

Accreditation Steering Committee  
October 9, 2012  
3:30 p.m. - 5:00 p.m.  
Levinson 40  
Agenda

Review and approve minutes—Rachel (September 24, 2012 note taker)  
Today's note taker?

Updates & Status Reports

1. Addendum to Self Evaluation—Bonnie and Kate
2. ACCJC site visit planning (Monday, October 22—Thursday, October 25, 2012)
3. Annual Program Review cycle—Ann
4. Program Viability Task Force—Sue
5. Report on Action Items

Action Item 1: Todd will move copies of the minutes and agendas to the Pubic Folder for ASC.

Action item 2: Todd Coston will put the item on the ISIT committee's agenda with the suggestion to establish a common place for all committees to post their minutes, agendas, and other data.

Action Item 3: Nan will provide evidence of progress made to Bonnie and Kate for the Self Evaluation update. Nan will update AIP 1 and 2 at the next meeting.

Action Item 4: Sue Granger-Dickson, Ann Morgan, and Andrea Garrison will form a study group to continue to develop "Draft 9." Kirk Russell and Rachel Vickrey will serve as advisors. The group will bring a document back to ASC for the November 6 meeting. ASC members will plan to meet with Program Review committee members in early Spring to discuss progress made by both committees.

Action Item 5: Kate will meet again with the Program Review committee co-chairs to keep them informed of current progress.

Action Item 6: Kirk and Rachel will continue to work on suggested changes and provide them for the rest of the committee to review.

Topics for Discussion, Planning, and Implementation

1. Establish procedure for fulfilling responsibility outlined in Strategic Plan: "Recommendation 3: Progress on the objectives should be monitored by the Accreditation Steering Committee which should provide an annual report to College Council" (2).
2. Establish procedure for ensuring progress on Actionable Improvement Plans—Nan

3. **Integrated Program Review—bring IPR 2011 planning notes** (email from Kate)  
Develop, seek input from Program Review Committee and FCDC, seek approval from Academic Senate and College Council, and provide for training.  
Link to Strategic Plan: See Goal 1, Objective 1.2 and Indicator 1.2.1  
***See Action Item 4 above.***
  
4. **Preparing for Response to ACCJC recommendations** (received late January or February 2013)

**Additional items?**

**Next Meeting: Tuesday, October 23, 2012, 3:30 p.m. - 5:00 p.m. in *Levan Center* (note *location change*)**