

NAME OF COMMITTEE	<i>ACCREDITATION STEERING COMMITTEE (bc_asc)</i>
COMMITTEE CHARGE	Standing governance committee charged with the following: 1. Ensure accreditation is an on-going process by guiding preparation of the self-evaluation, midterm reports, and follow-up reports 2. Create a structure and process to review and monitor progress on Actionable Improvement Plans and accreditation recommendations. 3. Engage and involve the entire college community in accreditation and the collection of evidence. 4. Assist with recruiting members for the accreditation processes.
SCOPE OF AUTHORITY	Formed to institutionalize the dynamic accreditation process, establish the structure of the Self-Evaluation, methodically gather data, and prepare for on-site visits of Accreditation Teams.
REPORTS TO	College Council, Academic Senate
COMMUNICATES WITH	The college community
MEMBERSHIP	Co-Chaired by VP, Academic Affairs /Faculty Co-chair (will also serve on Academic Senate Exec Board) <u>5 Administrators</u> : selected from Student Services, Research, Facilities, Instruction, IT <u>2 Classified Representatives</u> : appointed by CSEA <u>8 Faculty</u> : appointed by the Academic Senate – Assessment Co-chair, Program Review Committee Co-chair; five (5) from areas directly related to one or more of the accreditation standards (Library, CTE, General Education, Basic Skills, and Student Services); and one (1) at-large member. The initial term for faculty shall be three (3) years, ending May 2013. 1 student 2 Community Members: serving as ad hoc members All members of the committee should have the following: 1. understanding of the mission of the college 2. understanding of data analysis 3. understanding of technical writing 4. research capabilities

*Revised by ASC, September 17, 2013
Finalize at October 1, 2013 ASC meeting*