

## ACADEMIC SENATE MINUTES - Draft for approval

May 1, 2024; 3:30 p.m.

Renegade Event Center

### Members

Voting Members					
President	Erica Menchaca*	Present	Library/Ac. Tech.	Faith Bradham	Present
Vice President	Matt Andrasian-Jones	Absent	Math-1 <sup>st</sup>	Donna Starr	Present
Secretary	Paula Parks	Present	Math-2 <sup>nd</sup>	Andrea Bridges	Present
Treasurer	Teresa McAllister	Present	Nursing-1 <sup>st</sup>	Alisha Loken	Present
ASCCC Delegate	Lisa Harding	Present	Nursing-2 <sup>nd</sup>	Malissa Buggs	Absent
Adjunct Rep – 1 <sup>st</sup>	Debra Thorson	Present	Performing Arts	Robby Martinez	Absent
Adjunct Rep – 2 <sup>nd</sup>	Justin Bell	Present	Philosophy	Anna Collins	Present
Agriculture	Heather Baltis	Present	Physical Science-1 <sup>st</sup>	Wade Ellis	Absent
AH (HEIT/Rad Tech)	Crystal Rodriguez	Present	Physical Science-2 <sup>nd</sup>	James McGarrah	Present
AST	VACANT		PSTP	Don Brady	Present
Art	Kristopher Stallworth	Present	Social Science-1 <sup>st</sup>	R. Allen Bolar	Present
Behavioral Science/CJ-1 <sup>st</sup>	Charles Daramola	Present	Social Science-2 <sup>nd</sup>	Misty Stowers	Present
Behavioral Science/CJ-2 <sup>nd</sup>	Kristin Maytubby	Present	Non-Voting Members		
Biology-1 <sup>st</sup>	VACANT		Past President	Nick Strobel	Present
Biology-2 <sup>nd</sup>	Ann-Marie Hodge	Present	AIQ Chair	Grace Commiso	Present
Business Education	Rudy Menjivar	Present	Assessment Chair	Rebecka Zepeda	Present
Communication-1 <sup>st</sup>	Michael Korcok	Present	Bookstore Chair	Michael McNellis	Absent
Communication – 2 <sup>nd</sup>	Matthew Maddex	Present	Budget Chair	Steven Holmes	Absent
Counseling-1 <sup>st</sup>	Cynthia Zamora	Absent	Curriculum Chair	Michelle Hart	Absent
Counseling – 2 <sup>nd</sup>	Sarah Villasenor	Present	Curriculum Chair	Scott Dameron	Present
Education	Bill Chapman	Present	DEI Chair	Tanya Silva	Absent
EMLS	Michael Westwood	Present	EMC Chair	Krista Moreland	Absent
Engineering	Steve Brown	Present	EODAC Chair	Gilbert Ayuk	Present
English-1 <sup>st</sup>	Savanna Andrasian-Jones	Absent	Equivalency Chair	Kimberly Bligh	Present
English-2 <sup>nd</sup>	Shane Jett	Absent	Facilities Chair	Pam Kelley	Absent
English-3 <sup>rd</sup>	Gloria Naso-Dumler	Present	ISIT Chair	Bill Moseley	Absent
FACE	Melissa Ysais	Present	PDC Chair	Sara Manuel	Absent
Foreign Language/ASL	Lourdes Aboytes	Present	PRC Chair	Kimberly Nickell	Present
Industrial Technology	Klint Rigby	Present	Scholarship Chair	Laurel Mourtzanos	Absent
Kinesiology, H&A-1 <sup>st</sup>	Carl Dean	Present	Safety Chair	Roy Allard	Absent
Kinesiology, H&A-2 <sup>nd</sup>	Zack Peters	Absent	BSGA Rep	Raya Arafah	Present

*Votes only in tie\**

### PROXIES/GUESTS

**Proxies:** Vayron Martinez (proxy for Zack Peters), Gilbert Ayuk (proxy for Wade Ellis)

**Guests:** Ann Tatum, Jackie Lau, Alex Rocky, Jenny Frank

### CALL TO ORDER

The meeting was called to order at 3:30p.m.

All documents referenced herein are located on the [Academic Senate website](#).

Academic Senate

## ROLL CALL

Roll call was taken; quorum was met.

## GOOD, WELFARE, AND CONCERNS

Ray Miranda, Retired Athletics Equipment Manager, recently passed away.

