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| **Accreditation & Institutional Quality Committee (AIQ)**  <https://committees.kccd.edu/bc/committee/accreditation>  MINUTES  Tuesday, 3:30-5:00, March 29, 2016 | | |
| 1 | Membership: Kate Pluta (Admin Chair), Mark Staller (Faculty Chair) Khaled Hussain, Anthony Culpepper, Liz Rozell, Todd Coston, Lisa Fitzgerald, David Neville, Kimberly Nickell, Grace Commiso, Jennifer Jett, Shannon Musser, Sondra Keckley, Manuel Zavala  *Vacancies: faculty 3, classified 3, students 1*  Present: Kate Pluta, Mark Staller, Khaled Hussain, Anthony Culpepper, Kimberly Nickell, Shannon Musser, Sondra Keckley, David Neville, Todd Coston (arrived at 4:19 p.m.),  MIA: |  |
| 2 | November 24 Minutes (Nan); March 8 (Todd)  Today’s Note Taker? Khaled Hussain  Treats: Todd | |
| 3 | **ACCJC updates**—BOG Resolution, Chancellor’s Office Press Release, ACCJC letter regarding USDE Final Decision Letter | Kate |
| 4 | **ACCJC Self Evaluation Workshop**, Friday, April 1—see web for agenda  10 BC attendees (also Mt. San Antonio, PC, CC, KCCD, Barstow, Mt. San Jacinto) | Kate  Kate reviewed the upcoming workshop agenda |
| 5 | **Strategic Directions Report** — **due to AIQ April 21; synthesized report and presentation APRIL 29; reminder email needed. AIQ can complete its report at its April 12 meeting.** | Shannon  It is very much like Program Review (written report and PP).  5 Strategic Directions: the Committee needs the time to read them all. Shannon will post the reports and then the html tables. Reminder emails will be sent on 4/5 and 4/19. |
| 6 | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 1.11 | Identify and review internal and external standards and requirements for each of the four data strands for the Renegade Scorecard: Student Learning; Student Achievement; Perception; Operational. | Standards are posted on Renegade Scorecard web page. *See Scorecard Data Strands* | Accreditation & Institutional Quality Committee (AIQ) | not yet begun | **We need to review the internal and external standards in order to complete the ACCJC Annual Report due March 31.**  **Last year’s report is listed under Links on the AIQ page. I have posted this year’s report form “Getting Started.”** | | Kate  Kate reviewed the Institution set standards. Successful completion means completion with a C (2.0) or better (A. Culpepper wanted to clarify).  15.b We need to set our standards. Should we be doing something differently?    We need a researcher. BC is moving forward with hiring a Dean of Institutional Research.  BC’s institutional scorecard was developed and submitted in 2014.  2016 Response: Kate submitted and reviewed a draft. Mark moved to approve the draft as amended, Kim seconded, approved unanimously. |
| 7 | Spring: 2 surveys: one on District Office services to BC and one on BC services to employees  probably April | Kate discussed BC Services Spring Survey 2016. Also reviewed past surveys.  This will be the first of the annual surveys. |
| 8 | **Calendar for Strategic Directions:**   * April: Surveys * Thursday, April 21: Year-End Committee Reports due to AIQ * April 26: Prepare Spring Committee Report Analysis * Friday, ~~May 6~~ April 29: Second Annual Year-End Leadership Retreat; AIQ presents report to College Council, Committee Co-Chairs, and other college leadership |  |
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|  | March 29 Shannon |  |
|  | April 12 Kim |  |
|  | April 26 Sondra |  |
|  | May 10 Khaled |  |