

ACADEMIC SENATE SPECIAL MINUTES - Draft for approval

September 4, 2024; 3:30 p.m.

Campus Center - 231

Members

Voting Members			Non-Voting Members		
President	Erica Menchaca*	Present	Library/Ac. Tech.	Faith Bradham	Present
Vice President	VACANT		Math	Donna Starr	Present
Secretary	Paula Parks	Present	Math	Andrea Bridges	Present
Treasurer	William (Bill) Chapman	Present	Nursing	Alisha Loken	Present
ASCCC Delegate	Lisa Harding	Present	Nursing	Malissa Buggs	Present
Adjunct Rep	Debra Thorson	Absent	Performing Arts	Robby Martinez	Present
Adjunct Rep	Justin Bell	Absent	Philosophy	Anna Collins	Present
Agriculture	Heather Baltis	Present	Physical Science	Wade Ellis	Present
AH (HEIT/Rad Tech)	Crystal Rodriguez	Present	Physical Science	Hafez Alawdi	Present
AST	VACANT		PSTP	Don Brady	Present
Art	Kristopher Stallworth	Present	Social Science	R. Allen Bolar	Present
Behavioral Science/CJ	Charles Daramola	Present	Social Science	Misty Stowers	Present
Behavioral Science/CJ	Kristin Maytubby	Present	Non-Voting Members		
Biology	VACANT		AIQ Chair	Grace Commiso	Absent
Biology	Ann-Marie Hodge	Present	Assessment Chair	Rebecka Zepeda	Present
Business Education	VACANT		Bookstore Chair	Michael McNellis	Present
Communication	Michael Korcok	Present	Budget Chair	Kailani Henry	Absent
Counseling	Cynthia Zamora	Absent	Curriculum Chair	Michelle Hart	Present
Counseling	Sarah Villasenor	Present	Curriculum Chair	Scott Dameron	Absent
Education	Teresa McAllister	Present	DEI Chair	Tanya Silva	Absent
EMLS	VACANT		EMC Chair	Dillon Giblin	Present
Engineering	Steve Brown	Present	EODAC Chair	Gilbert Ayuk	Absent
English	VACANT		Equivalency Chair	Kimberly Bligh	Absent
English	Shane Jett	Present	Facilities Chair	VACANT	
English	VACANT		ISIT Chair	Bill Moseley	Present
FACE	Melissa Ysais	Present	PDC Chair	Sara Manuel	Absent
Foreign Language/ASL	VACANT		PRC Chair	Kimberly Nickell	Present
Industrial Technology	Klint Rigby	Present	Scholarship Chair	Tom Moran	Absent
Kinesiology, H&A	Carl Dean	Absent	Safety Chair	Roy Allard	Absent
Kinesiology, H&A	Zack Peters	Present	BCSGA Rep	Turner Trevor	Absent

*Votes only in tie**

PROXIES/GUESTS

Proxies: Casandra Goodman (proxy for Carl Dean), Michael Korcok (proxy for Debra Thorson)

Guests: Stephen Bloomberg, Jerry Fliger, Jessica Wojtysiak, Andrea Thorson, Jennifer Serratt, Ann Tatum, Sondra Keckley, Talita Pruett

CALL TO ORDER

The meeting was called to order at 3:30 p.m.

All documents referenced herein are located on the [Academic Senate website](#).

Academic Senate

ROLL CALL

Roll call was taken; quorum was met.

GOOD, WELFARE, AND CONCERNS

- Emily Hurlbert, retired Academic Development Professor passed away.
- Bill Kelly, retired Agriculture Professor passed away.
- The husband of Ronnie Knabe, Dean of Nursing and former nursing faculty had a serious car accident.

OPPORTUNITY TO ADDRESS THE SENATE

William (Bill) Chapman addressed the Senate regarding a non-agenda item.

ADOPTION OF THE AGENDA

A motion was made to adopt the [September 4th agenda](#); M/S/C: Ysais/Korcok.

CONSENT AGENDA

A motion was made to approve the Consent Agenda; M/S/C: Bradham/Maytubby.

A motion was made to suspend the agenda to Presentations A, B & D; M/S/C: Korcok/McAllister.

A. Approval of the Minutes

[May 1, 2024](#)

[May 16, 2024](#)

[August 5, 2024](#)

B. Faculty Appointments

Standing Committee Appointments – [List of September 4](#)

This item was pulled from the Consent Agenda for corrections. After review of the first round of sign-ups, it was determined that the new procedure to review bios was unnecessary and that the choice of three committees was confusing.

A motion was made to approve the Standing Committee Faculty Appointment list as corrected; M/S/C: Ysais/Ellis.

Screening Committee Appointments – [List of September 4](#)

Task Forces, Liaisons, other groups – [List of September 4](#)

C. Committee Charges –none

PRESENTATIONS

A. KCCD Chancellor Welcome

Chancellor Stephen Bloomberg welcomed and thanked the Senate for their hard work and commitment to Participatory Governance. Chancellor Bloomberg shared several goals for the district, including a new Faculty Fellowship Program that should increase terminal degrees and a supervisors training plan which will support and invest in our district's leadership. The Chancellor took questions and reminded members about the upcoming Faculty Culture Survey Focus Group.