## OPPORTUNITY TO ADDRESS THE SENATE

- Agenda Item Public Statements- none
- Non-Agenda Item Public Statements - none

## ADOPTION OF THE AGENDA

[May 1, 2024](#)

*A motion was made to adopt the May 1<sup>st</sup> agenda. M/S/C: Ysais/McGarrah*

## CONSENT AGENDA

*A motion was made to approve the Consent Agenda. M/S/C: Bolar/Ysais*

### A. Approval of the Minutes

[April 17, 2024](#)

### B. Faculty Appointments

Standing Committee Appointments –none

Screening Committee Appointments –[VPFAS, VCES, Nursing](#)

Task Forces, Liaisons, other groups –none

### C. Committee Charges – [Faculty Handbook Task Force](#)

## PRESENTATIONS

### A. [Student Short and Long-Term Military Absence](#) (Frank, Lau, Menchaca)

A recommended process was presented along with referencing the following guiding legislation:

- Public Law 116-315, Jan. 5, 2021
- CCCO Guidance
- KCCD AP 5013
- Ca Ed Code – EDC 99130

## REPORTS

President's Report (Menchaca)-[written report](#)

### Officer Reports

Vice President (Andrasian-Jones)

Treasurer (McAllister)-[written report](#)

Secretary (Parks)

ASCCC Delegate (Harding)-[written report](#)

██████████ Academic Senate

## Other Reports

AIQ (Comisso) – [written report](#)

SGA (Arafah)

CCA (Tatum) - [written report](#)

AB 928 (Kelly) - [written report](#)

Scholarship (Mourtzanos) - [written report](#)

## **UNFINISHED BUSINESS**

### **A. Decision-Making Document for Bakerfield College**

*Description: The Draft [Decision-Making and Shared Governance at Bakersfield College](#) document is currently being updated (previous approved documents 11/06/10 & 10/16/15). This document provides clarification of the various college constituency groups participation in the decision-making process. This is an Action item.*

***A motion was made to approve the draft document. M/S/C: Bradham/McAllister.***

### **B. Administrative Structure Review Rankings**

*Description: Annual Admin Structure Review 2024-25 and review of the and committee rankings. This is an Action item.*

***A motion was made to approve the rankings. M/S/C: Korcok/Harding.***

### **C. AB 1705 STEM Validation**

*Description: The [BC Response to CCCCCO's AB 1705 STEM Calculus Validation Guidelines](#) and the Math Department's recommendation. The Math Department recommends Option A. This is an Action item.*

***A motion was made to approve Option A. M/S/C: Korcok/Harding.***

### **D. Distance Education Task Force Recommendations**

*Description: This is an Action item for the DE Recommendations only (the DETF Charge will be submitted in the Fall for review).*

