

Information Services & Instructional Technology (ISIT) Report to Academic Senate

3/12/25 Senate Meeting

Goals of the Committee:

1. Determine and Monitor College and Software and Hardware Standards.
2. Prioritize the technology resource requests from Program Review.
3. Review all significant technology projects.

Announcements:

- Dan Hall of Academic Technology announced the ACCJC will be reviewing 50 random BC Distance Education Courses. The reviewers will be looking for Regular and Substantive Interactions within Canvas distance education courses.
- Kristin Rabe of Technology Support Services announced that Information Technology would like to know ASAP about faculty needing new software or software that needs renewal.
 - Kristin states that the process (including the contract process) takes a minimum of 2 months.
 - If faculty are trying to acquire new/renewal software IT needs:
 - The type of software.
 - The number of licenses needed, if applicable.
 - A quote from the Vendor.
 - The quote needs to be approved by the Dean.
 - Providing a FOAPAL is also recommended.
 - If Faculty are wanting LTIs integrated into Canvas, please reach out to Dan Hall. These also go through a contract process.

In-Progress Items:

- AI & Academic Integrity [**Motion from Academic Senate**]
 - 3/10 ISIT Meeting-A subgroup of ISIT is being formed to examine the proposed solutions (Canvas Add-Ins, Proctorio, and Honorlock). ISIT Committee members have until Friday 3/14 at noon to join.
 - Currently the group is composed of 6 Faculty, 1 Manager, and 1 Staff.
 - Dan Hall added that the group should also consider Grammarly.
 - The subgroup will report back to ISIT at next meeting on 4/21. A vote will be taken during the same meeting.
- Technology Plan [**Request from Senate**]

- Technology Plan was brought before ISIT during Fall 2024. It was tabled for review. There was some confusion as to the scope of the plan ranging 3yrs or 5yrs.
- Since the Fall 2024 review:
 - Brett Redd, IT Director, left.
 - ISIT Faculty Co-Chair position was vacated and refilled.
 - A new IT Director, Ebony Williams, was hired and started work on 3/10.
 - Technology Plan was put on hold until the new IT Director was hired.
 - Will be brought back as agenda item during the ISIT 4/21 meeting.

Completed Items:

- Prioritization of Tech Requests from Program Review
 - At ISIT meeting on 2/10, ISIT Members voted on Program Review Technology Resource Requests.
- ISIT is going to send out their annual Spring Employee Technology Needs Survey.
 - ISIT didn't send out their annual fall Student Technology Survey. At the 3/10 meeting they voted to postpone sending out the Student Technology Survey until Fall 2025.

Upcoming Items:

- Review of ISIT Committee Charge.

Respectfully submitted,

Matt Andrasian-Jones, ISIT Faculty Co-Chair