B. BC President Welcome

President Jerry Fliger welcomed the Senate to a new Academic Year. President Fliger conveyed his commitment to providing support and resources to ensure the campus meets its accessibility requirements. The President welcomed questions and invited members to the next Open Forum.

C. Senate Orientation

President Erica Giblin provided a brief orientation for new and returning Senate members; below are some highlights:

- Guidelines for Dialogue
- The Senate is a Brown Act Committee ([Brown Act Quick Reference Guide](#))
- The Senate adopted Robert's Rules ([Robert's Rules of Order Cheat Sheet](#))
- General Rules of Debate

D. ISER/ISS

Interim VPI Wojtysiak presented the 2024 DRAFT Institutional Self-Evaluation Report (ISER) required by the Accrediting Commission for Community and Junior Colleges (ACCJC) for the purpose of assisting in the determination of the institution's accreditation status. Sondra Keckley and Talita Pruett were praised for their hard work and contribution. Feedback should be sent to Jessica, Sondra and/or Talita.

Wojtysiak also presented the Institution-Set Standards (ISS) and explained that the ACCJC requires us to establish measurable standards and aspirational goals. Wojtysiak explained the Persistence metric and its use of degree transfer data based on five years. The Fall-to-Fall Persistence information will be available after Fall Grades have rolled.

REPORTS

President's Report (E. Giblin)- [written report](#)

Highlights:

- District Consultation Council (DCC) is restructuring Chapter 3 & 4 Board Policy (BP) and Administrative Procedures (AP).
- Appointment of Member-at-Large, Matt Andrasian-Jones.

Officer Reports

Vice President (Vacant)

Treasurer (Chapman)- [written report](#)

Highlights:

- Reference the report's QR code to donate to the Senate Scholarship & Faculty Retiree Foundation account.
- College Logo Redesign Team has commenced.

Secretary (Parks)

ASCCC Delegate (Harding)

Other Reports

Academic Senate

CCA (Tatum) – CCA Contract conversations update.
SGA (Turner)

UNFINISHED BUSINESS

A. ADA and Accessibility Task Force Recommendations

Description: The [Bakersfield College Accessibility Plan, Draft Three \(April 10, 2024\)](#) by Christine Cruz-Boone and Nicky Damania, Co-chairs; This is an Action item.

This item is Tabled until the next meeting.

NEW BUSINESS

A. Academic Senate 24-25 Meeting Calendar v2 – location revision

Description: The Senate meetings were relocated from REC to CC 231 (unless otherwise noted); This is an Action item.

A motion was made to approve the revised meeting calendar; M/S/C: Brady/Maytubby.

B. Academic Senate Charge and Goals

Description: Annual review of the committee [charge](#) and [goals](#); This is a First Read.

Members were asked to take these items back to their constituents and provide feedback. This will be a voting item at the next meeting.

C. Review of Institutional Self-Evaluation Report (ISER) Draft

Description: [The Institutional Self-Evaluation Report 2024 Draft v3](#) in Support of an Application for Reaffirmation of Accreditation is being submitted by the College to the Accrediting Commission for Community and Junior Colleges (ACCJC); This is a First Read.

A presentation was provided by the ISER Leads at the start of this meeting. The Team explained that the ISER reflects the nature and substance of this institution, as well as its best efforts to align with ACCJC Standards and policies and was developed with appropriate participation and review by the campus community.

- Talita Pruettt and Sondra Keckley worked with various groups to create the draft.
- Next March, the evaluating team will meet and review core areas that may require improvement or areas that are strong.
- The FAS area has limited information due to the vacant position.
- Feedback should be directed to Jessica, Sondra and Talita.
- Due to time constraints, this needs to be expedited through the various constituency groups (due to the Board of Trustees by December 12th).

This will be a voting item at the next meeting.

D. Institution-Set Standards (ISS) Recommended Changes – include Fall-to-Spring and Fall-to-Fall Persistence

Description: [Institution-Set Standards Table 3.11.2024 Persistence with Student Journey Type](#) with two standards being recommended; This is a First Read.

Wojtysiak presented the ISS Metric at the start of this meeting and explained this is how we demonstrate and hold ourselves accountable as an institution. There is a recommendation of two set standards – dealing with persistence. Members were asked to

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share the information with their constituents and provide feedback to the team. This will be a voting item at the next meeting.

ANNOUNCEMENTS

- Standing Committee Call (7-day call), September 4th noon to September 11th noon
- CCCC Common Course Numbering (CCN) Webinars, Wednesdays in September from noon – 1 pm
- Faculty Culture Survey Focus Group, Thursday, September 5th, 11 am - noon
- President's Open Forum, Friday, September 6th, 10:30 am - 11:30 am
- Committee of Co-Chairs, Friday, September 13th, 10:00 am - 11:30 am
- Faculty Culture Survey Focus Group, Friday, September 20th, 11 am - noon

ADJOURNMENT

The meeting was adjourned at 4:51 p.m.; the minutes were recorded by Tarina Perry.
A motion was made to adjourn the meeting; M/S/C: Harding/Ysais.

NEXT MEETING – September 18, 2024