***A motion was made to approve the DE TF Recommendations. M/S/C: Westwood/Maytubby.***

# BAKERSFIELD COLLEGE

## Academic Senate Members

Voting Members					
President	Erica Menchaca*	Present	Library/Ac. Tech.	Faith Bradham	Present
Vice President	Matt Andrasian-Jones	Absent	Math-1 <sup>st</sup>	Donna Starr	Present
Secretary	Paula Parks	Present	Math-2 <sup>nd</sup>	Andrea Bridges	Present
Treasurer	Bill Chapman	Present	Nursing-1 <sup>st</sup>	Alisha Loken	Present
ASCCC Delegate	Lisa Harding	Present	Nursing-2 <sup>nd</sup>	Malissa Buggs	Present
Adjunct Rep – 1 <sup>st</sup>	Debra Thorson	Present	Performing Arts	Robby Martinez	Present
Adjunct Rep – 2 <sup>nd</sup>	Justin Bell	Present	Philosophy	Anna Collins	Present
Agriculture	Heather Baltis	Present	Physical Science-1 <sup>st</sup>	Wade Ellis	Absent
AH (HEIT/Rad/RSPT)	Crystal Rodriguez	Present	Physical Science-2 <sup>nd</sup>	James McGarrah	Present
AST	VACANT		PSTP	Don Brady	Present
Art	Kristopher Stallworth	Present	Social Science-1 <sup>st</sup>	R. Allen Bolar	Present
Behavioral Science/CJ-1 <sup>st</sup>	Charles Daramola	Present	Social Science-2 <sup>nd</sup>	Misty Stowers	Present
Behavioral Science/CJ-2 <sup>nd</sup>	Kristin Maytubby	Present	Non-Voting Members		
Biology-1 <sup>st</sup>	VACANT		AIQ Chair	Grace Commiso	Present
Biology-2 <sup>nd</sup>	Ann-Marie Hodge	Present	Assessment Chair	Rebecka Zepeda	Present
Business Education	VACANT		Bookstore Chair	Michael McNellis	Absent
Communication-1 <sup>st</sup>	Michael Korcok	Present	Budget Chair	Kalani Henry	Absent
Counseling-1 <sup>st</sup>	VACANT		Curriculum Chair	Michelle Hart	Absent
Counseling – 2 <sup>nd</sup>	Sarah Villasenor	Present	Curriculum Chair	Scott Dameron	Present
Education	VACANT		DEI Chair	Tanya Silva	Absent
EMLS	VACANT		EMC Chair	Dillon Giblin	Present
Engineering	Steve Brown	Present	EODAC Chair	Gilbert Ayuk	Present
English-1 <sup>st</sup>	VACANT		Equivalency Chair	Kimberly Bligh	Present
English-2 <sup>nd</sup>	Shane Jett	Absent	Facilities Chair	Pam Kelley	Absent
English-3 <sup>rd</sup>	VACANT		ISIT Chair	Bill Moseley	Absent
FACE	Melissa Ysais	Present	PDC Chair	Sara Manuel	Absent
Foreign Language/ASL	Lourdes Aboytes	Present	PRC Chair	Kimberly Nickell	Present
Industrial Technology	Klint Rigby	Present	Scholarship Chair	Tom Moran	Present
Kinesiology, H&A-1 <sup>st</sup>	Carl Dean	Present	Safety Chair	Roy Allard	Absent
Kinesiology, H&A-2 <sup>nd</sup>	Zack Peters	Absent	BSGA Rep	Raya Arafah	Present

*Votes only in tie\**

## NEW BUSINESS

### A. ADA and Accessibility Task Force Recommendations

*Description: The Bakersfield College ADA & Accessibility Taskforce Spring 2024 Taskforce Climate Survey Report (Co-Chairs: Christine Cruz-Boone, Nicky Damania). This is an Information item.*

This is an informational item for review.

### B. District Budget Concerns

*Description: Documents referenced [BC Budget Committee Report of April 17, 2024](#); [KCCD 2022-23 Final Carryover Calculations](#); [2024-25 KCCD DO Tentative Budget v8](#). This is an Action item.*

# BAKERSFIELD COLLEGE

## Academic Senate

***A motion was made to approve the E-Board's recommendation of the Senate President speaking on behalf of the Senate over the summer months. M/S/C: Korcok/McGarrah.***

The Senate President will provide updates via email and in the Fall when Senate resumes. Holmes/Henry will attend summer meetings to help will following the recommendations provided by the Budget Committee.

### C. Academic Senate Scholarship Funds

*Description: Annual Academic Senate Scholarship Awards for one returning student & one transfer student from the 3200.5101 account.*

***A motion was made to approve \$400 for a returning student and \$400 for a transfer student. M/S/C: Ysais/R. Martinez.***

### D. Extenuating Withdrawal Process

*Description: The Extenuating Withdrawal "Suggested" Process is located in the [Short and Long-term Military Absence](#) presentation (by Jenny Frank, Jackie Lau, Erica Menchaca). This is an Information item.*

This item was presented to the Senate for consideration. This item will be postponed until the Fall.

### E. Faculty Handbook Draft

*Description: an updated "draft" Faculty Handbook is in the process of revision. This is an Informational item.*

This item is under review with HR and CCA. It will be brought to the Senate following the review.

---

## ANNOUNCEMENTS

- ASCCC Noncredit Institute on May 2-3
- President's Open Forum, May 3
- BC Closing Day, May 10
- BC Commencement, May 10
- ASCCC Faculty Leadership Institute, June 20-22
- ASCCC Curriculum Institute, July 10-12
- Cal OER Virtual Conference 2024, August 7-8
- Fall 2024 Flex Days, August 22 & 23

## ADJOURNMENT

The meeting was adjourned at 5:01 p.m.; the minutes were recorded by Tarina Perry.

***A motion was made to adjourn the meeting. M/S/C: Bradham/Brady.***

## NEXT MEETING – September 4, 2024