

## ACADEMIC SENATE MINUTES- Approved

November 8, 2023; 3:30 p.m.

Renegade Event Center

### MEMBERS

Voting Members					
President	Erica Menchaca*	Present	Library/Ac. Tech.	Faith Bradham	Present
Vice President	Matt Andrasian-Jones	Present	Math-1 <sup>st</sup>	Donna Starr	Absent
Secretary	Paula Parks	Present	Math-2 <sup>nd</sup>	Andrea Bridges	Present
Treasurer	Teresa McAllister	Present	Nursing-1 <sup>st</sup>	Alisha Loken	Present
ASCCC Delegate	Lisa Harding	Present	Nursing-2 <sup>nd</sup>	Malissa Buggs	Present
Adjunct Rep – 1 <sup>st</sup>	Debra Thorson	Present	Performing Arts	Robby Martinez	Absent
Adjunct Rep – 2 <sup>nd</sup>	Justin Bell	Present	Philosophy	Anna Collins	Present
Agriculture	Heather Baltis	Absent	Physical Science-1 <sup>st</sup>	Wade Ellis	Present
AH (HEIT/Rad Tech)	Crystal Rodriguez	Present	Physical Science-2 <sup>nd</sup>	James McGarrah	Present
AST	VACANT		PSTP	Don Brady	Present
Art	Kristopher Stallworth	Present	Social Science-1 <sup>st</sup>	R. Allen Bolar	Present
Behavioral Science/CJ-1 <sup>st</sup>	Charles Daramola	Absent	Social Science-2 <sup>nd</sup>	Misty Stowers	Absent
Behavioral Science/CJ-2 <sup>nd</sup>	Kristin Maytubby	Present	Non-Voting Members		
Biology-1 <sup>st</sup>	VACANT		Past President	Nick Strobel	Present
Biology-2 <sup>nd</sup>	Ann-Marie Hodge	Present	AIQ Chair	Grace Commiso	Present
Business Education	Rudy Menjivar	Menjivar	Assessment Chair	Rebecka Zepeda	Absent
Communication-1 <sup>st</sup>	Michael Korcok	Present	Bookstore Chair	Michael McNellis	Present
Communication – 2 <sup>nd</sup>	Matthew Maddex	Present	Budget Chair	Steven Holmes	Absent
Counseling-1 <sup>st</sup>	Cynthia Zamora	Present	Curriculum Chair	Michelle Hart	Absent
Counseling – 2 <sup>nd</sup>	Sarah Villasenor	Present	Curriculum Chair	Scott Dameron	Present
Education	Bill Chapman	Present	EMC Chair	Krista Moreland	Absent
EMLS	Michael Westwood	Present	EODAC Chair	Gilbert Ayuk	Present
Engineering	Steve Brown	Present	Equivalency Chair	Kimberly Bligh	Absent
English-1 <sup>st</sup>	Savanna Andrasian-Jones	Present	Facilities Chair	Pam Kelley	Absent
English-2 <sup>nd</sup>	Shane Jett	Present	ISIT Chair	Bill Moseley	Present
English-3 <sup>rd</sup>	Gloria Naso-Dumler	Absent	PDC Chair	Bernadette Towns	Absent
FACE	Melissa Ysais	Present	PRC Chair	Kimberly Nickell	Present
Foreign Language/ASL	Lourdes Aboytes	Present	Scholarship Chair	Laurel Mourtzanos	Absent
Industrial Technology	Klint Rigby	Present	Safety Chair	Roy Allard	Present
Kinesiology, H&A-1 <sup>st</sup>	Carl Dean (Goodman)	Present	BSGA Rep	Raya Arafah	Present
Kinesiology, H&A-2 <sup>nd</sup>	Zack Peters	Present			

*Votes only in tie\**

### PROXIES/GUESTS

Kristin Maytubby (proxy for Charles Daramola), Dillion Giblin (proxy for Donna Starr), LeAnn Riley (proxy for Heather Baltis), Allen Bolar (proxy for Misty Stowers), Bill Chapman (proxy for Teresa McAllister)/Calvin Yu, Jessica Wojtysiak, Somaly Boles, Fidel Cubera, Ann Tatum, Ryan Carter, Joseph Amaya, Marcos Rodriguez, Justin Burhow

### CALL TO ORDER

The meeting was called to order at 3:31pm.

