website and submit to COVID19
- COVID Team Activity
 - Blue pass approval: please give us 2-3 days
 - Red Pass Clearance
 - Contact Tracing
 - District COVID Protocol development
 - Testing and Immunizations

Communication Process for a classroom exposure

STRAND 1: covid19 email notification

- If a student sends you an email, CANVAS notification, or verbally tells you their testing, exposure, or symptom status, please email the information to covid19@bakersfieldcollege.edu. Include the student's name/ BCID/ and **Phone#**. Cc the Department Chair and Director. This individual becomes person zero, for us.
- Ask the person to complete the "COVID Test Self-Report" or "Daily Health Checker" form in the KCCD App. The BC COVID19 Team
 - Calls person zero to determine details and provide instruction (contact tracing)
 - Follows up the conversation with an email detailing the conversation and instructions.
 - For an employee:
 - BCCOVID19 will notify/forward information to HR.
 - HR provides the supervisor with a generic statement "Jan Doe will be off until 'x' date."
- For a classroom/office exposure
 - BCCOVID19 will send a detailed email to the member/supervisor to send to exposed group (cc the Director and Chair). We ask that the Director/Supervisor send it because it is more likely to be opened/read.
- Closing the loop
 - BCCOVID19 sends an email to the director/supervisor with a generic statement that person zero can return to class on _____. ONLY IF THE ORIGINAL COMMUNICATION CAME FROM SUPERVISOR.

STRAND 2: KCCD Campus Pass app notification

- The notification process originates with the app sending a notification to the BCCOVID19 team. This is the first step in the contact tracing process.

STRAND 3: Direct email to Jennifer Johnson or Nicky Damania

- Not a recommended notification method. This will result in no or slow response for a week at best.