

Notes

Accreditation Steering Committee

Tuesday, February 11, 2014

3:30 p.m. – 5:00 p.m. in Levinson 40

Agenda

Attendees: Kate Pluta, Sue Granger-Dickson, Andrea Garrison, Kirk Russell, Bill La, Kim Nickell, Rachel Vickrey, Shannon Musser, Odella Johnson, Nan Gomez-Heitzeberg, Todd Coston
Absent: Bonnie Suderman, Lisa Fitzgerald, Jennifer Marden

1. **Review and approve minutes**—Darren (February 12, 2013 note taker), Kirk (January 28, 2014)
Today's note taker: Todd Coston
2. **Program Review liaison report**—Kim
Working on a handbook
3. **Accreditation Institute Report**—Bonnie, Kim, and Kate
*Team of 4 went and the motto was "Quality Matters"
Kate and Kim shared some of the things they learned. Some items, district accreditation team, ideas for getting more people involved in accreditation, chunk out the review process for the final document by only sharing sections at a time to get feedback,*
4. **Discussion of Evaluation Survey Results**—Lisa *Deferred in Lisa's absence.*
 - What have we learned?
 - How does this knowledge affect our Midterm Report planning?
5. **Revising the ASC charge**—Kate
Bring documents from February 3 email:
 - revised ASC charge
 - proposed AIQ charge
 - charge with Rachel's suggestions)

Name of Committee: Add "Steering" into the name "Accreditation & Institutional Quality Steering Committee"

Scope of authority: Keep as is. For the 28th session, there will be four groups focused for a timed period to discuss and bring out the big ideas and things we may have missed.

Committee charge: Will use the current charge and the one Rachel brought forward for our jumping off point for the 28th meeting.

We also walked through the "ASC Work session/retreat" document with ideas for the 28th.

We discussed the possible membership for the revised committee. Possibly adding John Carpenter. Take into consideration the busy schedules of our people.

Additional Invitees for the 28th: Anna Agenjo, Nick Strobel and John Carpenter.

Kate will send out an updated document for the session planning.

6. Planning for the February 28 11:00-2:00 work session/retreat.

- Sue and Todd will contact Food Services to make arrangements for food for the work session.

Nan will ask Sonya about how to pay for the mail.

Sue will talk to Alex about bringing side dishes.

Todd will talk to Alex about food/drinks for 20 people. Want to make sure we have extra diet soda.

- Nan and Sue will make arrangements for easels, flipcharts, and markers for the work session.

7. BC's relationship to the larger world of accreditation requirements (federal and regional)—Nan

These are available on the ACCJC website: <http://www.accjc.org/>

- a. proposed new standards
- b. proposed new eligibility requirements
- c. proposed new policies <http://www.accjc.org/actions-on-policy>

How do we share this information? Do we want to provide input?

8. We also need to review our fall 2013 report to see if we are on track to achieve our goals.

Remaining February meetings:

~~February 25~~ *Cancelled*

February 28, 11-2 in L149—work session/retreat