

<b>NAME OF COMMITTEE</b>	Flex Advisory Council
<b>TYPE OF COMMITTEE</b>	Advisory Body to the College President
<b>COMMITTEE CHARGE</b>	To make recommendations on faculty professional development <del>policies, procedures,</del> activities, and opportunities which will enhance job performance, personal growth, and social interaction.
<b>TASK, GOALS, &amp; OBJECTIVES</b> (optional)	<ul style="list-style-type: none"> <li><del>• Make recommendations regarding changes to policy and procedure surrounding Flex and faculty professional development.</del></li> <li>• Make recommendations on professional development opportunities provided to faculty.</li> <li><del>• Review and make recommendations surrounding Flex in accordance with Title 5 (Title 5, § 55730, Article 2, subchapter 8 of Chapter 6).</del></li> <li><del>• Work within a shared governance environment and Flex Coordinator to oversee the tasks necessary to implement the Flexible Calendar Program.</del></li> <li>• Assist with developing the yearly Flex Calendar Program.</li> <li>• Administer a needs assessment to faculty members at least every three years.</li> <li>• Use the needs assessment to make recommendations for professional learning activities.</li> <li><del>• Maintain and update the BC Flex Information and Guidelines document which includes a list of acceptable Flex activities for faculty.</del></li> </ul>
<b>SCOPE OF AUTHORITY</b>	The Flex Advisory Council is responsible for making recommendations on professional learning activities (Title 5, Section 55730(e)), <del>including policies and procedures (KCCD-BP 8100).</del> The recommendations are based upon a comprehensive planning process that includes needs assessment and evaluation. The committee assists the Flex Coordinator in the tasks necessary for implementation of the Flexible Calendar Program.
<b>PROVIDES REPORTS TO</b>	<del>College President, Academic Senate, College Council, and Professional Development Committee</del>
<b>COMMUNICATES WITH</b>	<del>Academic Senate, College Council, Professional Development Committee (PDC),</del> VP Instruction, Academic Technology, and BC community
<b>MEMBERSHIP</b>	<p>All the following are voting members unless otherwise specified: Co-chaired by one Faculty Representative (Faculty Flex Coordinator) and one Administrative Representative <del>(Dean of Instruction—Library &amp; Academic Technology preferred or Director of Academic Technology and Professional Development).</del></p> <p>3 Faculty Representatives (one from Academic Technology <u>or PDC preferred</u>) 1 Classified Representative</p>
<b>ALIGNMENT WITH ACCREDITATION</b>	ACCJC Standard 1: Institutional Mission & Effectiveness (1.2)

	ACCJC Standard 3: Infrastructure & Resources (3.2)
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*To be established: Fall 2025*

*Reviewed by Executive Board, 4/23/25 & 09/24/2025*

*Approved by Academic Senate, 4/30/25*

*Approved by College Council,*

*Effective Date:*