All documents referenced herein are located on the [Academic Senate website](#).

## ROLL CALL

Roll was taken; quorum was met.

## GOOD, WELFARE, AND CONCERNS

- Norma Rojas-Mora's daughter was killed in a car accident early Monday morning.
- [Men's Soccer Team clinches 4<sup>th</sup> WSC Title](#) with 5 game winning goals.

## OPPORTUNITY TO ADDRESS THE SENATE

*At this time, the public may address the Academic Senate on any matter within the subject matter jurisdiction of the Academic Senate that is on the agenda or not on the agenda. Each speaker will be allowed a maximum of three (3) minutes. Fifteen (15) minutes shall be the maximum time allotment for public speakers regardless of the number of speakers at any one (1) Senate meeting. At the discretion of a majority of the Senate, these times may be extended. Each person who addresses the Senate must first be recognized by the Academic Senate President or designee. Comments should be addressed to the Senate as a whole and not to individual members. Members of the Senate are not obligated to comment on, or respond to, or address comments by the public. Written statements are posted to the Senate website.*

- Agenda Item Public Statements
- Non-Agenda Item Public Statements

There were no requests to address the Senate.

**ADOPTION OF THE [AGENDA](#)** *(Addition of items that require immediate action, which did not come to the attention of the Senate until after the agenda was posted requires 2/3 vote of members present)*

***M/S/C: (Bradham/Ysais) moved to adopt the Agenda; motion carried.***

## CONSENT ITEMS

Approval of the Minutes

[October 25, 2023](#) – the minutes are pulled from Consent.

***M/S/C: (Maddex/Ysais) moved to approve the minutes as corrected; motion carried.***

## Faculty Appointments

- Standing Committee Appointments: [list of November 8<sup>th</sup>, v7](#) (approved list will be circulated to committee chairs)
- Screening Committee Appointments: [Biology Instructor, Nursing Instructor](#) (approved list will be sent to HR & VPI office)
- Task Forces, Liaisons, other groups: [list of November 8<sup>th</sup>](#) (approved list will be circulated to committee chairs)
- [Librarian Evaluation Form Task Force](#) – CCA report from 10/25 requested a rep to serve on the committee (approved list will be circulated to committee chair)

## Committee Charges

- [Facilities & Sustainability Committee Charge](#)

- [Safety Advisory Committee Charge](#)
- [Scholarship Committee Charge](#)

***M/S/C: (Maddex/McGarrah) moved to approve consent items; motion carried.***

## **PRESENTATIONS**

### Finance & Administration Services Introductions (Yu)

Vice President Calvin Yu introduced the management leads of the FAS department.

- ❖ Joe Grubbs, Director of College Safety provided parking updates, changing staff scheduling, new Assistant Director is Carlos Rios and Grubbs is Co-Chair of Safety Committee.
- ❖ Somaly Boles, Budget Analyst informed the teams is currently planning for next year's budget. Work with Dean; Grant are truing up at this time; Program Review happening now.
- ❖ Marcos Rodriguez, Director of Maintenance & Operations shared construction updates about Delano, BCSW, and Arvin; new M&O Manager is Justin Burhow, new goal is to push out information/communication to each instructional location so staff & students aware of status.
- ❖ Fidel Cubera, Food Service Manager introduced Joeseph Amaya (oversees catering) and Ryan Carter (oversees Food Service operations) explained they are working on new menus that align with per diem, accommodating the dietary restrictions and allergies. Also, revamping Starbucks into a bistro style coffee shop.

