Academic Senate Minutes – unapproved

October 01, 2025, at 3:30 p.m. in Campus Center – 231

Attendance (Voting Members):

President [25-27] Rebecka Zepeda - present

Vice President [25-26] Sara Manuel - present

Secretary [25-26] Wade Ellis - present

Treasurer [25-26] William (Bill) Chapman - present

ASCCC Delegate [25-27] Erica Giblin - present

Adjunct [24-26]-vacant

Adjunct [25-27] - vacant

Agriculture [25-27] Heather Baltis - present

Allied Health (HEIT/RAD/RSPT) [24-26] Crystal Rodriguez - present

Applied Science & Technology [25-27] - vacant

Art [25-27] Kirstopher Stallworth - present

Behavioral Science [24-26] Kristin Maytubby -present

Behavioral Science [25-27] -vacant

Biology [24-26] -Milena Lilles -present

Biology [25-27] -vacant

Business Education [24-26] Rudy Menjivar -present

Child Development [25-27] Melissa Ysais –present

Communication [25-27] - vacant

Counseling [24-26] Keri Kennedy -present

Counseling [25-27] Jesus (Jesse) Oropeza -present

Culinary Arts, Nutrition & Hospitality [25-27] Laura Miller -present

Education [25-27] Teresa McAllister -present

Engineering & Information Technology [24-26] Steve Brown -present

English [24-26] Richard Marquez -absent (Diana Cason, proxy)

English [24-26] Diana Cason – present

English [25-27] -vacant

Industrial Technology [25-27] Klint Rigby – present

Kinesiology, Heath, Athletics & Public Health Services [24-26] Carl Dean -absent (Casey Goodman, proxy)

Kinesiology, Heath, Athletics & Public Health Services [25-27] Zack Peters - present

Library & Academic Technology [25-27] Matt Andrasian-Jones - absent

Mathematics [24-26] Donna Starr – present

Mathematics [25-27] Andrea Bridges - present

Nursing [24-26] Alisha Loken -present

Nursing [25-27] -vacant

Philosophy [24-26] Anna Collins - present

Physical Science [24-26] Hafez Alawdi - present

Physical Science [25-27] – vacant

Performing Arts [24-26] - vacant

Public Safety Training Programs [25-27] Don Brady -present

Social Science [24-26] Richard (Alan) Bolar - present

Social Science [25-27] Misty Stowers – absent (Alan Bolar, proxy)

World Languages [25-27] -vacant

Attendance (Non-Voting Members)

SGA Representative [25-26] Hunter Moore – present

CCA Representative Shawn Newsom – present

Michelle Hart (EB), Dillon Giblin (EB), Grace Commiso (EB), Kim Nickell (EB)

Call to Order

Academic Senate President Zepeda called the meeting to order at 3:31 p.m. Roll call was taken, and quorum was met.

Good, Welfare, and Concerns

None

Adoption of the Agenda

October 1, 2025

M/S/C: (Ysais/Alawadi) moved to adopt the agenda; motion carried.

Consent Agenda

M/S/C: (Bolar/Kennedy) moved to approve the consent agenda [Screening committees pulled from consent]; motion carried with one abstention.

A. Approval of Minutes

September 17, 2025

B. Faculty Appointments

Standing Committee - List of October 1

Screening Committee – List of October 1, version 2 (Pulled from the consent agenda).

M/S/C: (Kennedy/Maytubby) moved to approve the appointments; motion carried.

Task Force/Other Groups and ASCCC Liaisons – List of October 1

C. Committee and Task Force Charge Revisions

Bookstore Advisory Committee (BAC) Charge [McNellis]

Presentations

Student Equity Plan (SEP) 2025-2028 (Jimenez)

Vice President of Student Services Jimenz presented an overview of the SEP. He explained the plan is reviewed every three years as a part of Ed Code. Jimenz shared a reflection of the prior years and goals of upcoming years with a focus on the student groups that have the largest success gaps. To view the presentation, visit the October 1 supporting docs.

Student Forms Q & A (Jimenez)

Vice President of Student Services Jimenez discussed the changes that took place on the Request for Evaluation form and explained the reasoning for putting the changes in place without vetting it through the collegial process and offered his apology. The change that occurred was the requirement of being enrolled in 12 units before an evaluation can take place. This change reduced the processing timeframe from 24 weeks to 8 weeks. Although the processing time was an improvement, it negatively effected certain student groups. Jimenez is committed to working together to address these issues.

M/S/C: (Alawadi/Kennedy) moved to extend the presentation for five minutes; motion carried.

Distance Education Handbook Draft [DE Handbook TF Chairs Thorson/Collins]

The following Distance Education Handbook Task Force Committee members shared their individual Bakersfield College experience and the intention of the handbook. The committee worked extensively to put together guidelines that align with Title IV and ACCJC.

MSC (Ysais/Maytubby) moved to suspend the agenda to New Business, B; motion carried.

Reports

President (Zepeda) –written report

Officer Reports

- Vice President (Manuel)
- Treasurer (Chapman)
- Secretary (Ellis)
- ASCCC Delegate (E. Giblin) –written report

SGA (Moore)

CCA (Newsom)

Committee Reports

- AIQ (Commiso)
- Assessment (Garza)
- Bookstore Advisory (McNellis)
- Budget (Henry) -written report
- Curriculum (Hart/Dameron)
- DEI (Silva)
- Enrollment Management (D. Giblin)
- EODAC (Ayuk) – written report
- Equivalency (Greenwood)
- Facilities & Sustainability (Zikri)
- ISIT (vacant)
- Program Review (Nickell)
- Safety Advisory (Allard) – written report
- Scholarship (Moran)

Unfinished Business

A. Proposed Academic Senate Policy on removing non-action items [Zepeda]
Description: proposal of a policy to remove non-action item posted documents which will remain in the Senate office; Second Read/Action.
Discussion: Senate President Zepeda has requested legal advice on this matter.

M/S/C: (E. Giblin/Manuel) moved to reject the proposal; motion carried with one nay.

B. Flex Advisory Council Charge

Description: proposal of a new committee based on Title IV changes; Second Read/Action.

M/S/C: (E. Giblin/Kennedy) moved to approve the charge; motion carried.

M/S/C: (Brady/Kennedy) moved to suspend the agenda to adjourn the meeting; motion carried.

New Business

A. Student Equity Plan (Kim)
Description: every three years, the Student Equity Plan is reviewed; this is a First Read.
This item was not discussed due to time constraints.

B. Distance Education Handbook with Executive Board Feedback [DE Handbook TF]

Description: introduction of a new handbook for faculty to use as a guide for distance education classes; First Read.
Discussion: there was extensive discussion explaining the handbook, addressing questions and reviewing the feedback provided. Overall, the handbook is fluid and will be revised in the same manner as other guides. There was overwhelming appreciation for the committee's work on this project.

M/S/C: (McAllister/Maytubby) moved to extend the discussion 10 minutes; motion carried.

M/S/C: (E. Giblin/Kennedy) moved to suspend the agenda to Unfinished Business, A & B; motion carried.

Announcements

- Annual Senate Fall Election, October 2025
- Fall Campus Conversation with the Chancellor, October 2nd
- Alumni BBQ/Homecoming FB Game, October 11th
- ASCCC Fall Plenary, November 6th

Adjournment

M/S/C: (E. Giblin/Kennedy) moved to adjourn; motion carried unanimously.

The Academic Senate President Zepeda adjourned the meeting at 5:02 p.m.

The Academic Senate Minutes are respectfully submitted by Tarina Perry.