

ADMINISTRATIVE COUNCIL MEETING

MONDAY, December 14, 2020

2:00pm - 4:00pm

Zoom

A G E N D A

**Facilitator: Manny Mourtzanos**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Review of the Agenda** | | | | |
|  | | | | |
| 1. | Welcome and Opening Remarks | Mourtzanos | Information | 05 min |
| 2. | Adobe Sign | Valdez  Baltazar  Ramirez | Presentation | 20 min |
| 3. | Data Dashboard | Moseley | Presentation | 45 min |
| 4. | HR Updates | Calderon | Presentation | 15 min |
| 5. | IT Updates | Coston | Information | 15 min |
| 6. | A&R End of Semester Procedures | Mourtzanos | Information | 05 min |
| 7. | Team Reflection | Mourtzanos | Presentation | 15 min |
|  | | | | |

|  |
| --- |
| Dates to Note:   * December 5-12, Final Exams, End of Fall Semester * December 14 to January 14, Winter Recess * December 14, 12-2pm. CUS Apply to transfer Workshop – Zoom * December 17, 3-4pm Financial Aid spring 2021 SAP Appeal Workshop – Zoom * December 24, Christmas day Recess * January 1, New Year’s Day * January 11, 9:30am Leave Process Spring Flex Week – Zoom * January 12, 11:30am, Credit for Prior Learning – Zoom * January 15, Flex Day * January 16, Instruction Begins, Spring 2021 * January 18, Martin Luther King Jr Day * February 12, Lincoln Day * February 15, Washington Day   [**BC Events Calendar**](https://www.bakersfieldcollege.edu/events)  [**Renegade Athletics Schedule**](http://www.gogades.com/composite) |

**Next Regular Meeting: February 8, 2021 (Admin Council will not meet in January due to FLEX week)**