

Accreditation Steering Committee
Tuesday, September 21, 2010
Collins Conference Center
3:30 – 5:00 p.m.
Approved Minutes

Attendees: Nan Gomez-Heitzeberg (co-chair), Sue Granger-Dickson, Kate Pluta (co-chair), Kirk Russell, Lamont Schiers, Bernadette Towns, Rene Trujillo, Rachel Vickrey, Miranda Whipple

Absent: Joyce Ester, Hamid Eydgahi, Ann Morgan, Klint Rigby, Loy Salarda, Bonnie Suderman, Vickie Turney, Kimberly Van Horne

Recorder: Angela Craft on behalf of Vickie Turney

Call to Order: The meeting was called to order at 3:33 p.m.

Approval of September 14th Minutes:

- Minutes were not approved. Adjustments and corrections were made.

District Organization Chart Packet -

- Nan gave a hardcopy of the District's Org Chart to Kate. The committee would like an electronic copy of the chart.

Action: Nan will ask Vickie to place a copy in public folders under Accreditation.

Update: A copy of the org chart has been placed in the public folders under Accreditation Steering Committee

- Attendees discussed the ACCJC training.

Action: Kate will send an electronic copy of the standards exercise used in training.

Update: Completed

Quarterly Report for BOT - Handout

- Nan explained the report, and what the Board is requesting from the committee. Members read and discussed the Rubric throughout the meeting.

Action: Nan will write the report.

Update: Quarterly Report has been written and is posted in the public folders.

Next Focus - Kate

Action: To get the Self-Evaluation Team up and running. For the next meeting, members were asked to think of ways to get this done.

Update: Completed

Action: Kate will do a flow chart of the planning process (from ACCJC training).

Update: Completed

The next committee meeting will be held on Tuesday, October 5 at 3:30 p.m.

Meeting adjourned at 5:03 p.m.