

NAME OF COMMITTEE	<i>ACCREDITATION STEERING COMMITTEE (bc_asc)</i>
COMMITTEE CHARGE	<p>Standing governance committee charged with the following:</p> <ol style="list-style-type: none"> 1. ensure accreditation is an on-going process by guiding preparation of self-evaluation, midterm reports, and responses to recommendations. 2. facilitate the development and integration of college processes for on-going data collection, providing for on-going assessment 3. link committee actions to specific college goals 4. develop timelines and meeting schedules to accomplish the committee charge 5. review and monitor progress on Actionable Improvement Plans and accreditation recommendations 6. engage and involve the entire college community in accreditation and task standing committees to report progress toward campus goals on a regular basis 7. assist with recruiting members for accreditation processes
SCOPE OF AUTHORITY	Formed to institutionalize the dynamic accreditation process, establish the structure of the Self-Evaluation, methodically gather data, and prepare for on-site visits of Accreditation Teams.
REPORTS TO	College Council, Academic Senate
COMMUNICATES WITH	The college community
MEMBERSHIP	<p>Co-Chaired by VP, Academic Affairs /Faculty Co-chair (will also serve on Academic Senate Exec Board)</p> <p><u>5 Administrators</u>: selected from Student Services, Research, Facilities, Instruction, IT</p> <p><u>2 Classified Representatives</u>: appointed by CSEA</p> <p><u>8 Faculty</u>: appointed by the Academic Senate – Assessment Co-chair, Program Review Committee Co-chair; five (5) from areas directly related to one or more of the accreditation standards (Library, CTE, General Education, Basic Skills, and Student Services); and one (1) at-large member. The initial term for faculty shall be three (3) years, ending May 2013.</p> <p>1 student</p> <p>2 Community Members: serving as ad hoc members</p> <p>All members of the committee should have the following:</p> <ol style="list-style-type: none"> 1. understanding of the mission of the college 2. understanding of data analysis 3. understanding of technical writing 4. research capabilities

Approved by the Academic Senate, February 13, 2013