



# ACADEMIC SENATE

The voice of BC faculty on academic and professional matters.

## Regular Meeting of the Academic Senate

December 3, 2025, 3:30 – 5pm

Campus Center 231

### 1. Call to Order

### 2. Roll Call

### 3. Good, Welfare & Concerns

### 4. Opportunity to Address the Academic Senate

(No more than 3 minutes per speaker; 15 minutes total)

At this time, the public may address the Academic Senate on any matter within the subject matter jurisdiction of the Academic Senate that is on the agenda or not on the agenda. Each speaker will be allowed a maximum of three (3) minutes. Fifteen (15) minutes shall be the maximum time allotment for public speakers regardless of the number of speakers at any one (1) Senate meeting. At the discretion of a majority of the Senate, these times may be extended. Each person who addresses the Senate must first be recognized by the Academic Senate President or designee. Comments should be addressed to the Senate as a whole and not to individual members. Members of the Senate are not obligated to comment on, respond to, or address comments by the public.

### 5. Adoption of the Agenda [ACTION]

(Addition of items that require immediate action, which did not come to the attention of the Senate until after the agenda was posted requires 2/3 vote of members present)

### 6. Consent Agenda (2 MINUTES EACH UP TO 10 MINUTES TOTAL) [ACTION]

#### A. Approval of Minutes

- November 12, 2025

#### B. Faculty Appointments (refer to supporting documents)

- Standing Committee Appointments
  - New faculty appointment – Scholarship Committee
- Screening Committee Appointments
  - BC President Search Committee, Agriculture (3) and Social Science (4)
- Task Forces, Liaisons, and other groups – none

#### C. Committee Charges & Goals

- Safety Advisory Committee Charge (SAC)
  - Updated formatting only
- Guided Pathways Strategies (GPS)
  - Language changes on charge, added goals and updated membership

## 7. Presentations (Maximum time 15 minutes per item)

- Military Absence Request Form (Jiménez/Frank)
  - Presentation on Agenda Item 10A from Vice President of Student Services, Dr. César Jiménez and Director of Veteran Services and Programs, Jenny Frank.

## 8. Reports

- A. President's Report (10 minutes)
- B. Officer Reports (3 minutes each)
  - Vice President (Manuel)
  - Treasurer (Chapman)
  - Secretary (Ellis)
  - ASCCC Delegate (E. Giblin)
- C. SGA Report (Moore) (2 minutes)
- D. CCA Report (Newsom) (2 minutes)
- E. Committee Reports (3 minutes each)
  - AIQ (Commiso)
  - Assessment (Garza) – **12/3**
  - Bookstore (McNellis)
  - Budget (Henry) – **12/3**
  - Curriculum (Hart/Dameron)
  - DEI (Silva) – **12/3**
  - EMC (D. Giblin)
  - EODAC (Ayuk) – **12/3**
  - Equivalency (Greenwood)
  - Facilities and Sustainability (Murray) – **12/3**
  - ISIT (Klopstein)
  - Program Review (Nickell)
  - Safety Advisory (Allard) – **12/3**
  - Scholarship (Moran)
- F. Other Reports (2 minutes each)
  - Credit for Prior Learning Workgroup – **12/3**
  - District-wide Budget Committee – **12/3**
  - BC/District Professional Development Committee – **12/3**

## 9. Unfinished Business (Up to 5 minutes for each agenda item, up to 30 minutes total)

All items listed as Unfinished Business are potential action items.

- Information Systems & Instructional Technology (ISIT) Committee and Technology Innovation & Collaboration Committee (TICC) – Proposed Transition with Executive Board Feedback (Williams/Zepeda) **[ACTION]**

- ISIT Committee has submitted a charge revision which includes a new name (Technology Committee), updated tasks that align with the previously proposed TICC charge while keeping the original ISIT membership.
- Flex Guidelines Update (Manuel/Hodge/Rockey) **[ACTION]**
  - 4th reading of document. This item was postponed until Flex hours are finalized. An agreement was made between the College President, Interim VPI, CCA President and Academic Senate President to reduce FLEX hour obligation to 18 per academic year.
- Proposed Revisions of Standing Rule of Placement and Frequency of Public Comments in Agenda (Ellis) **[ACTION]**
  - 2<sup>nd</sup> reading of proposed revisions. The goal of the Proposed Revision of “Standing Rule of Placement and Frequency of Public Comments in Agenda” is to better align with Senate practices and our online “Opportunity to Address” form.
- Proposed Required Elements of a Committee Charge Document Replacement (Ellis) **[ACTION]**
  - 2<sup>nd</sup> reading of proposed template. The Senate “Required Elements of a Committee Charge” has not been updated in some time. The switch to a charge template makes it simplified and better aligns with BC Guiding Documents.
- Revisions of District Academic Calendar 2027-28 (KCCD) **[ACTION]**
  - 2<sup>nd</sup> reading of the calendar. Correction to account for 2028 Leap Year.
- Revisions of BC Calendar 2027-28 (Zepeda) **[ACTION]**
  - 2<sup>nd</sup> reading of the calendar. Correction to account for 2028 Leap Year.

#### **10. New Business (Up to 10 minutes for each agenda item, up to 30 minutes total)**

- Military Absence Request Form (Jiménez/Frank) **[1st READ]**
  - Update to Military Absence form to be posted to BC Website
- ASCCC Hayward Award for Excellence in Education Nomination (Hart) **[1st READ]**
  - 1<sup>st</sup> read of the application packet for the Nomination of Dr. Erica Menchaca-Giblin for the ASCCC Hayward Award

#### **11. Announcements (Up to 5 minutes)**

- BC Employee Holiday Reception, December 3rd 2-4pm, REC
- ASCCC Hayward Award Nominations Due, December 15<sup>th</sup>
- Professional Development Week, Jan 12-14, 2026
- Opening Day, Jan 15<sup>th</sup>, REC
- BC Scholarship Applications Open until February 1st
- College Discovery Academy, June 2026

#### **12. Adjournment**

#### **13. Next Meeting – January 28, 2026**