



ACADEMIC SENATE

The voice of BC faculty on academic and professional matters.

Regular Meeting of the Academic Senate

November 12, 2025, 3:30 – 5pm
Campus Center 231

1. **Call to Order**
2. **Roll Call**
3. **Good, Welfare & Concerns**
4. **Opportunity to Address the Academic Senate**

(No more than 3 minutes per speaker; 15 minutes total)

At this time, the public may address the Academic Senate on any matter within the subject matter jurisdiction of the Academic Senate that is on the agenda or not on the agenda. Each speaker will be allowed a maximum of three (3) minutes. Fifteen (15) minutes shall be the maximum time allotment for public speakers regardless of the number of speakers at any one (1) Senate meeting. At the discretion of a majority of the Senate, these times may be extended. Each person who addresses the Senate must first be recognized by the Academic Senate President or designee. Comments should be addressed to the Senate as a whole and not to individual members. Members of the Senate are not obligated to comment on, respond to, or address comments by the public.

5. **Adoption of the Agenda**

(Addition of items that require immediate action, which did not come to the attention of the Senate until after the agenda was posted requires 2/3 vote of members present)

6. **Consent Agenda (2 MINUTES EACH UP TO 10 MINUTES TOTAL) [Action]**

- A. Approval of Minutes

- October 15, 2025
- October 29, 2025

- B. Faculty Appointments (refer to supporting documents)

- Standing Committee Appointments – see attached
 - Corrections to AIQ appointments/terms, Corrections to Co-Chairs of FSC and ISIT, New faculty appointments for PRC and Scholarship.
- Screening Committee Appointments – see attached
 - Correction to previously approved (10/30/25) Respiratory Therapy and Certified Medical Assistant Instructor Screening Committees
- Task Forces, Liaisons, and other groups – none

- C. Committee Charges & Goals

- Curriculum Committee Charge & Goals (CRC)
 - Removal of Strategic Directions and AS Goals

- Enrollment Management Committee Charge (EMC)
 - Removal of “Assess Finish Fast” Goal

7. Presentations (Maximum time 15 minutes per item)

- None

8. Reports

- A. President’s Report (10 minutes)
- B. Officer Reports (3 minutes each)
 - Vice President (Manuel)
 - Treasurer (Chapman)
 - Secretary (Ellis)
 - ASCCC Delegate (E. Giblin)
- C. SGA Report (Moore) (2 minutes)
- D. CCA Report (Newsom) (2 minutes)
- E. Committee Reports (3 minutes each)
 - AIQ (Commiso) – **11/12**
 - Assessment (Garza) – 12/3
 - Bookstore (McNellis) – **11/12**
 - Budget (Henry) – 12/3
 - Curriculum (Hart/Dameron) – **11/12**
 - DEI (Silva) – 12/3
 - EMC (D. Giblin) – **11/12**
 - EODAC (Ayuk) – 12/3
 - Equivalency (Greenwood) – **11/12**
 - Facilities and Sustainability (Vacant) – 12/3
 - ISIT (Vacant) – **11/12**
 - Program Review (Nickell) – **11/12**
 - Safety Advisory (Allard) – 12/3
 - Scholarship (Moran) – **11/12**
- F. Other Reports (2 minutes each)
 - Credit for Prior Learning Workgroup – 12/3
 - District-wide Budget Committee – 12/3
 - Guided Pathways Strategies Team – **11/12**

9. Unfinished Business (Up to 5 minutes for each agenda item, up to 30 minutes total)

All items listed as Unfinished Business are potential action items.

- A. . Information Systems & Instructional Technology (ISIT) Committee and Technology Innovation & Collaboration Committee (TICC) – Proposed Transition with Executive Board Feedback (Williams/Zepeda) [**POSTPONED UNTIL RETURNED BY ISIT**]

- B. Flex Guidelines Update (Manuel/Hodge/Rockey)
 - 3rd read of document with updates from last Senate Regular meeting to include a reduction in hours from 24 to 19.5 hours and a statement added about pre-approval for Flex done after the form is submitted (e.g., June).
- C. Catalog Rights Continuous Enrollment Proposed Changes 26-27 (CRC)
 - 2nd read of document with update that a student may maintain catalog rights if they are continuous enrolled (as defined in the document) at any California Community College, CSU or UC, instead of KCCD only.
- D. Distance Education Handbook – CCA recommended changes (DE Handbook Writing Group)
 - DE Handbook previously approved by Senate (10/15/25) is being returned to review CCA recommendation changes, including removal of mentions of CCA, CCA members and contract language.
- E. Online Teaching Guidelines Proposal for Regular and Substantive Interaction – Corrections
 - RSI Proposal previously approved by Senate (09/17/25) is being returned to make corrections, including the inconsistent naming of the Distance Education Review Council

10. New Business (Up to 10 minutes for each agenda item, up to 30 minutes total)

- A. Proposed Revisions of Standing Rule of Placement and Frequency of Public Comments in Agenda (Ellis)
 - The goal of the Proposed Revision of “Standing Rule of Placement and Frequency of Public Comments in Agenda” is to better align with Senate practices and our online “Opportunity to Address” form.
- B. Proposed Required Elements of a Committee Charge Document Replacement (Ellis)
 - The Senate “Required Elements of a Committee Charge” has not been updated in some time and is not user-friendly. The switch to a charge template makes it simplified and better aligns with BC Guiding Documents.
- C. Revisions of District Academic Calendar 2027-28 (KCCD)
 - Correction to account for 2028 Leap Year.
- D. Revisions of BC Calendar 2027-28 (Zepeda)
 - Correction to account for 2028 Leap Year.

11. Announcements (Up to 5 minutes)

- Renegade Roundup, November 14th 10:30am, Fireside Room
- Board of Trustees Meeting, Nov 18th, Kern CCD Office, 1pm (Open Session)
- AIQ Survey due November 18th
- Budget Open Forum, December 1st, 4pm
- BC Employee Holiday Reception, December 3rd 2-4pm, REC
- VPI Open Forum, Dec 4th, Location and Time TBD
- Professional Development Week, Jan 12-14, 2026
- BC Scholarship Applications Open until February 1st
- College Discovery Academy, June 2026

12. Adjournment

13. Next Meeting – December 3rd, 2025