

Accreditation Steering Committee

May 8, 2012

3:30 p.m. - 5:00 p.m.

Levinson 40

Agenda

- 1) **Review and approve minutes—Ann**
- 2) **SEC/Self Evaluation update—Becky and Bonnie**
 - revised timetable (draft 7 attached)
 - bring AIPs for discussion of AIP related to Human Resources
- 3) **Update to Self Evaluation—Who is responsible?**

Summary of relevant work done after completion of Self Evaluation and to mail to visiting team or give them at beginning of visit (first is preferable but not required).
- 4) **Site visit planning—what role does ASC play?**
- 5) **Strategic Planning and the role of ASC—bring copy of Strategic Plan**
 - College goals
 - Actionable Improvement Plans
- 6) **Committee Co-Chairs—evaluation report**
 - Attached
 - Calendar of meetings
 - Report format
 - From the minutes of April 10, 2012: “After discussion the committee approved a move to go from 3 reports to 2, one near the beginning of the fall semester and one near the end of the spring. This will allow new committee members to impact annual committee goals if need be. 2012-13 reports will be as follows:
Report 1
Report due October 1st,
Meeting of Co-chairs Committee in the week of Oct. 8-12, exact date and time TBA
Report 2
Report due April 22nd
Meeting of Co-chairs Committee in week of April 29- May 3

7) Annual Program Review—status update?

- who is writing final report,
- which president is responding,
- who is making form changes for next year and writing them up
- email from Dr. Jensen to Stephen Eaton and College Council, upon receiving Stephen's report: "Thank you for your observations.....seems to me that the next step is identifying who is in charge of implementing these recommendations, and then a proposal and timeline for addressing the issues indentified."

8) Integrated Program Review—Linked to Strategic Plan

- How do we get it started?
- At the December meeting we agree that the IPR should roll out 2013-14.
- Link to Strategic Plan: See Goal 1, Objective 1.2 and Indicator 1.2.1:
 - 1.2 Develop and implement prerequisites across departments for courses meeting same transfer requirement
 - 1.2.1 Evaluate feasibility of instituting prerequisites in transfer subgroups A-E for IGETC and CSU transfer patterns

9) Refreshments sign up

10) Additional items?

11) Adjourn - Next Meeting: Tuesday, August 28, 2012 3:30 p.m. - 5:00 p.m. Levinson
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Comprehensive Visit: Monday, October 22—Thursday, October 25, 2012