**ASC: Information for College Council meeting, August 31, 2011**

**Process for identifying and appointing the Self Evaluation Study editor**

.200 reassigned time or $4,000 stipend (part of SEC charge)

**Selection process:**

* + Academic Senate puts out call with job description (***to be developed by ASC***)
  + Academic Senate Executive Board interviews applicants.
  + Two possibilities: Greg sits in with Exec (faster timeline) or interviews based on Exec. recommendation

**Timeline for finalizing Self Evaluation Study:**

* Editor receives Self Evaluation Study from SEC at December 6th ASC meeting
* Editor reviews and revises for single voice and consistent content ***(details to be developed by ASC and included in job description***)
* Editor presents to ASC at February 7 meeting
* ASC posts for college community response (1-2 week response time)
* SEC subcommittees review college community responses and revise as needed (1-2 week response time)
* ASC submits to BOT accreditation committee: Rosemarie Bans, Stu Witt, Kay Meek (2 week response time)
* SEC revises as needed (1-2 weeks)
* SEC presents to ASC at March 27 meeting
* ASC submits to district in early April for May meeting
* President/ALO presents to full BOT for its acceptance at May 3 meeting (at Cerro Coso)
* Graphics prints and mails to ACCJC and visiting team.