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**Accreditation and Institutional Quality (AIQ) Committee**

September 23, 2025

3:00 to 4:30 CC 231

**AIQ Membership:**

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| **Role** | **Member** | | **Attendance** |
| **Co-Chairs** | Grace Commiso (Faculty Chair) | | x |
| Ximena Ortega (Classified Chair) | | x |
| Jessica Wojtysiak (Admin Chair) | | x |
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| **Admin Rep** | Kim Arbolante | |  |
| Leo Ocampo | | X |
| Sooyeon Kim | |  |
| Kristin Rabe | | X |
| Kalina Hill | | x |
|  |  | |  |
| **Classified Rep** | Maria Arias | |  |
| Robert Dean | |  |
| Tanisha Gonzalez | |  |
| Ali Nikmanesh | |  |
| Rima Bhakta | | x |
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| **Strategic Directions Co-Chair, or Designee** | Sooyeon Kim | |  |
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| **Faculty Rep** | Ricardo Garza | *Assessment Committee* | X |
| Kimberly Nickell | *Program Review* | X |
| Sondra Keckley | *Library* | x |
| Grace Commiso | *Counselor* | x |
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| Laura Boots-Haupt | *Agriculture, Nutrition & Culinary Arts* | X |
| Laura Miller | *Agriculture, Nutrition & Culinary Arts* | X |
| Talita Pruett | *Arts, Humanities & Communication* | x |
| Ricardo Garza | *STEM* | x |
| *Vacant* |  |  |
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| **Student Reps** | Khalfani Mackey | SGA, President | x |
| *Vacant* | SGA, Rep |  |
| **Members At-Large** | | Lysander Ramos | OIE |  |
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**Agenda**

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| 1. **Minutes Review** | | | 5 minutes |
| 1. AIQ Unapproved Minutes 09/09/2025- 2nd Kalina 2. Notes/Snack- Maria/Ximena   Start time: 3:06PM | | |  |
| 1. **Chairs Report:** | | | 15 minutes |
| 1. Charge Review 2nd read – SGA would like to continue to have 2 student reps   Alex motion Talita Second to approve 2nd read of committee charge. Passed with one change, will be submitting to senate and college council | | |  |
| 1. **Committee Reports:** | | | 10 minutes |
| 1. Program Review Report (Nickell) Next meeting 10/07, 10/14 new date for submission to give people more time, updated program goal section in eLumen to align with goals. | | |  |
| 1. Assessment Report (Garza) Onboarding continues. SLOa & PLOs to verify processes. | | |  |
| 1. **New Business:** | | | 1 hour |
| **Pilot & Training**  Grace Comisso starts with draft DE pilot review process.  Build a process to improve RSI: training, external expert support, and a cohort.  Deadline: Faculty must complete training by 02/2026 to be eligible to teach online in Summer 2026.  Jessica W to send an all-info email to faculty.  **Scope & Sampling**  Alex Rockey: Generate list of online instructors (noted 359 for spring/summer) and create a sampling set.  Sondra K.: Aim for 25% of online faculty to gauge baseline.  **Evidence & Review Mechanics**  If a course doesn’t meet standard, faculty get 3 weeks for remediation.  Active class review required to verify RSI.  Create a hidden/test module (not visible to students) to catalog evidence for training/review.  Peer reviewers note workload; templates would help.  **Standards & Tools**  Grace shared ACCJC resources outlining needs; Alex R emphasized rubric focuses on student–faculty interaction—message this clearly to faculty.  Matt: Reviews can take 30 minutes for well-aligned courses; others take longer.  **Timing & Participation**  Anna: Who will review? Fall already in Week 5—consider volunteers to build momentum.  Kim Nickell: Consider starting the pilot next semester.  Plan for RSI checks each semester.  **Actions / Owners**  Grace: Share the working doc with AIQ today to collect comments/questions.  Alex R: Define required evidence and reviewer guidelines; align faculty and reviewers.  Alex & Matt: Provide a test module for the next AIQ meeting.  Jessica W: Send comprehensive faculty email with timeline/process.  **AIQ Survey (Fall 2025)**  Remove/streamline some comment boxes (misalignment noted).  Add Arvin to Q11; update “main campus” to Panorama Campus.  Motion: Laura; Second: Khalfani — Approved to ask OIE for a distribution schedule.  **Next Steps**  Follow up at the next AIQ meeting with draft materials and test module.  Adjourned: 4:24 PM. | | |  |
| 1. **Unfinished Business:** | | |  |
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| **Review of Mission & Vision:**  Mission Statement  Vision Statement | **Date**: | **Review of Core Values:**  Learning  Diversity  Integrity  Community  Wellness  Sustainability | **Date**: |