

Academic Senate Minutes – unapproved

April 9, 2025, at 3:30 p.m. in Campus Center – 231

Voting Members Present

Diana Cason (Eng), Teresa McAllister (Edu), Carl Dean (KHA), Anne-Marie Hodge (Bio), Lisa Harding (ASCCC), Keri Kennedy (Coun), Misty Stowers (SocSc), Don Brady (PST), Donna Starr (Math), Crystal Rodriguez (AH), Paula Parks (Sec), Faith Bradham (ATL), Shane Jett (Eng), Steven Brown (EIT), Robby Martinez (PA), Rudy Menjivar (BusEd), Anna Collins (Phil), Kris Stallworth (Art), Bill Chapman (Treas), Hafez Alawdi (PhySc), Heather Baltis (Ag), Alisha Loken (Nurse), Allen Bolar (SocSc), Malissa Buggs (Nurse), Rebecka Zepeda (VP)

Voting Members Absent

Milena Lilles (Bio) proxy assigned to Anne-Marie Hodge, Michael Korcok (Comm) proxy assigned to Matthew Maddex, Zack Peters (KHA) proxy assigned to Vayron Martiez, Kristin Maytubby (BehSc) proxy assigned to Faith Bradham, Richard Marquez (Eng) proxy assigned to Diana Cason, Andrea Bridges (Math) proxy assigned to Donna Starr, Melissa Ysais (FACE) proxy assigned to Matthew Maddex, Erica Giblin (President)

Non-Voting Members Present

Gilbert Ayuk (EB), Sara Manuel (EB)

Guests

Ann Tatum, Faiola Butcher, Shawn Newsom

Call to Order

Academic Senate Vice President Rebecka Zepeda called the meeting to order at 3:30pm.

Good, Welfare, and Concerns

Senator Robby Martinez will be honored at the upcoming Retirement Ceremony.

Opportunity to Address the Senate

It was announced that Senator Anna Collins is the DE Task Force Faculty Co-chair.

Adoption of the Agenda

[April 9, 2025, Agenda](#)

M/S/C: a motion was made to adopt the agenda with the addition of New Business, C (Bradham/Buggs); motion carried.

Consent Agenda

M/S/C: a motion was made to approve the consent agenda except for Task Force, Liaisons and other groups (Harding/Hodge); motion carried.

A. Unapproved Minutes

March 26, 2025 – *postponed*

This item will remain on the agenda.

B. Faculty Appointments

Standing Committee Appointments - *none*

Screening Committee Appointments - *none*

Task Force, Liaisons, and other groups – [attachment v2](#)

M/S/C: a motion was made to approve the faculty appointments, v2 (Bolar/McAllister); motion carried.

Chairs will be notified of the Senate's Action.

C. Committee and Task Force Charge Revisions

[Diversity, Equity, Inclusion Committee](#)

[Scholarship Committee](#)

Charge revisions will move forward to College Council.

Presentations

None.

Reports

President (E. Giblin) - [written report](#)

Officer Reports

- Vice President (Zepeda) – [written report](#)
 - The Special Election proposal will be added to the April 30th agenda.
- Treasurer (Chapman) – Senate has received another donation.
- Secretary (Parks)

- ASCCC Delegate (Harding) – ASCCC Resolutions will be out on April 17th.

Other Reports

- SGA (Turner)
- CCA (Tatum) – [written report](#)
- AIQ Committee (Vacant)
- AC (Garza)
- BAC (McNellis)- [written report](#)
- BC (Henry)
- CRC (Hart/Dameron)
- DEI Committee (Silva)
- EC (Bligh)
- EMC (D. Giblin)
- EODAC (Ayuk) – [written report](#)
- FSC (Zikri)
- PDC (Manuel) - [written report](#)
- PRC (Nickell) – written report
- SAC (Allard) - [written report](#)
- Task Force Committee
 - CPL (Henry) – [written report](#)
 - DWPD Workgroup (Manuel) – [written report](#)
 - DW Accessibility TF (Manuel) – [written report](#)
 - ASCCC OER Liaison (Butcher) – [written report](#)
 - DE Handbook TF (Zepeda) - [written report](#)

Committee Reports will be shared at the next College Council meeting.

