

## ACADEMIC SENATE MINUTES - Draft for approval

November 13, 2024; 3:30 p.m.

Campus Center - 231

### Members

#### Voting Members

Position	Name	Attendance
President	Erica Giblin*	Present
Vice President	Rebecka Zepeda	Present
Secretary	Paula Parks	Present
Treasurer	William (Bill) Chapman	Absent
ASCCC Delegate	Lisa Harding	Present
Adjunct	Debra Thorson	Present
Adjunct	VACANT	
Agriculture	Heather Baltis	Present
AH (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
AST	VACANT	
Art	Kristopher Stallworth	Present
Behavioral Sciences	Charles Daramola	Present
Behavioral Sciences	Kristin Maytubby	Present
Biology	Milena Lilles	Present
Biology	Anne-Marie Hodge	Present
Business Education	Rudy Menjivar	Present
Communication	Michael Korcok	Present
Counseling	Keri Kennedy	Present
Counseling	Sarah Villasenor	Present
Education	Teresa McAllister	Present
EMLS	John Hart	Absent
EIT	Steve Brown	Present
English	Richard Marquez	Present
English	Shane Jett	Absent
English	Diana Cason	Present
FACE	Melissa Ysais	Present
Foreign Language/ASL	VACANT	
Industrial Technology	Klint Rigby	Present
Kinesiology, H&A	Carl Dean	Absent
Kinesiology, H&A	Zack Peters	Present
Library/Ac. Tech.	Faith Bradham	Absent
Mathematics	Donna Starr	Present
Mathematics	Andrea Bridges	Present
Nursing	Alisha Loken	Present
Nursing	Malissa Buggs	Absent
Performing Arts	Robby Martinez	Present
Philosophy	Anna Collins	Present
Physical Science	Wade Ellis	Present
Physical Science	Hafez Alawdi	Present
PSTP	Don Brady	Present
Social Science	R. Allen Bolar	Present

Social Science	Misty Stowers	Present
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## Non-Voting Members

Position	Name	Attendance
AIQ Chair	Grace Commiso	Absent
Assessment Chair	VACANT	
Bookstore Chair	Michael McNellis	Absent
Budget Chair	Kailani Henry	Absent
Curriculum Chair	Michelle Hart	Present
Curriculum Chair	Scott Dameron	Present
DEI Chair	Tanya Silva	Absent
EMC Chair	Dillon Giblin	Present
EODAC Chair	Gilbert Ayuk	Absent
Equivalency Chair	Kimberly Bligh	Present
FSC Chair	Murad Zikri	Absent
ISIT Chair	Matt Andrasian-Jones	Present
PDC Chair	Sara Manuel	Present
PRC Chair	Kimberly Nickell	Present
Scholarship Chair	Tom Moran	Absent
Safety Chair	Roy Allard	Absent
SGA Rep	Trevor Turner	Absent

*Senate President votes only in tie\**

*All documents referenced herein are located on the [Academic Senate website](#).*

### ASCCC 2022 [Acronyms](#)

#### **PROXIES/GUESTS**

**Proxies:** Casandra Goodman (proxy for Carl Dean), Matt Andrasian-Jones (proxy for Faith Bradham)

**Guests:** Ann Tatum

#### **CALL TO ORDER**

The meeting was called to order at 3:33p.m.

#### **ROLL CALL**

Roll call was taken; quorum was met.

#### **GOOD, WELFARE, AND CONCERNS**

None

#### **OPPORTUNITY TO ADDRESS THE SENATE**

None

#### **ADOPTION OF THE AGENDA**

[November 20<sup>th</sup> Agenda](#)

*A motion was made to adopt the agenda; M/S/C: (Ysais/Maytubby).*

#### **CONSENT AGENDA**

## Approval of the Consent Agenda

- The minutes and Budget charge were pulled from the consent agenda.  
***A motion was made to approve the remaining items of the consent agenda; M/S/C: (Harding/Hodge).***

### A. Approval of the October 30<sup>th</sup> Minutes

- The motion at the end of the meeting was not included in the minutes because it was invalid.

