NAME OF COMMITTEE	**Distance Education Review Council (DERC)**
TYPE OF COMMITTEE	Operational Group
COMMITTEE CHARGE	The Distance Education Review Council (DERC) supports institutional quality and compliance in distance education by maintaining the Distance Education Handbook and reviewing fully or partially online courses for Regular and Substantive Interaction (RSI) in accordance with Title 5 and ACCJC standards. DERC ensures consistent, equitable, and high-quality online instruction through systematic review, documentation, and communication of effective RSI practices.
TASKS, GOALS & OBJECTIVES	• Conduct semester-based reviews of fully or partially online courses using the online course review process and criteria determined by the Accreditation and Institutional Quality (AIQ) committee. • Maintain, update, and publish the Distance Education Handbook to ensure alignment with Title 5 §§55202 & 55204 and current accreditation expectations. • Review and interpret faculty-submitted RSI questionnaires and related documentation for institutional improvement. • Promote awareness of non-compliant practices and share guidance on effective, documentable RSI consistent with institutional expectations.
SCOPE OF AUTHORITY	DERC is an operational group for implementing procedures and maintaining guidance documents related to online instruction.
PROVIDES REPORTS TO	Academic Senate, Vice President of Instruction, College Council
COMMUNICATES WITH	Accreditation & Institutional Quality Committee (AIQ) Professional Development Committee (PDC) and Technology Committee (TechComm)
MEMBERSHIP	**Voting Members:** **Co-Chairs:** • Academic Senate-appointed faculty member (DE Coordinator or designee) • Educational Administrator **Members:** • 1 faculty representative from AIQ • 1 faculty member from each department • 1 faculty to represent all disciplines not within a department • 3 administration representatives • 3 classified representatives • 2 faculty-at-large representatives
ALIGNMENT WITH ACCREDITATION	Institutional Mission and Effectiveness: 1.2 Student Success: 2.2, 2.6 Infrastructure and Resources: 3.2, 3.4 Governance and Decision-Making: 4.2, 4.3

Approved by Committee X X /XX/20XX, Approved by Academic Senate Executive Board 0 2 /04/2026, Approved by Academic Senate X X /XX/20XX, Approved by College Council X X /XX/20XX, Effective Date XX/XX/20XX