Unfinished Business

A. Standing Committee Charge Annual Review

Description: [Rationale for Standing Committee Annual Review](#) proposed by College Council to implement the Academic Senate Bylaws; this is an Action item.

M/S/C: a motion was made to approve Option C (Parks/Korcok); motion carried [2 abstain].

The Senate’s action will be shared with College Council.

B. [Catalog Rights: Continuous Enrollment](#) Revision Proposal from Curriculum Committee

Description: Proposed revisions approved by the Curriculum Committee; this is an Action item.

M/S/C: a motion was made to approve the proposal (Kennedy/Korcok); motion carried.

M/S/C: a motion was made to extend the discussion for five minutes (Buggs/Liles); motion carried.

The office of the VPI will be notified of the Senate's action.

C. Joint [Resolution](#) Proposal from Cerro Coso – Camera Surveillance in Instructional Areas

Description: Cerro Coso College Academic Senate Resolution approved on March 20, 2024; this is an Action item.

M/S/C: a motion was made to support the resolution (Bradham/Korcok); motion carried.

The Cerro Coso Academic Senate will be notified of the Senate's action.

D. Flex Form Proposed Revisions

Description: [Flex Form - Summary of changes](#); this is an Action item.

M/S/C: a motion was made to reject the revisions (Bradham/Ysais); motion carried.

The VPI Office will be notified of the Senate's action.

E. [Instructional Materials Workgroup Recommendations](#)

Description: recommendations from workgroup; this is an Action item.

M/S/C: a motion was made to approve the recommendations (Ysais/Collins); motion carried.

The VPI office will be notified of the recommendations.

New Business

A. Retirements

Description: there are six [Senate Faculty Honorariums for 24-25](#); this is an Action item.

M/S/C: a motion was made to approve the \$600.00 payment (Ysais/Korcok); motion carried.

The payments will be processed.

B. Scholarships

Description: annual [Senate 24-25 Scholarship Awards](#) for one returning student and one transfer student; this is an Action item.

M/S/C: a motion was made to approve the awards for \$500.00 each (McAllister/Alawdi); motion carried.

The payments will be processed.

C. [Special Election Timeline](#) Proposal for New Departments

Description: three newly formed departments require elections for senators and department chairs; this is an Action item.

M/S/C a motion to approve (/); motion carried unanimously.

The election will commence on April 10th.

D. [Flex Hours for Udoit](#)

Description: one time Flex payment to faculty for the 24-25 AY; this is an Action item.

M/S/C: a motion was made to approve the payment (McAllister/Brady); motion carried [2 abstain].

The VPI Office will be notified of the Senate's action.

E. Flex Hours for Faculty Peer-Observations

Description: this is a Discussion item.

M/S/C: a motion was made to extend time for one minute (Ysais/Parks); motion carried.

This item will remain on the agenda.

F. [Faculty Handbook Revisions](#)

Description: this is a Discussion item.

This item will remain on the agenda.

G. [ASCCC Spring 2025 Plenary Resolutions](#)

Description: this is a Discussion item.

This item will remain on the agenda.

H. Equity and Diversity Commitment Proposal from EODAC

Description: Equity and Diversity Commitment Proposal Addendum; this is a Discussion item.

This item will remain on the agenda.

I. Special Election Timeline Proposal – Art Department Chair

Description: this is a repeated item and is already included in the previously listed SE Timeline (New Business, C).

Announcements

- 2025 Part-Time Faculty Institute, April 10th
- BC President's Open Forum, April 11th
- Immigration Enforcement Activities, April 2nd
- 2025 Spring Plenary Session, April 24th
- BC Budget Open Forum, April
- AB 1705 Regional Convenings – Central Valley, May 1st
- Retirement Reception, May 8th
- Prioritizing Mental Wellness, May 14th
- Closing Day, May 16th
- Commencement, May 16th
- 2025 Curriculum Institute, July 9th

Adjournment

M/S/C: a motion was made to adjourn the meeting (Harding/Buggs); motion carried unanimously.

The Academic Senate Vice President Zepeda adjourned the meeting at 5:05 p.m.

The Academic Senate Minutes are respectfully submitted by Tarina Perry.