

BAKERSFIELD COLLEGE

Accreditation and Institutional Quality (AIQ) Committee

August 29, 2023

3:00 to 4:30 CC 232

Minutes

AIQ Membership:

Role	Member	Attendance	
Co-Chairs	Commiso, Grace (Faculty Chair)	X	
	Wojtysiak, Jessica (Admin Chair)	X	
Admin Rep	Achan, Jennifer	X	
	Arbolante, Kim	O	
	Bolton, Reggie	X	
	Kim, Sooyeon	X	
	Ocampo, Leo	X	
Classified Rep	Fuller, Sheila	O	
	Garcia, Patsy	X	
	Hallmark, Dina	X	
	Ortega, Ximena	X	
Strategic Directions Co-Chair, or Designee	Rabe, Kristin (Designee)		
		(Assessment Committee)	
Faculty Rep	Nickell, Kimberly	(Program Review)	X
	Keckley, Sondra	(Library)	X
	Commiso, Grace	(Counselor)	X
	Meerdink, Matthew	(STEM)	X
	Miller, Laura	(Agriculture, Nutrition & Culinary Arts)	X
	Pruett, Talita	(Arts, Humanities & Communication)	X
	Stratton, Jason	(Social & Behavioral Sciences)	X
Student Reps	Cindy Ceja Miranda	SGA President	X
	Amanda Anguiano	SGA President	X

Minutes

<p>Approval of 4/25/23 Minutes & Set Note Taker</p> <p>Grace: We will wait to vote and set note taker until the next meeting when all members have been approved by senate.</p>	
<p>Chairs Report: Grace & Jessica</p> <p>Charge Review</p> <p>Will wait to vote until AIQ membership is official with senate approval. Assessment committee new cochair Rebecca Zepeda may identify herself or a designee for the AIQ representation. Jessica: Would like a classified co-chair representation for AIQ.</p> <p>Mission Review</p> <p>Grace: Each meeting we will review core values and/or mission of BC.</p> <p>Jessica: BC has reestablished the Committee of Co-Chairs. At the first meeting, all the co-chairs were introduced to the ISER needs and desire to involve all committees in the ISER work. Grace and Jessica created and distributed a document to the co-chairs with the standards that will need the committees to help provide documentation.</p> <p>Also at the co-chair meeting, the "Guidelines for Dialogue" were presented, and Grace and Jessica shared them with AIQ:</p> <p>Be true to yourself, learn from others, acknowledge each other's experiences, trust that the others are doing the best they can, challenge the idea and not the person, speak your discomfort, step up, step back.</p>	
<p>Assessment Report:</p> <p>No report:</p>	
<p>Program Review Report: Kim</p> <p>No report:</p>	
<p>Strategic Directions Report: Kristin</p> <p>Jessica: Wrap up this year and new directions to be planned. Goal to start the new cycle sooner-consider how we should implement. Discussion of AIQ's role in strategic directions IE: Should AIQ take the lead roll of strategic directions? Should they be planned based on the work plan?</p>	
<p>ISER Report: Jason</p> <p>The ISER group met once so far and will meet every other week. Currently putting together ISER teams and administrators who will be leads. The teams will be compiling the evidence and submit rough drafts to the ISER team. The ISER team will polish the drafts and hope for first read to college counsel end of spring. Goal for December deadline 2024. ISER will be using the new ACCJC 24 standards.</p> <p>Sondra creating the training on how to save the evidence. Jessica is hopeful that the evidence is submitted soon so that Sondra has a limited amount to go through at one time. The goal is less than 70 pages for the ISER submission. ISER Team:</p> <p style="text-align: center;">Evidence Indexer-Sondra ISER lead-Jason Editor-Talita Media Person-Monika Scott</p>	

ISS Review: Grace/Jessica/Sooyeon

Consider a way to streamline review of the ISS. Recently the ISS was swapped with the KCCD/BC survey that is now in the fall and the ISS review is done in the spring. The problem is there is a lot of ISS data to review in spring and it makes it difficult to make recommendations in time to submit to the senate. Consider reviewing the ISS as the data is available instead of reviewing the entire ISS at one time. Sooyeon indicated that would be more efficient for her department to provide the data in monthly bits. It would also be better for the senate and college counsel to get earlier and more frequent updates on the ISS data than at one time in the spring. Grace would be able to include the ISS reviews in the monthly senate AIQ reports and then the recommendations would be presented at the end of the year.

KCCD/BC Services Survey: Grace/Jessica/Sooyeon

AIQ survey provides support for the standards for ISER but now we need to change the questions to go along with institutional standards/quality. The first section is to rate the services on the BC campus. Discussion about the office staff of the dean's office. Should this entire section be taken out or should names of the Deans be taken out? Please review and will continue to discuss at next meeting.

Homework for AIQ members for next meeting:

Grace: Please review the survey and the ACCJC24 standards. Hopefully we can get it ready for October.

Standard 4: 4.4, 4.5, 4.6 KCCD: Should we provide a description- Institution CEO is president or chancellor?

Notes & Important Dates:

Resolution on room. We should be in room CC231 for the future meetings.

Committee picture in 2 meetings. Please wear red or black-BC colors.

Motion to adjourn: Kim.

Second: Jason

Adjourned at 4:19pm.