



Accreditation and Institutional Quality (AIQ) Committee

February 25, 2025
3:00 to 4:30 CC 231

AIQ Membership:

Role	Member		Attendance
Co-Chairs	Grace Commiso (Faculty Chair)		X
	Ximena Ortega (Classified Chair)		
	Jessica Wojtysiak (Admin Chair)		X
Admin Rep	Kim Arbolante		X
	Leo Ocampo		X
	Sooyeon Kim		X
	Kristin Rabe		X
	Jessica Wojtysiak		X
Classified Rep	Maria Arias		X
	Robert Dean		X
	Tanisha Gonzalez		X
	Ali Nikmanesh		X
	Rima Bhakta		X
Strategic Directions Co-Chair, or Designee	Kristin Rabe		
Faculty Rep	Ricardo Garza	<i>Assessment Committee</i>	X
	Kimberly Nickell	<i>Program Review</i>	X
	Sondra Keckley	<i>Library</i>	X
	Grace Commiso	<i>Counselor</i>	X
	Laura Boots-Haupt	<i>Agriculture, Nutrition & Culinary Arts</i>	X
	Laura Miller	<i>Agriculture, Nutrition & Culinary Arts</i>	X
	Talita Pruet	<i>Arts, Humanities & Communication</i>	
	Matthew Meerdink	<i>STEM</i>	X
	Ricardo Garza	<i>STEM</i>	X
	<i>Vacant</i>		
Student Reps	Raya Arafah	SGA, Vice President	X
	Joseph Cornejo	SGA, Rep	X
Members At-Large	Lysander Ramos	OIE	X
	Jacob Rodriguez	OIE	



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Agenda

I. Minutes Review	5 minutes
<p>A. AIQ Unapproved Minutes 1st- Kim Nickell, 2nd -Laura (I forgot which one) Unanimous approval</p> <p>B. Notes/Snack Schedule (Kim Knickell)</p>	
II. Chairs Report:	10 minutes
<ul style="list-style-type: none"> • Catherine Rangel is sending out College Council minutes, which include committee minutes, campus wide. • Documents on social media and affiliated groups • Congratulations Leo Ocampo on your recent move to Director of Rural Initiatives 	
III. Committee Reports:	10 minutes
<p>A. Program Review Report (Nickell)—</p> <ul style="list-style-type: none"> • PRC is working to update all the section templates in eLumen • Program Review resources and provided links are being updated as well • April 1 roll out of the 2025-26 cycle <p>B. Assessment Report (Garza) —</p> <ul style="list-style-type: none"> • New admin co-chair Sandra Owens • Kim Nickell trained Ricardo on the Assessment feedback piece in eLumen. Ricardo is training his committee members. • Laura Miller asked how often assessments need to be completed Assessments should be completed at least every 6 years, but more often would be ideal. 	



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IV. New Business:	45 minutes
<p>A. Review of Core Value – Sustainability</p> <ul style="list-style-type: none"> • The look at this core value prompted Jessica as VPI to reflect on the importance of this value in terms of facilities management, opening other BC locations, and even considering things like paper towels in bathrooms, trash on the grounds, and other bigger facility items and issues that shape our campus, and we get to be part of that. • After the review of this core value read by Lysander, no changes were made. Some of the AIQ members thought the language might be somewhat formal for our students. Should we bring it down a level? • Do students use the core values to decide the college they attend? • Sustainability demonstrates that BC recognizes our responsibilities • The keywords within the value are the focus • The BC seal incorporates all 6 values • Kim A. asked about recycling. Our Facilities Committee worked on this effort about 10 years ago. The committee found that vandalism and the cost of sorting items cost prohibitive. <p>B. Homework</p> <p>The question posed to the AIQ members “What are barriers to student success and what can we do to help reduce those barriers to student success”</p> <ul style="list-style-type: none"> • Fall 23 increase in non-traditional students • Non-traditional students less likely to persist • Ali and others related that students have let them know that their barriers to success include: <ul style="list-style-type: none"> ✓ Mortgage, children, etc. ✓ 20 years since they have been to school ✓ Resources and services not available when students need them 	



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- ✓ Online offerings, need more, but need front loading how to use
- ✓ Can't get ahold of professors, not responding timely
- ✓ Canvas difficulties
- ✓ Lack of evening classes 6:00 pm-9:00 pm
- ✓ Lack of tech knowledge
- ✓ Hard time getting through transfer level English and math
- Laura Boots-Haupt created a [survey](#) for her students to find out what students struggle with:
 - ✓ Time was the hugest factor
 - ✓ Financial Aid
 - ✓ Work obligations
 - ✓ The amount of time needed for studying
 - ✓ Mental health
- AIQ members' discussion unveiled:
 - ✓ Problems with prioritizing
 - ✓ Non-traditional students want something quick
 - ✓ Solutions include
 - Reduce load
 - Proactive in buckling down
 - Non-trad Bridge to BC
 - Online course help EDUC B68
 - Available Tech help
 - Locations and modality of support services increase, but there are funding issues
 - DE task force for Online Best Practices has been created, led by Andrea Thorson and Anna Collins
- C. ACCJC Annual Report- Sooyeon Kim
- OIE reports data to ACCJC: 2 reports, Annual and Fiscal, contain data items
- Data includes headcount, enrollment, DE students, correspondence
- DO reports out all 3 campuses
- Student Achievement data, ISS metrics are used for the past 3 years for completion and transfer



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<ul style="list-style-type: none"> • Two questions for homework for AIQ members to share insights next meeting: <ul style="list-style-type: none"> ✓ 21. Reflecting on your institution’s student achievement(s), what efforts/initiatives/competencies have you found to be fundamental in supporting the recent successes you’ve observed/reported? Please describe any innovations and improvements along with a brief narrative of how it was achieved (max 200 words) ✓ 22. What professional development can the Commission coordinate to support your institution in achieving its student success goals within the next 3-year cycle? (max 200 words). 	
<p>V. Unfinished Business:</p>	20 minutes
<ul style="list-style-type: none"> • Motion was made by Kristin Rabe and 2nd by Laura Miller to add Grace’s discussion of AIQ faculty chair job description • Changes made include: <ul style="list-style-type: none"> • Co-chair to faculty chair • Addition of “posting agenda to committee webpage” • Addition of “be involved in annual reporting of ISS” • Addition of “serve as a member of College Council and Academic Senate Board” • Kim Nickell moved to have it moved to 2nd read for sake of getting it to AS. 2nd by Ali Nikmanish. All in favor. • Institution Set Standards (ISS) Review (Ramos)— <ul style="list-style-type: none"> • The format of ISS document updated for accessibility • Waiting for ISS goal on online synchronous • Data comes from previous year’s approved data. Some data gets retroactively updated • Students who petition for retroactive degrees or grades • While the document may remain the same, the ISS dashboard is dynamic and updates with these retroactive changes • Going forward, the data pulled will include a footnote of these changes to be transparent • Sooyeon posed the question about timing of the data pulled for the March report to Academic Senate. 	



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<ul style="list-style-type: none"> ✓ January seemed most appropriate ✓ The data is a year behind • Milestones are for a full academic year • Footnotes added to the document • Transfer data added to the document. Transfer decreased state-wide • Milestone table to remove (degree/transfer) for consistency • Add hyphen to transfer level 			
Meeting adjourned: 4:24 Next Meeting: March 11, 2025			
Review of Mission: Mission Statement	Date: 10/22/2024	Review of Core Values: Learning Integrity Wellness Diversity Community Sustainability	Date: 10/22/2024 11/13/2024 12/3/2024 01/28/2025 02/11/2025