***A motion was made to approve the minutes as corrected; M/S/C: (Ysais/Maytubby).***

***Next Step: The approved minutes will be posted to the AS website***

### B. Faculty Appointments

- Standing Committee Appointments – [list of 11/13/2024](#)
- Screening Committee Appointments – [list of 11/13/2024](#)
- Task Forces, Liaisons, other groups – [list of 11/13/2024](#)

***Next Step:***

- ***Chairs will be notified of the standing committee appointments***
- ***HR/VPI will be notified of the screening committee appointments***
- ***Chairs will be notified of the TF committee appointments***

### C. Committee and Task Force Charge Revisions

- Budget Committee Charge
- [Enrollment Management Committee Charge](#)
- [Guided Pathways Strategies Team Committee Charge](#)

***Next Step:***

- ***The Budget Committee Charge is postponed to the next meeting***
- ***The approved charges will move forward to College Council***

## PRESENTATIONS

- A. None

## REPORTS

### A. President's Report – written report

Highlights:

- Still need a CPL Faculty Lead and DE Handbook Faculty Co-Chair
- EODAC charge was not approved at CC and sent back to the committee
- DEI to be added to Curriculum agenda
- Scripts for Closed Courses to be added to the AS agenda
- DE Rubric for ACCJC to be added to the AS agenda
- [BC Employee Holiday Party Donation request](#)

B. Officer Reports

Vice President (Zepeda) - [written report](#)

Treasurer (Chapman)- no report

Secretary (Parks) – no report

ASCCC Delegate (Harding) –[ASCCC November Rostrum](#)

C. SGA (Turner) - no report

D. CCA (Tatum) - verbal report: contract meetings update & CCA donated to BC Holiday Party.

E. Committee Reports

AIQ – [written report](#)

BAC – verbal report: Ysais reported that Bookstore hours are a concern and committee is discussing solutions

CRC - [written report](#)

EC – verbal report: committee is working on updating cross documents for consistency.

EMC – [written report](#); D. Giblin asks members to share any information or ideas regarding 8-week course offerings.

ISIT – no report

PRC – [written report](#)

SC – no report

EODAC – [written report](#)

F. Task Force, Liaison, other groups Reports

AB 928 TF – [written report](#)

CBE TF – [written report](#)

Faculty Handbook TF – [written report](#)

***Next Step: Written reports will be forwarded to College Council.***

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

A. District AUR's

*Description: The [KCCD 2025-26 District Office Administrative Reviews \(AUR\)](#) are posted to the DCC website; this is a Discussion item.*

Members were asked to review the following documents and share with constituents:

- Business Services
- Information Technology
- Institutional Research & Reporting
- Educational Services
- Workforce Economic Development

Agenda items B, C & D: [Proposal for Change Appointment Processes Supporting Document Fall 2024](#)

**B. Standing Committee Appointment Process Review**

*Description: [Proposed revision of the Standing Committee appointment process](#); this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is supported by E-Board.

**C. Screening Committee Appointment Process Review**

*Description: [Proposed revision of the Screening Committee appointment process](#); this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is supported by E-Board.

**D. Submission of Biographical Information Process Review**

*Description: [Proposed revision of the Biographical process](#); this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is supported by E-Board.

**E. [BP 8700 Proposed Changes: Full-time Faculty Selection Committee](#)**

*Description: Proposed language to change how many faculty may serve on a selection committee; this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is not supported by E-Board.

**F. [AP 8800 Proposed Changes: Adjunct Employment Search Procedures](#)**

*Description: Proposed language to change how many faculty may serve on a selection committee; this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is not supported by E-Board.

**G. [Revised General Education Guiding Notes – starting Summer 2025](#)**

*Description: The revised draft GE Guiding Notes developed by the CRC is to reflect Title 5 changes; this is a Discussion item.*

This item was introduced to Senate as a First Read; revised process is supported by CRC and E-Board.

**H. [Competency Based Education \(CBE\) Academic Calendar 2025-26](#)**

*Description: The draft Academic Calendar is contingent on Union negotiations and Senate approval; this is a Discussion item.*

This item was introduced to Senate as a First Read; proposed calendar is supported by CBEIT and E-Board.

***Next Step: all UB items will move to NB for the next meeting.***

**ANNOUNCEMENTS**

- [ASCCC Fall Curriculum Regionals North](#), Saturday, November 16<sup>th</sup>
- Budget Forum, November 25<sup>th</sup>
- BC President's Forum, December 6<sup>th</sup>
- TALE fest, April 2025, in Porterville

**ADJOURNMENT**

The meeting was adjourned at 4:42p.m.; the minutes were recorded by Tarina Perry.  
*A motion was made to adjourn the meeting; M/S/C: (Ysais/Hodge).*

**NEXT MEETING – December 4, 2024**