### Vision/Mission/Values (Commiso/Wojtysiak)

Grace Commiso presented the [Mission/Vision/Values proposed revisions](#). This item is reviewed every three (3) years and is under the prevue of College Council and the College President. Its review was delegated to AIQ. This is not a voting item, but an informational item.

There was discussion over the language and clarification of word choices. Feedback is welcome from all committees.

## **PRESIDENT REPORT (Menchaca)- [written report](#)**

Note: a **Special Senate Meeting to take place on November 22, 2023** with the purpose of choosing confidential constituent meetings with Chancellor candidates.

## **OFFICER REPORTS**

- Vice President (Andrasian-Jones)
- Treasurer (McAllister)
- Secretary (Parks)
- ASCCC Delegate (Harding) –verbal report: update on resolutions and reminded to contact her with any concerns.
  - ❖ SGA Report (Arafah)
  - ❖ CCA Report (Tatum)

## COMMITTEE REPORTS

- AIQ (Commiso)
- Assessment (Zepeda)
- Bookstore Advisory (McNellis) – verbal report: TBD will go away within 48 hours; moving Print Shop to bookstore.
- Budget (Holmes)
- Curriculum (Hart/Dameron) – [written report](#)
- DEI (Silva)
- EODAC (Ayuk) - [written report](#)
- Equivalency (Bligh)
- Facilities & Sustainability (Kelley)
- ISIT (Moseley) – [written report](#)
- Professional Development (Towns)
- Program Review (Nickell) - [written report](#)
- Safety Advisory (Allard)
- Scholarship (Mourtzanos)

## TASK FORCE/AD HOC/LIAISON & OTHER COMMITTEE REPORTS

- AB 928 (Hart) – [written report](#)
- AB 1705 (Lewis)
- Accessibility & ADA (Cruz-Boone)
- CPL (Nickell) – [written report](#)
- CTE Liaison (Rigby)
- District EEO (Acosta)
- Early College Faculty Mentors (Loken)
- OER Liaison (Butcher)
- Racial Climate (Parks)
- Rising Scholars Liaison (Hirayama)

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## UNFINISHED BUSINESS

[Faculty Handbook Task Force Charge](#) – proposed changes [Action]

***M/S/C: (Maddex/Bell) moved to approve the task force; motion carried [primary motion].***

***M/S/C: (Bell/Hart) moved to amend the motion replacing “to” with “will” and use lower case “R” in reassemble; motion carried.***

***M/S/C: (Maddex/McGarrah) move to correct “task force” making it two separate words; motion carried.***

The Task Force Charge will move forward to College Council for review/approval (due to the committee membership – admin member).

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## NEW BUSINESS

### Department Name Change: Library to Library & Academic Technology [Discussion]

*Description: Proposed by Faith Bradham, update the department name to include Academic Technology so it can be officially recognized as a part of the department.*

This item was a 1<sup>st</sup> Read and will be an Action item at the next meeting.

### Review of the Guidelines for Change (from 2007)[Discussion]

*Description: Review guidelines that were established in 2007; the purpose of this document is a guide to follow format wise.*

This item was a 1<sup>st</sup> Read and will be an Action item at the next meeting. Discussion took place over the reason the guidelines were created and how it should be updated. The guidelines provides a consistent process when proposing changes or new items to Senate (similar to a committee charge template).

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## ANNOUNCEMENTS

- Fall Plenary (November 16-18 in Costa Mesa, CA)
  - [ASCCC Event Calendar](#)
- State AB 928 Implementation Task Force Public Meeting (November 20, 9a.m.-5p.m.)
- BC Employee Holiday Party (November 30, 11:45a.m.-1:45p.m.)

## NEXT MEETING – November 29, 2023

## ADJOURNEMNT

***M/S/C: (Ysais/S. Andrasian-Jones) moved to adjourn the meeting at 5:00 p.m.; motion carried.***

The minutes were recorded by Tarina Perry, Administrative Secretary.